

AGENDA ITEM SUMMARY
June 21st, 2021

ITEM NUMBER:

6B

ITEM SUMMARY:

Approval for Mayor to sign the following documents between the City of McDonough and Georgia Power regarding the Amphitheater at West Alexander Park. Located at 100 & 110 Jonesboro Road.

1. Underground Easement
2. Underground Distribution Construction Agreement
3. Underground Distribution Construction Agreement-Trenching within Tree Dripline

SPECIAL CONSIDERATIONS OR CONCERNS:

STAFF RECOMMENDATION:

Staff recommends approval for Mayor's signature.

FINANCIAL IMPACT:

ATTACHMENTS:

1. Underground Easement
2. Underground Distribution Construction Agreement
3. Underground Distribution Construction Agreement-Trenching within Tree Dripline

Submitted and Approved by:

Ronnie Thompson
Public Works Director

After recording, return to:
Georgia Power Company
Attn: Land Acquisition (Recording)
241 Ralph McGill Blvd NE
Bin 10151
Atlanta, GA 30308-3374

PROJECT 2021050278 LETTER FILE DEED FILE MAP FILE
ACCOUNT NUMBER 69596-VBS-0-E06721-0-GP141-30000000-0
NAME OF LINE/PROJECT: 110 JONESBORO (HENRY COUNTY) DISTRIBUTION LINE

PARCEL NUMBER 001

STATE OF GEORGIA
HENRY COUNTY

U N D E R G R O U N D E A S E M E N T

For and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, in hand paid by GEORGIA POWER COMPANY, a Georgia corporation (the "Company"), the receipt and sufficiency of which are hereby acknowledged, CITY OF MCDONOUGH (the "Undersigned", which term shall include heirs, successors and/or assigns), whose mailing Address is 136 Keys Ferry St, McDonough, GA 30253-3213, does hereby grant and convey to the Company, its successors and assigns, the right, privilege and easement to go in, upon, along, across, under and through the Property (as defined below) for the purposes described herein.

The "Property" is defined as that certain tract of land owned by the Undersigned at 100 JONESBORO RD, MCDONOUGH, GA 30253 (Tax Parcel ID No. 091-01029001) in Land Lot 132, 133 of the 7 District of Henry County, Georgia.

The "Easement Area" is defined as any portion of the Property located (a) within ten (10) feet of the centerline of the underground distribution line(s) as installed in the approximate location(s) shown on "Exhibit A" attached hereto and made a part hereof, and (b) within ten (10) feet from each side of any related above-ground equipment and facilities, including without limitations cubicles, transformers and service pedestals, as installed in the approximate location(s) shown in "Exhibit A".

The rights granted herein include and embrace the right of the Company to construct, operate, maintain, repair, renew and rebuild continuously upon and under the Easement Area its lines for transmitting electric current with wires, transformers, service pedestals, manholes, conduits, cables and other necessary apparatus, fixtures and appliances; the right to stretch communication or other

PARCEL 001 NAME OF 110 JONESBORO (HENRY COUNTY) DISTRIBUTION LINE
 LINE/PROJECT:

lines of any other company or person under the Easement Area; the right to assign this Underground Easement in whole or in part; the right at all times to enter upon the Easement Area for the purpose of inspecting said lines and/or making repairs, renewals, alterations and extensions thereon, thereunder, thereto or therefrom; the right to cut, trim, remove, clear and keep clear of said underground lines, transformers, fixtures, and appliances all trees and other obstructions that may in the opinion of the Company now or hereafter in any way interfere or be likely to interfere with the proper maintenance and operation of said underground lines, transformers, fixtures, and appliances; the right of ingress and egress over the Property to and from the Easement Area; and the right to install and maintain electrical and communication lines and facilities to existing and future structure(s) within the Easement Area under the easement terms provided herein. Any timber cut on the Easement Area by or for the Company shall remain the property of the owner of said timber.

The Undersigned does not convey any land, but merely grants the rights, privileges and easements hereinbefore set out.

The Company shall not be liable for or bound by any statement, agreement or understanding not herein expressed.

[Signature(s) on Following Page(s)]

PARCEL 001 NAME OF 110 JONESBORO (HENRY COUNTY) DISTRIBUTION LINE
 LINE/PROJECT:

IN WITNESS WHEREOF, the Undersigned has/have hereunto set his/her/their
hand(s) and seal(s), this _____ day of _____, _____.

Signed, sealed and delivered in the CITY OF MCDONOUGH
presence of:

Witness

By: _____ (SEAL)
Name:
Title:

Notary Public

Attest: _____ (SEAL)
Name:
Title:

[CORPORATE SEAL]



Underground Distribution Construction Agreement – Trenching within Tree Dripline

PROJECT / CUSTOMER:	McDonough Amphitheater
LOCATION:	110 Jonesboro RD, McDonough, GA
DEVELOPER / CUSTOMER:	City of McDonough
AREA OF CONSTRUCTION:	See Exhibit A attached to Easement

It is the policy of Georgia Power Company to avoid digging within the dripline of any trees while installing distribution facilities on the customer's property.

In order to install and/or relocate overhead/underground facilities in the areas specified by, Georgia Power Company would have to install electrical facilities within the drip line of trees along said route.

Georgia Power Company, its employees, and/or its contractors working on this project are hereby released, by the designee(s) of this agreement, from any liability and claims due to damages caused to trees along said route, due to installation processes and/or procedures.

APPROVED

DATE

PRINT NAME

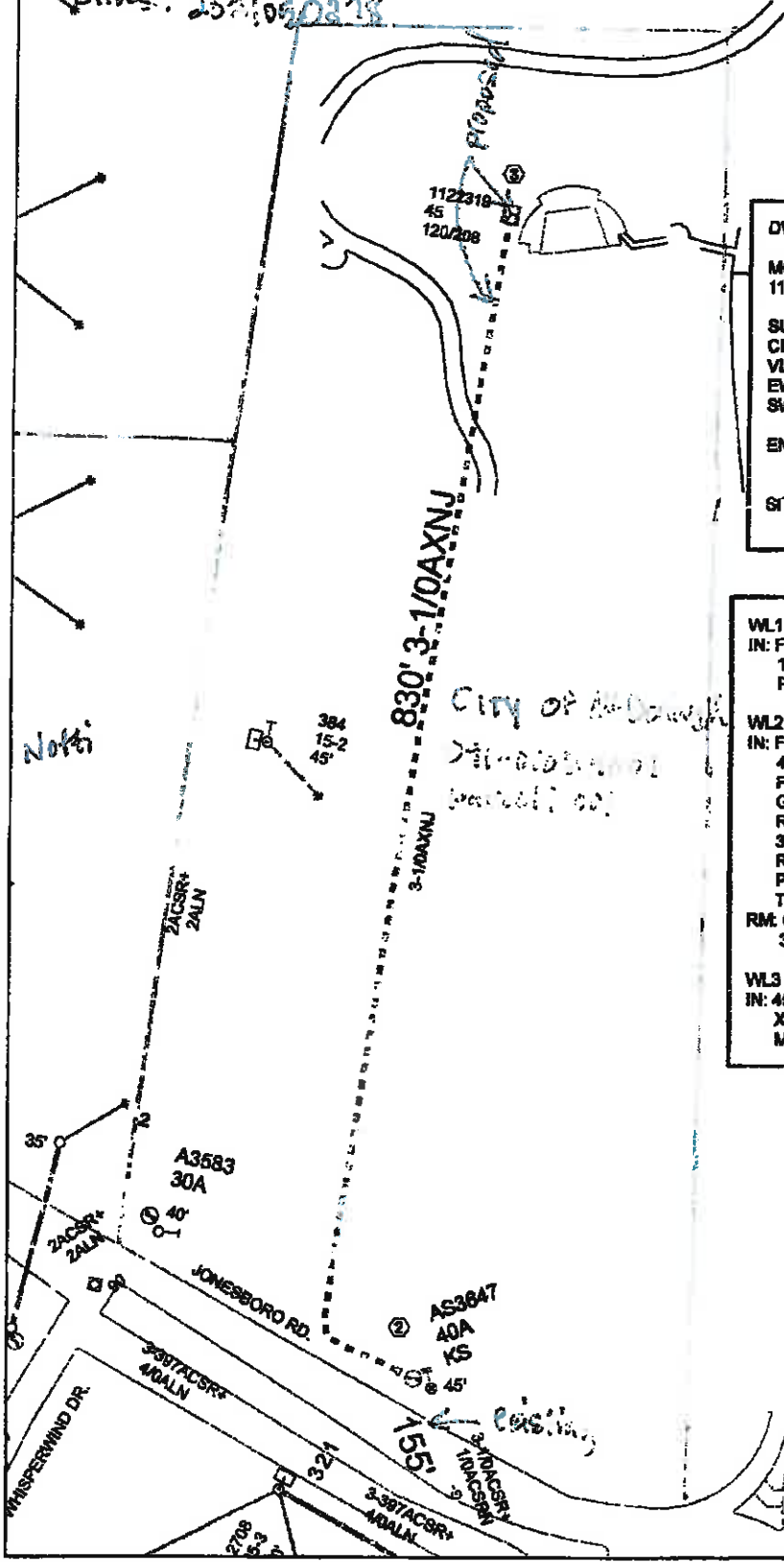
TITLE

COMPANY

EXHIBIT A



110 Jonesboro (Heavy County)
Distribution Line
Lins: 2001090218



DWE: GP141E06721
MCDONOUGH AMPHITHEATER
110 JONESBORO RD, MCDONOUGH
SUB: DAILEY MILL
CKT: GD232-KHE
VLT: 25KV
EWP: BREAKER GD232
SWITCH: FF3435
ENG: ANTWOINE FREEMAN
404-210-4811
SITE: RONNIE THOMPSON
678-409-8237

WL1
IN: FLAGGING
155' OH 3-1/0AL+1/0ALN
PRI NEU DE 3/0 FIBERGLASS 8' ARM
WL2
IN: FLAGGING
45-3 POLE
PLG
GUYS/GUY GUARD
RISER ASSEMBLY 3/0
3-1/0AXNJ UD PRI (830')
RISER SHIELD
PRI NEU DE 3/0 FIBERGLASS 8' ARM
TRENCH (825')
RM: GUY/GUY GUARD
35-6 POLE
WL3
IN: 45KVA 3/0 120/208 XFMR
XFMR ACC
METER

0 50 100 200 Feet

NOT TO SCALE



Underground Distribution Construction Agreement

PROJECT / CUSTOMER: City of McDonough / Amphitheater

LOCATION: 110 Jonesboro Rd, McDonough GA

DEVELOPER / CUSTOMER: City of McDonough

AREA OF CONSTRUCTION: Entire development

Customer / Developer does hereby attest that the above referenced area of construction in which underground electric distribution facilities are to be installed is clear of all obstructions; that all property lines, where required, are clearly marked and that the area is finished to a grade which shall not change more than three (3+/-) inches of the final grade.

Georgia Power Company, its employees, and contractors working on this project are hereby released from all claims due to damage of underground facilities that have not been located in the field and that are not covered by the "Utilities Protection Act of Georgia".

Customer / Developer does hereby agree to bear any and all costs to alter the installed underground electric distribution facilities as a result of grade changes or Developer design changes.

Customer / Developer shall be responsible for providing Georgia Power Company a clear unpaved route where underground electric distribution facilities can be installed. If this area is paved and conduit has not been installed, before Georgia Power Company facilities are installed the Developer shall be responsible for opening and re-paving the area required by Georgia Power Company.

Customer / Developer shall be responsible to communicate with contractors and subcontractors warning them of underground electric distribution facilities in the area and for notifying the Georgia Power Company by calling the Utilities Protection Center at GA 811 at least three (3) working days in advance to locate underground electric distribution facilities before digging or grading in the vicinity of installed underground electrical facilities. If Georgia Power Company is not notified, and the underground electric distribution facilities are damaged, then the Developer shall bear the cost of repairs.

Should underground electric distribution facilities become damaged in any way, Customer / Developer will notify the Georgia Power Company at phone #1-888-660-5890 and the Utilities Protection Center at GA 811.

Developer will establish and maintain the appropriate clearances for the transformer(s) on this site per Georgia Power Company Distribution Specification GUK 00.5003, dated 2/07/07. Electric service will not be provided until this specification is satisfied.

Georgia Power Company is not responsible for any damages to locks, gates, fences, walls, vehicles, equipment, trees, landscaping, sidewalks, or any other items that inhibit Georgia Power's access to the

poles, cables, transformers, metering, or other equipment serving this site. This includes routine or emergency access of all equipment and personnel.

APPROVED _____

DATE _____

PRINT NAME _____

TITLE _____

COMPANY _____

AGENDA ITEM SUMMARY

June 21, 2021

ITEM NUMBER:

6C

ITEM SUMMARY:

Approval by Mayor and Council on consent agenda to approve payment to Tyler Technologies for annual software maintenance.

SPECIAL CONSIDERATIONS OR CONCERNS:

The purpose of this request approve payment for Tyler Incode and Police RMS annual software maintenance.

STAFF RECOMMENDATION:

Staff recommends as this keeps us on up to date software versions and having technical support moving forward.

FINANCIAL IMPACT:

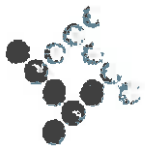
Funded by Technology Services General Fund. Incode @ \$35,886.80 and Police RMS @ \$19,097.02. This is a yearly maintenance properly budgeted each year.

ATTACHMENTS:

Tyler Invoices

Submitted by:

Steven N. Sikes, Sr - CGCIO
Director, Technology Services



tyler
technologies

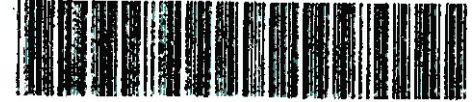
Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-335461	06/01/2021	1 of 2

Questions:

Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com



Bill To: City of McDonough, GA
136 Keys Ferry Street
McDonough, GA 30253-3215

Ship To: City of McDonough, GA
136 Keys Ferry Street
McDonough, GA 30253-3215

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
43824 - MAIN - MAIN	145518		USD	NET30	07/01/2021

Date	Description	Units	Rate	Extended Price
Contract No.: McDonough, GA				
	Annual fee to support and host Web Sites	1	600.00	600.00
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	Utility Billing Online Component - Annual Fee	1	2,400.00	2,400.00
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
Maintenance: Start: 01/Jul/2021, End: 30/Jun/2022				
	Incode CIS/CRM Annual Fees	1		\$12,723.22
	Utility CIS System			
	Utility Handheld Meter-Reader Interface			
	Central Cash Collection			
	Building Projects			
	Business License			
	Call Center			
	CRM Mobile Server Software			
	Building Projects Mobile Interface			
	Call Center Mobile Interface			
	Enhanced Utility Bill Printing			
	Incode Customer Relationship Suite - Utility Handheld Meter Reader Interface Maintenance			
	Incode Document Management Annual Fees	1		\$2,380.45
	Office Exporter			
	LF Financial Suite Interface			
	LF CRM Suite Interface			
	Incode Financials Annual Fees	1		\$12,671.91
	Core Financials			
	Payroll/Personnel			
	Forms Overlay			
	Secure Signatures			
	Positive Pay - Maintenance			
	Subscription - Incode Address Verification and Presort			
	Technical Services Annual Fees	1		\$1,188.87
	Basic Network Support Services			
	Third Party System Software	1		\$1,372.03
	AcuCorp AcuServer			
	AcuCorp Accu4GL			
	Tyler Content Manager Annual Fees	1		\$102.62
	Incode Content/Document Management Suite - Maintenance-Additional FO Forms			
	Tyler University	1		\$1,447.70



tyler
technologies

Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No 025-335461	Date 06/01/2021	Page 2 of 2
---------------------------------	---------------------------	-----------------------

Questions:
Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com

Bill To City of McDonough, GA
135 Keys Ferry Street
McDonough, GA 30253-3215

Ship To City of McDonough, GA
135 Keys Ferry Street
McDonough, GA 30253-3215

Cust No.-BillTo-ShipTo 43824 - MAIN - MAIN	Ord No 145513	PO Number	Currency USD	Terms NET30	Due Date 07/01/2021
--	-------------------------	------------------	------------------------	-----------------------	-------------------------------

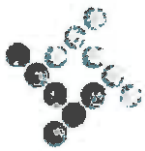
Date	Description	Units	Rate	Extended Price
-------------	--------------------	--------------	-------------	-----------------------

TylerU

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-748-2080 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal	35,886.80
Sales Tax	0.00
Invoice Total	35,886.80



tyler
technologies

Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
130-120823	06/01/2021	1 of 1

Questions:

Tyler Technologies- Public Safety
Phone: 1-800-772-2263 Press 2, then 5
Email: ar@tylertech.com



Bill To: City of McDonough, GA
136 Keys Ferry Street
McDonough, GA 30253-3215

Ship To: City of McDonough, GA
136 Keys Ferry Street
McDonough, GA 30253-3215

Cust No.-Bill To-Ship To	Ord No	PO Number	Currency	Terms	Due Date
43824 - MAIN - MAIN	14749		USD	NET30	07/01/2021

Date	Description	Units	Rate	Extended Price
	Public Safety Suite - Maintenance	1	13,625.58	13,625.58
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	Zebra GK420T Label Printer Maintenance	1	153.16	153.16
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	Symbol LS2208 Bar Code Scanner w/intellistand Maintenance	1	29.34	29.34
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	Mobile Applications - Mobile NCIC Client - Maintenance	1	1,197.18	1,197.18
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	Maintenance Start: 01/Jul/2021, End: 30/Jun/2022			
	Third Party Annual Fees	1		54,097.02
	System Software Net Motion Maintenance			
	System Software - Netmotion Mobility Maintenance			

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal	19,097.02
Sales Tax	0.00
Invoice Total	19,097.02

AGENDA ITEM SUMMARY
June 21, 2021

ITEM NUMBER:

10A

ITEM SUMMARY:

The City Council is to provide consensus on the decision; Issuance of Approval (6/11/21) by the Community Development Director concerning the Administrative Variance applications submitted by Molly Whitton for Garden Walk PH 3 (612 Benjamin Ct., Lot 179) in accord with Chapter 17.96 - Administrative Variances.

Said application is pertaining to a variance in the front setback of 3.5 feet from the required 35 feet to 31.5 feet in order to allow the home to have a more functional back yard.

SPECIAL CONSIDERATIONS OR CONCERNS:

Code Chapter 17.96.010 (General provisions) & Code Chapter 17.96.020 (Decisions Rendered)

COMMUNITY DEVELOPMENT RECOMMENDATION:

Applicant's proposal does not appear to provide any detriment to the surrounding area. Approval as requested.

ATTACHMENTS:

Administrative Variance applications
Lot layout

Submitted by:

Charles Reese, Community Development Director

Tina Tebo, Executive Assistant to Community Development Director

City of McDonough
Department of Community Development
136 Keys Ferry Street
McDonough, GA 30253
(678) 782-6221



Petition for Administrative Variance

Applicant's Name (First/Last): Molly Whitton
Applicant's Complete Mailing Address: 750 Chastain Corner, Marietta, GA 30066
Applicant's 24 Hour Contact Number (Area Code/Number): 770-782-5500 ext 106
Name of Development: Garden Walk
Address of Development: 812 Benjamin Court

Describe the nature of request and justification, cite the ordinance Chapter and Section wherein the time being varied is required or provide a complete copy of the zoning conditions wherein the variance relief is sought – attach additional sheets(s) if necessary. **Note: Administrative Variances cannot exceed more than ten (10%) percent of the allowable standard as per Chapter 17.96. Note: Due to the uniqueness of each petition, staff reserves the right to request additional items where deemed necessary in order to process the petition.**

We are pulling the house forward to allow the home to have a better back yard. We are requesting a variance for 3.5ft of the required 35ft front set back.

- ☒ Completed Application
- ☒ Attach three (3) copies of a site exhibit which illustrates the nature of your request.
- ☒ A fee in the amount of \$65.00 dollar's payable to the City of McDonough per variance item is required to process the request. Fees are Non-Refundable.

My signature below affirms that I am the owner or authorized agent for the property described herein and agree to any stipulations placed by the Community Development Director as a condition precedent to said approval of my administrative variance request.

Signature:  Date: 6/4/2021

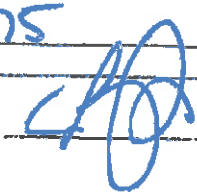
For Staff Use Only – DO NOT WRITE BELOW THIS LINE

Project Number: 210604 FEE: \$ 65.00

Payment Method: Cash/Credit Card/Check/Money Order # 1700

Approved/Denied: 6-11-21

Comments: R-75

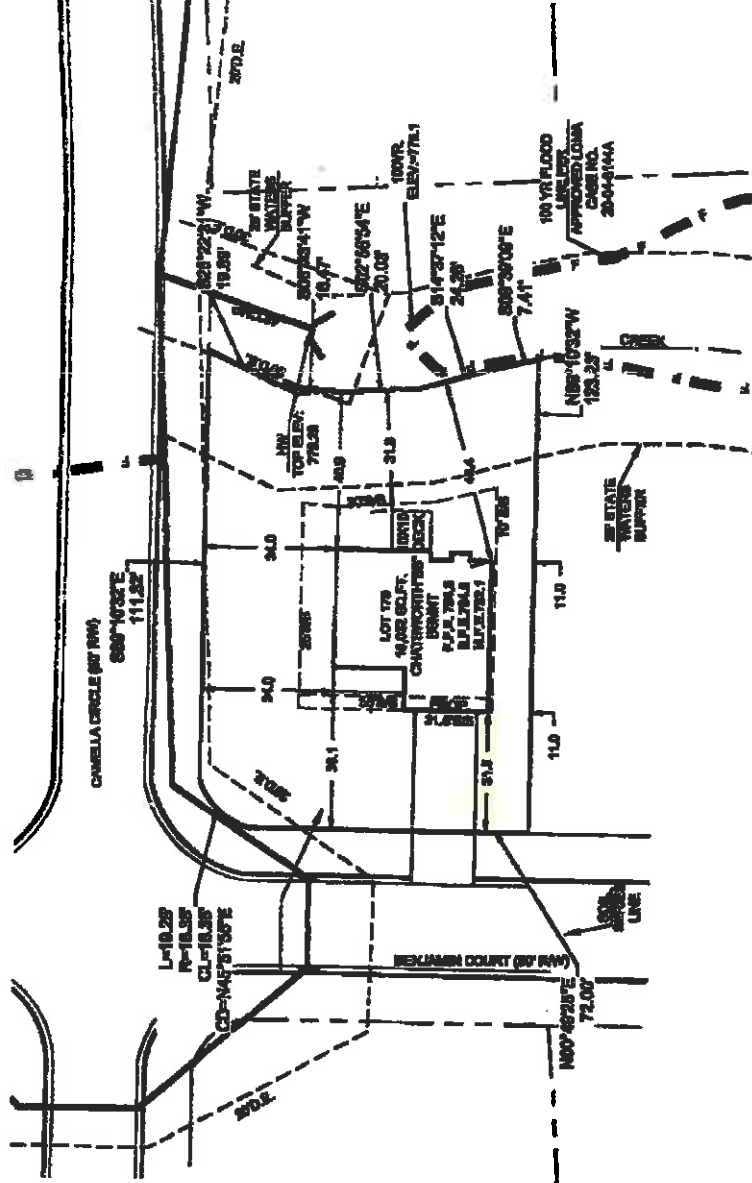
Director Signature:  Date: 6-11-21

GENERAL NOTE

1. PREPARED BY: [Name]
2. PREPARED FOR: [Name]
3. PREPARED DATE: [Date]
4. 2. SITE/GENERAL INFORMATION: [Text]
5. 3. SITE/GENERAL INFORMATION: [Text]
6. 4. THE CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS BEFORE THE BEGINNING OF CONSTRUCTION. ANY DISCREPANCIES SHALL BE REPORTED TO THE ENGINEER IMMEDIATELY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. ALL DIMENSIONS SHALL BE CALCULATED ON THIS PLAN.
7. 5. THE CONTRACTOR SHALL COORDINATE ANY AND ALL UTILITY RELOCATION WITH THE APPROPRIATE UTILITY COMPANY PRIOR TO THE BEGINNING OF ANY CONSTRUCTION.
8. 6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. ALL DIMENSIONS SHALL BE CALCULATED ON THIS PLAN.
9. 7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. ALL DIMENSIONS SHALL BE CALCULATED ON THIS PLAN.
10. 8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. ALL DIMENSIONS SHALL BE CALCULATED ON THIS PLAN.
11. 9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. ALL DIMENSIONS SHALL BE CALCULATED ON THIS PLAN.
12. 10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. ALL DIMENSIONS SHALL BE CALCULATED ON THIS PLAN.

NOTES:
1. ALL DIMENSIONS ARE IN FEET AND INCHES. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
2. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
3. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.

THIS DOCUMENT IS NOT VALID UNLESS IT BEARS THE ORIGINAL SIGNATURE OF THE REGISTERED PROFESSIONAL ENGINEER. ANY OTHER SIGNATURE OR SEAL IS VOID.



GRAPHIC SCALE
(IN FEET)
1 inch = 50 ft.

REVISIONS

1. [Revision 1]
2. [Revision 2]
3. [Revision 3]
4. [Revision 4]

THIS DOCUMENT IS NOT VALID UNLESS IT BEARS THE ORIGINAL SIGNATURE OF THE REGISTERED PROFESSIONAL ENGINEER. ANY OTHER SIGNATURE OR SEAL IS VOID.

1 of 1

HOUSE LOCATION PLAN FOR
LOT 179
GARDEN WALK
PHASE III
LOCATED IN:
HENRY COUNTY, GEORGIA
LAND LOT 188, 7TH DISTRICT



GEORGIA
No. 6440
STATE OF GEORGIA
PROFESSIONAL ENGINEER
License No. 6440-1091



Know what's before.
Call today for a
LIMITED PROTECTION CONTRACT
ON THIS LOT



AGENDA ITEM SUMMARY
June 21, 2021

ITEM NUMBER:

108

ITEM SUMMARY:

The City Council is to provide consensus on the decision, Issuance of Approval (6/11/21), by the Community Development Director concerning the Administrative Variance applications submitted by Heidi Boring on behalf of the HAB Group 3, LLC for new Quick Trip to be located at 1148 & 1168 Hwy. 20/81 W., in accord with Chapter 17.96 - Administrative Variances.

Said application is pertaining to the Applicant working with WMC McDonough, LLC AND PAP LLC, in relocating their current pylon signage onto a portion of the Applicant's property. Applicant is seeking an administrative variance to allow the relocation of each pylon sign without reducing the maximum signage allowed for each Property Owner's specific property.

SPECIAL CONSIDERATIONS OR CONCERNS:

Code Chapter 17.96.010 (General provisions) & Code Chapter 17.96.020 (Decisions Rendered)

COMMUNITY DEVELOPMENT RECOMMENDATION:

Based on GDOT plans along Old Industrial Blvd, the adjoining shops in association with Lowes and Walmart, will lose their current signage positions as a result of ROW taking. This in turn has caused for an agreement for QuikTrip to relocate those signs without exceeding the maximum signage allowed for their own proposed signage.

The applicant proposes to create 'Flag lots' via a perpetual easement agreement with the adjoining owners, to resolve this issue. Given the applicants effort to mitigate the issue while maintaining compliance of the sign code, staff is requesting consensus from Mayor and Council to approve.

ATTACHEMENTS:

Administrative Variance applications
Lot layout

Submitted by:

Charles Reese, Community Development Director

Tina Tebo, Executive Assistant to Community Development Director

City of McDonough
Department of Community Development
136 Keys Ferry Street
McDonough, GA 30253
(678) 782-6221



Petition for Administrative Variance

Applicant's Name (First/Last): Heidi Boring (HAB Group 3, LLC)
Applicant's Complete Mailing Address: 1437 Wintercross Court,
Marietta, GA 30066
Applicant's 24 Hour Contact Number (Area Code/Number): (404) 895-9039
Name of Development: Redevelopment of Former Ruby Tuesday & Waffle House
Address of Development: 1148 & 1168 SR-20 W, McDonough, GA 30253

Describe the nature of request and justification, cite the ordinance Chapter and Section wherein the time being varied is required or provide a complete copy of the zoning conditions wherein the variance relief is sought – attach additional sheets(s) if necessary. Note: Administrative Variances cannot exceed more than ten (10%) percent of the allowable standard as per Chapter 17.96. Note: Due to the uniqueness of each petition, staff reserves the right to request additional items where deemed necessary in order to process the petition.

Applicant is working with WMC McDonough, LLC and PAP, LLC to relocate their current pylon signage onto a portion of Applicant's property. Applicant is seeking an administrative variance to allow the relocation of each pylon sign without reducing the maximum signage allowed for Applicant's specific property.

- ✓ Completed Application
- ✓ Attach three (3) copies of a site exhibit which illustrates the nature of your request.
- ✓ A fee in the amount of \$65.00 dollar's payable to the City of McDonough per variance item is required to process the request. Fees are Non-Refundable.

My signature below affirms that I am the owner or authorized agent for the property described herein and agree to any stipulations placed by the Community Development Director as a condition precedent to said approval of my administrative variance request.

Signature: Heidi Boring Date: 6-10-2021

For Staff Use Only – DO NOT WRITE BELOW THIS LINE

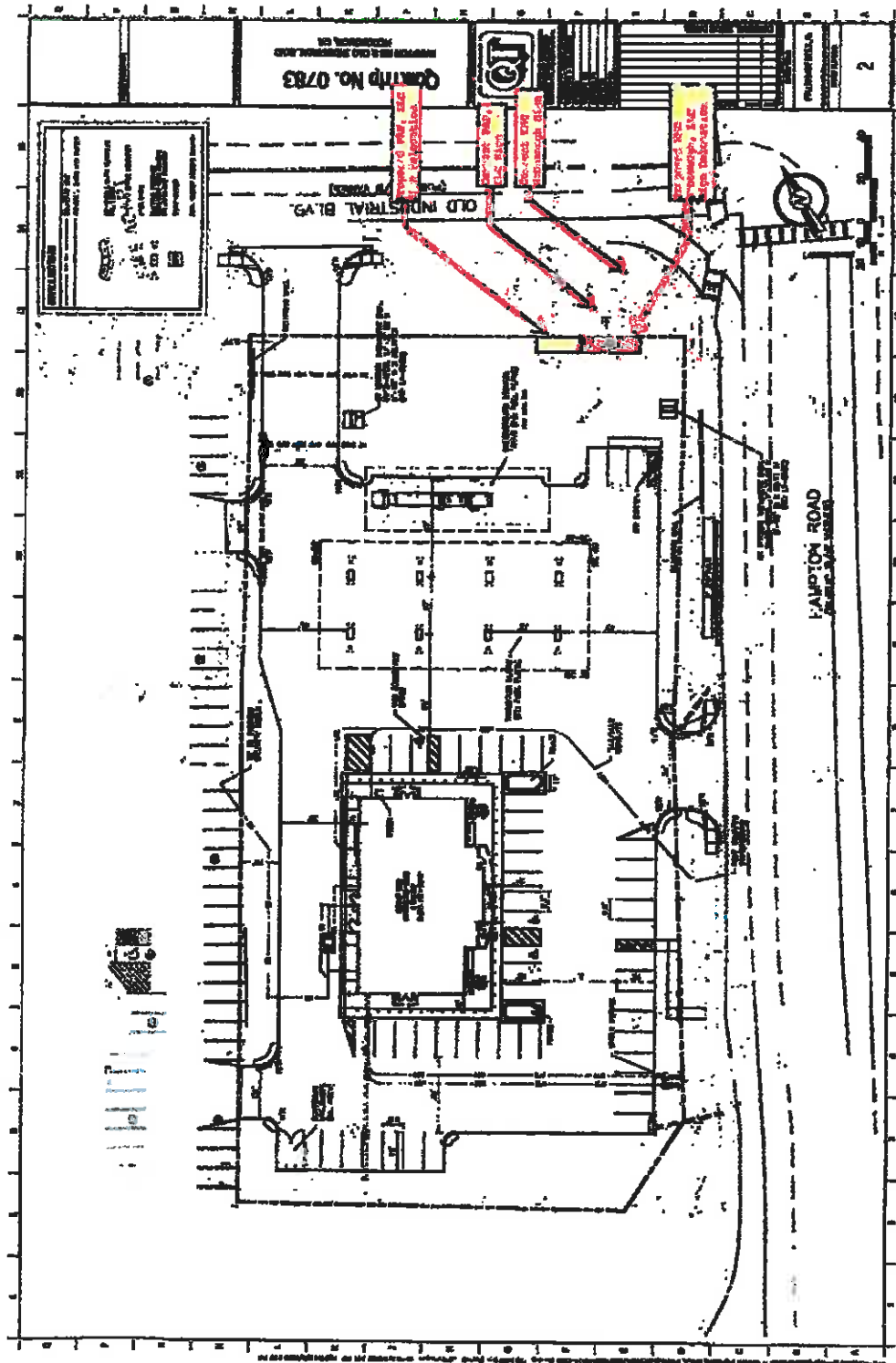
Project Number: 210606 FEE: \$ 65.00

Payment Method: Cash/Credit Card/Check/Money Order # 1020

Approved/Denied: 6-11-21

Comments: aka New Quick Trip dev

Director Signature: [Signature] Date: 6-11-21



AGENDA ITEM SUMMARY
June 21, 2021

Item #

12

ITEM SUMMARY:

Proposed Renovations to the Polk Building:

\$10,000.00 Electrical - Run electrical receptacles and overhead lighting per code in all rooms. Run electrical for the HVAC and water heater

\$15,000.00 HVAC - Run HVAC to all of the rooms and common areas through the walls with exposed pipes.

\$500.00 Remove the mini split units from the space.

\$5,000.00 Plumbing - Install new sinks and toilets in both bathrooms. Keep the mop sink. Demo existing fixtures.

\$3000.00 Mason - Brick the wall in the center conference room. Repair walls and openings. Fill in around floor drain in the storage closet.

\$8,000.00 Interior Trim - Install old exit door at closet. Install new exit door with closures. Install three barn doors in the hall for the meeting rooms and conference. rooms. Install shelving in storage closet. Install chair rail and base in all rooms. Install base in common areas.

\$15,000.00 Painting - Scrape walls and paint over. Paint exposed mechanical lines, conduit and pipes attached to ceiling

\$5000.00 Flooring - Score, prep and seal existing concrete floors to gloss finish

\$3,000.00 Lighting - Ceiling lights and installation

\$4,000.00 Glass Doors - Install 2 glass doors in the conference room that divide the 3 meeting rooms

Glass panes, - Repair broken glass panes in existing windows

\$2,000.00 Exterior Doors

\$2,000.00 Interior Doors

\$16,000.00 Contractor Designer Fee

Vesta Construction \$ 88,500.00

SPECIAL CONSIDERATIONS OR CONCERNS:

City will confirm that water and drains are in working order
This rice does not include a new electrical meter.

STAFF RECOMMENDATION:

Approval to proceed

FINANCIAL IMPACT: (Funding Source)

Total cost of the renovations, \$88,500.00 will be paid by Tourism.

ATTACHMENTS:**Submitted by:**

Steve Morgan