MINUTES
CITY OF MCDONOUGH
CITY COUNCIL WORKSHOP
CITY HALL – 136 KEYS FERRY STREET
OCTOBER 5, 2017
5:30 PM

1. Call to Order **Mayor Billy Copeland**

Mayor Copeland called the meeting to order at 5:30 p.m.

2. Roll Call

The City Clerk, Ms. Janis Price called roll, as follows:

Mayor Billy Copeland	Present
Mayor Pro Tem Roger Pruitt	Present
Councilmember Craig Elrod	Present
Councilmember Benjamin Pruett	Present
Councilmember Rufus Stewart	Present
Councilmember Kamali Varner	Absent
Councilmember Sandra Vincent	(Arrived after the meeting began)

Others in attendance for the meeting were: City Administrator, Mr. Keith Dickerson; City Attorney, Ms. Leigh Hancher; City Clerk, Ms. Janis Price; Police Chief, Mr. Preston Dorsey; Fire Chief, Mr. Steve Morgan; Community Development Director, Mr. Rodney Heard; Finance Director, Mr. Mike Clark; Public Works Director, Mr. Ronnie Thompson; Technology Services Specialist, Mr. Brian Linton.

3. Approval of the Agenda

Mayor Copeland called for a motion to approve the Agenda. Mayor Pro Tem Pruitt motioned and Councilmember Stewart seconded. The vote was five in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; and Councilmember Stewart. Councilmembers Varner and Vincent were not present for the vote.

4. Pledge to the Flag

Councilmember Elrod led the Pledge to the Flag.

5. Invocation

Councilmember Stewart gave the Invocation.

6. Approval of the Consent Agenda

A. Approval/adoption of a resolution awarding the bid for construction of Phase I of the City of McDonough Sidewalk Connectivity Project to Steadham Grading, Inc. in the total amount of $276,910.00 which will be paid from SPLOST IV funds.

B. Adoption of a resolution accepting and completing dedication of

SouthPoint Boulevard as a public street of The City of McDonough.

C. Adoption of a resolution approving a Master Right of Way License Agreement between The City of McDonough, Georgia, and Mobilitie, LLC, regulating the installation, maintenance, and operation of small cell communication facilities within the City. The agreement imposes annual license fees of $500 per site for colocation; $1350 per site for new poles; $500 annually for any other carrier that locates on a new Mobilitie pole; authorization for the Mayor to execute all related documents..

D. Adoption of a resolution approving the transfer of a surplus City of McDonough Police Department vehicle, a 2008 Dodge Charger, to the City of Molena.

E. Approval for the connection of five outlets to Central Georgia EMC poles for Christmas lights on Jonesboro Road between Wesley Lakes Blvd. and Kelly Road; authorization for the Mayor to sign documents. The monthly cost of $21.25 will be paid by the General Fund.

Mayor Copeland called for a motion to approve the Consent Agenda. Councilmember Stewart motioned and Councilmember Elrod seconded. The vote was five in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; and Councilmember Stewart. Councilmembers Varner and Vincent were not present for the vote.

7. Unscheduled Public Comments

There were no public comments at the meeting.

8. Financial Update regarding the revenues and expenditures of the General Fund, SPLOST Funds and Hotel/Motel Tax Fund — **Mr. Mike Clark**

Finance Director, Mr. Mike Clark presented an update on revenues and expenditures of the General Fund; SPLOST Funds; and Hotel/Motel Tax Fund, for the two months ended August 31, 2017:

- General Fund revenues total $1,462,516 with total expenditures of $2,051,374.
- General Fund expenditures exceed revenues by $588,858.
- SPLOST III revenues total $112,000 with expenditures of $2,604.
- Expenditures for SPLOST III exceed revenues by $2,492.
- SPLOST IV revenues total $9,350 with total expenditures of $227,954.
- Expenditures for SPLOST IV exceed revenues by $218,601.
- Hotel/Motel Tax Fund revenues total $228,607 with total expenditures of $228,607.
- Hotel/Motel Tax Fund revenues have increased by $134,368 over the previous year.

9. Discussion and approval of the resolution and agreement to purchase right of way provided by Henry County, relating to the improvements of the North — **Mr. Keith Dickerson**

McDonough Parkway extension, and for the Mayor to sign all related documents.

City Administrator, Mr. Keith Dickerson discussed a piece of property that measures 1,874 square feet, located on Turner Church Road which is currently listed as City property. He recommended that the City should purchase the right-of-way property to the County for one dollar, since it relates to an ongoing joint SPLOST project for the improvements of the North McDonough Parkway extension.

Mayor Copeland called for a motion for the approval of the resolution and agreement to purchase the right-of-way provided by Henry County relating to the improvements of the North McDonough Parkway extension, for a donation of one dollar; and to authorize the Mayor to sign all related documents. Mayor Pro Tem Pruitt motioned and Councilmember Elrod seconded. The vote was five in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; and Councilmember Stewart. Councilmembers Varner and Vincent were not present for the vote.

10. Discussion and approval to purchase for the Polk Museum a 65 inch Ideum touch table with additional capability to use as an artifact table. The $23,025.64 cost will be paid from SPLOST IV funds. **Mr. Dickerson**

Mr. Dickerson discussed the proposed purchase of a 65-inch Ideum touch table which will provide an interactive artifact experience for visitors of the Polk Museum.

- Touch table will interact with artifacts to provide historical facts
- Costs of $23,025.64, to be paid from SPLOST IV Funds

Mayor Copeland called for a motion to approve the purchase for the Polk Museum, a 65-inch Ideum touch table with additional capability to use as an artifact table at a cost of $23,025.64, which will be paid from SPLOST IV funds. Councilmember Stewart motioned and Councilmember Elrod seconded. The vote was five in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; and Councilmember Stewart. Councilmembers Varner and Vincent were not present for the vote.

11. Discussion of adding an Assistant Public Works Director Position. **Mr. Dickerson**

Mr. Dickerson discussed the need for an additional position to be added to the City's staff to assist with public work issues and project management. This position would be called an Assistant Public Works Director and some duties/description include:

- Need some additional help in regards to project management
- Assistance with the 21 ongoing city projects and more are coming up
- Need someone on-site at Public Works Building to oversee projects and personnel
- Proposed pay grade of 75 for Assistant Public Works Director position

Mayor Copeland called for a motion to approve the addition of the position of Assistant Public Works Director to the City's staff. Councilmember Stewart motioned and Mayor Pro Tem Pruitt seconded. The vote was five in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; and Councilmember Stewart. Councilmembers Varner and Vincent were not present for the vote.

12. Approval of the September 18, 2017 City Council Meeting Minutes

Mayor Copeland called for a motion to approve the September 18, 2017, City Council Meeting Minutes. Councilmember Pruett motioned and Mayor Pro Tem Pruitt seconded. The vote was four in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Pruett and Councilmember Stewart. Councilmember Elrod did not vote because he was not present for the September 18, 2017, City Council Meeting. Councilmembers Vincent and Varner were not present for the vote.

13. Executive Session (if needed) for: Litigation O.C.G.A. 50-14-2
Real Estate O.C.G.A. 50-14-3 (b) (1)
Personnel O.C.G.A. 50-14-3 (b) (2)

Mayor Copeland called for a motion to enter into Executive Session for Real Estate, O.C.G.A. 50-14-3 (b) (1). Mayor Pro Tem Pruitt motioned and Councilmember Elrod seconded. The vote was five in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; and Councilmember Stewart. Councilmembers Varner and Vincent were not present for the vote.

(Councilmember Vincent arrived during Executive Session, after attending a memorial event honoring the seventh anniversary of the tragic death of a young student in McDonough.)

Mayor Copeland called for a motion to return to the Regular Workshop Session. Mayor Pro Tem Pruitt motioned and Councilmember Stewart seconded. The vote was six in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; Councilmember Stewart; and Councilmember Vincent. Councilmembers Varner was not present for the meeting.

There were no action items to report from Executive Session.

14. City Administrator, City Attorney, City Clerk Comments

The City Clerk, Ms. Janis Price stated to Mayor and Council that the Quarterly HMA Dinner will be hosted by the City of Stockbridge, on October 12, 2017, at the Fairfield Inn & Suites, starting at 6:00 p.m. She also noted that the Atlanta Regional Commission (ARC) will host an open house for the 2040 Comprehensive Plan from 4:00 to 6:00 p.m., on Monday, October 16. 2017, in McKibben Chambers at City Hall, prior to the next City Council Meeting.

15. Councilmembers and Mayor Comments

Councilmember Vincent thanked the City of McDonough and the staff for an excellent Walk to End Alzheimer's. She stated that she was late to the Council Meeting because she was attending a memorial service and balloon release honoring the seventh anniversary of Miracle Parham's untimely death. She also extended the Parham family's heartfelt appreciation for the support that Mayor and Council have shown to their family since Miracle's passing.

Mayor Pro Tem Pruitt shared that former Mayor of McDonough, Mr. Richard Craig and former councilmember Ms. Gail Notti have each been recently ill. He suggested that Mr. Craig and Ms. Notti be recognized for their contributions in the beautification project on Jonesboro Road, and he requested that the Members of Council consider the placement of a plaque in their honor.

Councilmember Vincent and Mayor Copeland agreed that a lot of people have been involved in the ongoing beautification process on Jonesboro Road. Mayor Copeland then suggested that the City Administrator should look into the possibilities for recognizing all who have been involved in the continuing project; and Mr. Dickerson agreed to do so.

16. Adjournment

Mayor Copeland called for a motion to adjourn. Councilmember Stewart motioned and Mayor Pro Tem Pruitt seconded. All stood in favor.

The meeting adjourned at 6:15 p.m.

Janis E. Price
City Clerk

OPEN MEETINGS COMPLIANCE NOTICE: This is a regularly scheduled meeting of Mayor and Council of the City of McDonough duly noticed pursuant to the requirements of the Georgia Open Meetings Law (O.C.G.A. § 50-14-1, et seq). Notice of the meeting was published in the Henry Herald on December 21, 2016; and a copy of the meeting schedule was posted at City Hall and on the City's website, as required by law.