

MINUTES
CITY OF MCDONOUGH
CITY COUNCIL WORKSHOP
CITY HALL-136 KEYS FERRY STREET
DECEMBER 1, 2016
5:30 PM

1. Call to Order

Mayor Copeland

Mayor Copeland called the meeting to order at 5:30 p.m.

2. Roll Call

The City Clerk, Ms. Janis Price called roll for the meeting, as follows:

Mayor Billy Copeland	Present
Mayor Pro Tem Roger Pruitt	Present
Councilmember Craig Elrod	Present
Councilmember Benjamin Pruett	Present
Councilmember Rufus Stewart	Present
Councilmember Kamali Varner	Absent
Councilmember Sandra Vincent	Absent

Others in attendance for the meeting were: City Administrator, Mr. Keith Dickerson; City Attorney, Ms. Leigh Hancher; City Clerk, Ms. Janis Price; Police Chief, Mr. Preston Dorsey; Fire Chief, Mr. Steve Morgan; Finance Director, Mr. Mike Clark; Human Resources Director, Ms. Carla Tuck; Community Development Director, Mr. Rodney Heard; and Mr. Tom Fleming and Mr. Jordan Fuhrman from the Stormwater Department.

3. Approval of the agenda

Mayor Copeland called for a motion to approve the Agenda. Councilmember Stewart motioned, and Mayor Pro Tem Pruitt seconded. The vote was five in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; and Councilmember Stewart. Councilmembers Varner and Vincent were not present for the vote.

4. Pledge to the Flag

Councilmember Elrod led the Pledge to the Flag.

5. Invocation

Councilmember Pruett gave the Invocation for the meeting.

**6. Recognition of Caleb Smith
First Grade Winner of a
Drought Invention Contest**

**Mr. Jordan Fuhrman
GIS/Stormwater**

Mr. Jordan Fuhrman and Mr. Tom Fleming from the Stormwater Department attended the meeting to recognize first-grade student, Caleb Smith for winning first prize in the Tussahaw Elementary School Drought Project. Caleb's teacher, Ms. Stewart and his parents, Mr. and Mrs. Oscar Smith were also in attendance for the meeting. Caleb presented his project to Mayor and Council.

Caleb was then presented with a working replica that Mr. Fuhrman made of the invention, so that the Caleb could keep it and try it out at home. Mayor and Council applauded his success and a photograph was taken to commemorate the occasion.

Mr. Fleming complemented Mr. Fuhrman for his daily efforts to go above and beyond as an employee of the City of McDonough.

7. Unscheduled Public Comments

There were no public comments.

8. Approval of the Consent Agenda

- A. Approval of Roth 457(b) Addendum to the Georgia Municipal Association 457(b) Deferred Compensation Plan Adoption Agreement; authorization for Mayor to sign the Agreement.
- B. Adoption of a Resolution approving an expenditure of \$624,000.00 for the replacement/update of the City's 911 radio communication system. This expenditure will be paid from available funds in the City of McDonough's SPLOST IV Construction Account.
- C. Adoption of Title 7, "Municipal Courts", McDonough Code of Ordinances. The new ordinance encompasses the court and its appointed officers, it also repeals existing Chapter 2.40, which is limited in scope to the municipal court prosecutors only.
- D. Adoption of a Resolution re-appointing the City of McDonough Municipal Court officials as follows: W. Donald Patten, Jr., Chief Judge; Ted Echols, Judge Pro Tempore; and Pamela Bettis, Prosecutor. Under the City's ordinance and state law, the term of office is four years, effective January 1, 2017
- E. Adoption of Code of Ordinances, Chapter 12.24 "Utility Accommodation and Issuance of Right of Way Permits". This new Chapter will enable the City to manage the use of its rights-of-way by utilities.
- F. Adoption of a budget amendment Resolution to amend the FY 2016-2017 Budget for approved transactions pertaining to the LMIG Special Revenue Fund.

- G. Approval of the November 19, 2016, Called Meeting minutes and the November 21, 2016, City Council Meeting minutes.
- H. Approval of the following recommended appointments by Mayor and Council to the Planning Commission, Board of Zoning Appeals and to the Historic Preservation Commission for 2017:

	PC	BOZA	HPC
Mayor Copeland	Terry O'Quinn	Reid Burch	_____
Mayor Pro Tem Pruitt	Don Pope	Kaye Shipley	Ronnie Colvin
Councilmember Elrod	Terry Ellington	RosaMary O'Toole	Antonio Davis
Councilmember Pruett	_____	Troy Hitt	Lindsay Strickland
Councilmember Stewart	Eddie Elliott	Rufus Amis	Jean Bell
Councilmember Varner	Stanley Head	Stefany Mosley	Gail Notti
Councilmember Vincent	Yolanda Williams	Samuel Humphrey	Jerry Hayes

- I. Approval to switch health insurance coverage from BCBSGA to CIGNA and implement a Health Reimbursement Account (HRA) to self-fund \$1,000.00 of the plans deductible. The HRA will cost approximately \$3,750.00 to administer and the cost to self-fund a portion of the deductible will be approximately \$25,000.00 for the remainder of this fiscal year. Funding will come from the general fund and enterprise funds.

Mayor Copeland called for a motion to approve the Consent Agenda, with the exception of Item 8G, which was postponed. Councilmember Elrod motioned, and Councilmember Pruett seconded. The vote was five in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; and Councilmember Stewart. Councilmembers Varner and Vincent were not present for the vote.

9. Community Development Items

Mr. Rodney Heard

Annexation + Rezoning Petition – Zoning Map Amendment

A. Case Number: 161010

Applicant(s): Jarrett Senkbeil for Express Oil Change

Petition Request: Lateral Annexation (100% Method)

- C-3, Heavy Commercial, (Henry County) to C-3, Highway Commercial, (City)

Address: Iris Lake Village Road – Iris Lake Subdivision

Tax Parcel ID: 075-01028017

Council District: 4, Kam Varner

Land Lot(s) 162 of the 7th District

0.531 +/- total acres

Municipal Planning Commission Workshop/Public Review (11/29/16 – Special Called)

City Council Workshop (12/01/16) and **Public Hearing (12/13/16 – Special Called)**

Community Development Director, Mr. Rodney Heard presented the application for Case Number 161010, for Express Oil Change, and reviewed the annexation and rezoning petition:

- Petition for lateral annexation with zoning designation from C-3 in the county, to C-3 in the city
- Site location is between Town Square and South Point
- In alignment with the City's Growth Management Plan
- Public Hearing on the zoning designation at December 13 meeting

Mayor Copeland questioned the address listed on the agenda; and Mr. Heard corrected the address on the record as being 60 Willow Lane, and not Iris Lake Village Road.

The applicant, Mr. Jarrett Senkbeil for Express Oil Change also spoke at the meeting.

- Current oil change property is in the County
- Would like to expand the building
- Would like to annex the property into the City
- Agrees to add a base to the pole and update the streetscape

The City Attorney, Ms. Leigh Hancher clarified that all procedures related to zoning must happen prior to the annexation, with the exception of the final vote.

**10. Discussion of Revenues and Expenditures
of the General Fund, SPLOST Capital Projects,
Hotel/Motel Fund and Municipal Court Fund**

Mr. Mike Clark

Finance Director, Mr. Mike Clark offered an update on the Revenues and Expenditures of the General Fund, SPLOST Capital Projects, Hotel/Motel Fund; and Municipal Court Fund for the four months that ended October 31, 2016:

- Total revenues for the General Fund are \$4,592,746, with total expenditures of \$4,182,850.
- Excess revenues over expenditures for the General Fund are \$409,896.
- Hotel/Motel Tax Fund revenues total \$390,038, with total expenditures of \$390,038.
- Current Hotel/Motel Tax Fund revenues exceed the previous year by \$11,094.
- SPLOST III revenue interest totals \$131, with expenditures of \$17,699.
- Expenditures for SPLOST III exceed revenue interest by \$17,568.
- SPLOST IV revenue interest totals \$10,392, with total expenditures of \$1,670,687.
- Expenditures exceed revenue interest totals by \$1,660,295.
- The Capital Projects Fund – New Courthouse Facility expenditures total \$1,728,053.

**11. Discussion and adoption of the 2017
City Council Meeting Schedule**

Ms. Janis Price

City Clerk, Ms. Janis Price presented a proposed 2017 City Council Meeting Schedule to Mayor and Council. Some discussion took place regarding the schedule and the meeting times, and it was suggested that the issue of meeting times be revisited at the Retreat in 2017.

Mayor Copeland called for a motion to approve the 2017 City Council Meeting Schedule as presented. Councilmember Pruett motioned, and Mayor Pro Tem Pruitt seconded. The vote was five in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt;

Councilmember Elrod; Councilmember Pruett; and Councilmember Stewart. Councilmembers Varner and Vincent were not present for the vote.

- 12. Executive Session (if needed) for:** **Litigation O.C.G.A. 50-14-2**
 Real Estate O.C.G.A. 50-14-3 (b)(1)
 Personnel O.C.G.A. 50-14-3 (b)(2)

No Executive Session was held.

13. City Administrator, City Attorney, City Clerk Comments

The City Clerk, Ms. Janis Price asked about transportation for councilmembers who would be participating in the 2016 City of McDonough Christmas Parade. She also invited Mayor and Council to the Christmas luncheon that will be held for staff on Friday, December 9, 2016, at the Avalon Fire Station from 11:30 to 1:30.

14. Councilmembers and Mayor Comments

Mayor Copeland reminded everyone that the 36th Annual City of McDonough Christmas Parade will be held on Saturday, December 3, 2016; and encouraged everyone to come and enjoy the festivities. He also noted that the December 19th, 2016 City Council Meeting has been moved to December 13th, 2016, in McKibben Chambers, at City Hall.

15. Adjournment

Mayor Copeland called for a motion to adjourn. Councilmember Stewart motioned, and Mayor Pro Tem Pruitt seconded. All stood in favor.

The meeting was adjourned at 6:13 p.m.

Janis E. Price
City Clerk

OPEN MEETINGS COMPLIANCE NOTICE: This is a regularly scheduled meeting of Mayor and Council of the City of McDonough duly noticed pursuant to the requirements of the Georgia Open Meetings Law (O.C.G.A. § 50-14-1, et seq). Notice of the meeting was published in the Henry Herald on December 30, 2015; and a copy of the meeting schedule was posted at City Hall and on the City's website, as required by law.