POST AGENDA
CITY OF MCDONOUGH
CITY COUNCIL WORKSHOP
CITY HALL-136 KEYS FERRY STREET
OCTOBER 6, 2016
5:30 PM

1. Call to Order **Mayor Copeland**

Mayor Copeland called the meeting to order at 5:30 p.m.

2. Roll Call

The City Clerk called the roll as follows:

Mayor Billy Copeland	Present
Mayor Pro Tem Roger Pruitt	Present
Councilmember Craig Elrod	Present
Councilmember Benjamin Pruett	Present
Councilmember Rufus Stewart	Present
Councilmember Kamali Varner	Absent (Attending Youth Council Conference)
Councilmember Sandra Vincent	Present

Others in attendance for the meeting were: City Administrator, Mr. Keith Dickerson; City Attorney, Ms. Leigh Hancher; Police Chief, Mr. Preston Dorsey; City Clerk, Ms. Janis Price; Community Development Director, Mr. Rodney Heard; Finance Director, Mr. Mike Clark; and Public Works Director, Mr. Ronnie Thompson.

3. Pledge to the Flag

Councilmember Pruett led the Pledge to the Flag.

4. Invocation

Councilmember Vincent gave the Invocation.

5. Approval of the Agenda

Mayor Copeland called for a motion to approve the Agenda. Mayor Pro Tem Pruitt motioned, and Councilmember Stewart seconded. The vote was six in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; Councilmember Stewart; and Councilmember Vincent. (Councilmember Varner was not present for the meeting.)

6. Unscheduled Public Comments

There were no public comments.

7. Approval of the Consent Agenda

A. Approval to purchase a Knapheide body to be mounted on Chasse on vehicle to accommodate a crane and supplemental attachment items for the body. The cost will be $ 22,593.26 and will be paid from the Sewer Plant's Capital Improvement 2016-2017 budget.

B. Approval to purchase a 2017 Ford F-150, regular cab, SWB, at a cost of $18,400.00 which will be paid from the Sewer Department's 2016-2017 budget.

C. Approval to purchase a 2017 Ford F-250, regular cab, V8 long bed at a cost of $26,548.00 which will be paid from Water Distribution's 2016-2017 budget.

D. Approval for a Lighting Services Lease Agreement with Georgia Power To replace 5 streets lights with LED lights at 136 Keys Ferry Street; Authorization for the Mayor to sign the lease agreement. There is no installation fee but there will be a monthly charge of $278.05 and will be paid from General Fund.

E. Approval of a Client Agreement with MSI Benefits Group to process Affordable Care Act required IRS forms 1094/1095 for 2016 and authorization for the Mayor to sign the agreement.

F. Approval to award the Tomlinson Street Drainage Improvement project to C&C Lovejoy LLC and authorization to pay the invoice when the project is completed. The project cost will be $ 19,770.00 and will be paid from the Stormwater Department's budget.

G. Approval of the contract for SmartWave Technologies Truck Roll Tech Services agreement for Mesh WiFi and Microwave Network Project. Monthly cost of $840.00 will be paid from the General Fund; authorization for Mayor to sign the contract.

H. Authorization for a change order with New South Construction which will reduce the contract price by $2,764.00 for the Courthouse facility; authorization for the Mayor to sign the change order.

I. Approval to purchase six Konica Minolta bizhub C654c printer/copier/scanner units for $45,117.60 ($7,519.60 each), including a 36-month maintenance agreement. Cost of the new units and maintenance will be paid from the general fund; authorization for the Mayor to sign this Acceptance Agreement.

J. Approval of a lease agreement with Pitney Bowes for the digital mailing system at City Hall. The cost is $ 92.60 for 60 months and is included in the 2016-2017 budget.

K. Items to be declared surplus and sold on GovDeals and other venues:
   1. Decorative lot of 7 feather coved ball figures in a bamboo bowl
   2. One drawer white vanity with mirror attached 32 ½" w, 15 3/8" d, and 48" h

3. 1996 Ford F-250 (pickup truck) Vin #2FTH4F25H4TCA57991
4. 1994 GMC Sonoma (pickup truck) Vin #1GTCS14Z8P8525361
5. 1998 Ford F-150 (pickup truck) Vin #1FTZF17WXWNA60305
6. 1991 Ford F-750 (dump truck) Vin #1FDXFTOJ4MVA22666
7. 2005 Chevy Impala Vin #2G1WF52K659303018
8. 1995 Ford F-150 (pickup truck) Vin# 1FTDFL5Y7RNB67976 .
9. 1996 Ford F-250 (pickup truck) Vin #2FTH4F25H4TCA57990
10. 1994 GMC Sonoma (pickup truck) Vin #1GTCS14Z8P8525361
11. 1998 Ford F-150 (pickup truck) Vin# 1FTZF17WXWNA60305
12. 1991 Ford F-750 (dump truck) Vin# 1FDXFTOJ4MVA22666
13. 1987 Chevrolet Step Van 30 vin #1GCKP32M6H3310329
14. 2005 Chevrolet Impala vin # 2G1wf52K759306283
15. 2000 Ford Crown Victoria vin # 2FAFP71W6YX167337
16. 2005 Chevrolet Impala vin #2G1WF52K959300193
17. 2007 Dodge Charger vin #2B3KA43G47H608956
18. 2007 Dodge Charger vin #2B3KA43G67H608957
19. 2007 Dodge Charger vin #2B3KA43G07H608954
20. 2008 Dodge Charger vin #2B3KA43G58H229854
21. 2008 Dodger Charger vin #2B3KA43G78h229855
22. 2182 3/4” Meters
23. 78 1” Meters
24. 5 1 1/2” Meters
25. 12 2” Meters
26. 10 Broken fire hydrants
27. Scrap metal that was demolished from the Polk Building

L. Approval of the September 19, 2016 City Council Meeting Minutes

M. Ratify 2 contract sales agreements with Fouts Bros. which the Mayor has signed, One agreement for 2016 CMP-300 Spartan truck in the amount of $ 321,928.00 and the other one for 2016 Ford-550 in the amount of $107,489.00.

Mayor Copeland called for a motion to approve the Consent Agenda, with the removal of Item 7L, to be added as discussion item 11A. Mayor Pro Tem Pruitt motioned, and Councilmember Stewart seconded. The vote was six in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; Councilmember Stewart; and Councilmember Vincent. (Councilmember Varner was not present for the meeting.)

8. Community Development Items **Mr. Rodney Heard**
Rezoning Petition – Zoning Map Amendment

A. Case Number: 160703*<u>Continuation of Public Hearing from 09/19/16 per postponement of a vote to the 10/06/16</u>*

Applicant(s): Foxdale Development on behalf of Iris Lake Village
Petition Request: RM-75 (Multi-Family Residential) Conditional Use w/ new conditions

Existing Zoning: RM-75 (Multi-Family Residential) Conditional Use w/ conditions
Address: Iris Lake Village Road – Iris Lake Subdivision
Council District: 3, Craig Elrod
Land Lot(s) 168 of the 7th District 23.887 +/- total acres

Project Updates (as of 10/06/16):

Community Development Director, Mr. Rodney Heard reviewed application on behalf of Foxdale Development, for continuation of the hearing that took place on 9/19/16.

Councilmember Elrod motioned to approve the rezoning for case number 160703, which is Ordinance number 16-10-06001(Z), to rezone the property from RM-75 multi-family, to RM-75 multi-family with new conditions; and Mayor Pro Tem Pruitt seconded. The vote was six in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; Councilmember Stewart; and Councilmember Vincent. (Councilmember Varner was not present at the meeting.)

B. **McDonough Annexation Assessment (2016/2017)** **Mr. Heard**
Mr. Barry Hall, Consultant **Ms. Leigh Hancher**

City Attorney, Ms. Leigh Hancher and Mr. Heard reviewed the McDonough Annexation Assessment, and offered a presentation of the three scenarios that were previously reviewed by Council.

Consultant, Mr. Barry Hall spoke about the Annexation Report and the criteria which will be used and the ultimate findings.

C. **Unified Development Code (UDC)** **Mr. Heard**

Mr. Heard informed Mayor and Council that the initial draft of the UDC has been completed. He said that the City Attorney, City Administrator and he would review the document before it is submitted to Mayor and Council in approximately two weeks; and that the final document is to be prepared before the end of the year, subject to any revisions.

D. **CDD Comprehensive Fee Schedule Assessment** **Mr. Heard**
(2016-2017)
Phase 1 – Building & Inspections Division
Phase 2 Occupational Tax Division
Phase 3 Planning & Zoning Division

Mr. Heard discussed the CDD Comprehensive Fee Schedule Assessment and the report that will be prepared and presented to Mayor and Council for action in November; and further discussion ensued.

E. Grier Manor Development Master Plan — Mr. Heard

Dr. Harold Grier, along with Reverend James Miller attended the meeting to present the Grier Manor Development Master Plan with Mr. Heard.

9. Police Department Items — Chief Dorsey

McDonough Police Department Awards for:

A. Lieutenant of the Year

Chief Dorsey presented the Lieutenant of the Year Award to Lt. Douglas Vaughn.

B. Sergeant of the Year

Chief Dorsey presented the Sergeant of the Year Award to Sgt. Rickey Jewell.

C. Officer Holden Childress, GA Public Safety Police Academy

Chief Dorsey presented the Top Gun Award; the Leadership Award; and the Iron Man Award from the Georgia Public Safety Police Academy to Officer Holden Childress, who was unable to attend the meeting.

D. Update on GA Police Chiefs Association State Accreditation process

Chief Dorsey offered an update on the efforts of the City of McDonough Police Department to become accredited through the Georgia Police Chiefs Association State Accreditation process.

E. Update on new program called "Officers in the Community"

Chief Dorsey also discussed a new program called "Officers in the Community," which will require officers to perform six to eight hours of community service per year, to help citizens become better acquainted with the officers who serve them.

F. "Behind the Scenes of an Officer Shooting" Power Point Presentation

Chief Dorsey offered a Power Point presentation called "Behind the Scenes of an Officer Shooting," as an aid in understanding what officers experience when a shooting occurs. He also discussed the protocol and procedures that take place in every police-involved shooting.

10. Discussion of Revenues and Expenditures of the General Fund, SPLOST, and Hotel/Motel Fund — Mr. Mike Clark

Finance Director, Mr. Mike Clark reviewed the Revenues and Expenditures of the General Fund; SPLOST; and Hotel/Motel Fund.

11. Authorization for the Mayor to sign the Indication of Roundabout Support Document. — Mr. Dickerson

. Regarding the current control figuration and functionality, SR. 20 at McGarity Rd. and SR 20at Lawrenceville St., GA Department of Transportation (GDOT) has identified this as candidate locations for a roundabout. To validate this as a feasible alternative during the conceptual phase GDOT is requesting approval from the City of McDonough for the following:

- Full and entire cost of electric energy use for lightning installed as needed/required
- All maintenance costs associated with landscaping of intersection after construction is completed.

City Administrator, Mr. Keith Dickerson reviewed this document with Mayor and Council making sure that the understanding was this is support only and not any approval of a roundabout. This document to provide G-DOT permission to move forward with the study only.

Mayor Copeland called for a motion to authorize the Mayor to sign the Indication of Roundabout Support Document. Mayor Pro Tem Pruitt motioned, and Councilmember Elrod seconded. The vote was six in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; Councilmember Stewart; and Councilmember Vincent. (Councilmember Varner was not present for the meeting.)

11-A. Discussion of September 19, 2016 City Council Meeting Minutes

The City Clerk, Ms. Janis Price reviewed the proposed changes to the September 19, 2016 Minutes that were submitted. After some brief discussion, the audio recording from the September 19 meeting was played for clarification.

Further discussion took place after the recording was played, and it was determined that the Minutes should be resubmitted for approval at the October 17, 2016 Council Meeting.

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12. Executive Session (if needed) for: Litigation O.C.G.A. 50-14-2
Real Estate O.C.G.A. 50-14-3 (b)(1)
Personnel O.C.G.A. 50-14-3 (b)(2)

Mayor Copeland called for a motion to enter into Executive Session for Real Estate, O.C.G.A. 50-14-3 (b)(1). Mayor Pro Tem Pruitt motioned, and Councilmember Stewart seconded. The vote was six in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; Councilmember Stewart; and Councilmember Vincent. (Councilmember Varner was not present for the meeting.)

Mayor Copeland called for a motion to return to the Regular Workshop Session. Councilmember Stewart motioned, and Mayor Pro Tem Pruitt seconded. The vote was six in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; Councilmember Stewart; and Councilmember Vincent. (Councilmember Varner was not present for the meeting.)

Mayor Copeland said there was one Action Item to report from Executive Session.

Councilmember Vincent motioned to approve a lease agreement for 32 Jonesboro Street between the City of McDonough and the Veterans' Support Group, to be effective October 7, 2016; and Councilmember Elrod seconded. The vote was six in favor. Those voting in favor were Mayor Copeland; Mayor Pro Tem Pruitt; Councilmember Elrod; Councilmember Pruett; Councilmember Stewart; and Councilmember Vincent. (Councilmember Varner was not present for the meeting.)

13. City Administrator, City Attorney, City Clerk Comments

14. Councilmembers and Mayor Comments

15. Adjournment

Mayor Copeland called for a motion to adjourn. Councilmember Elrod motioned; and all stood in favor.

The meeting was adjourned at 7:31 p.m.

OPEN MEETINGS COMPLIANCE NOTICE: This is a regularly scheduled meeting of Mayor and Council of the City of McDonough duly noticed pursuant to the requirements of the Georgia Open Meetings Law (O.C.G.A. § 50-14-1, et seq). Notice of the meeting was published in the Henry Herald on December 30, 2015; and a copy of the meeting schedule was posted at City Hall and on the City's website, as required by law.