

CONSENT AGENDA ITEM SUMMARY
September 4, 2025, City Council Workshop
Item Number: 6A



Presented by: Steve Morgan/William VonDenBosch

Public Works Department

ITEM SUMMARY:

Ratify emergency repairs made to 162 Keys Ferry St. Human Services Building.
Phase 1 Asbestos Testing & Mitigation
Phase 2 Flood Mitigation & Repairs

SPECIAL CONSIDERATIONS OR CONCERNS:

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Phase 1 - \$25,140.00
Phase 2 - \$18,400.00

FUNDING SOURCE:

100 5.1565.52.2240 Building Repairs & Maintenance

ATTACHMENTS:

Exhibit A – Troy Custom Builders, LLC

OTHER DEPARTMENTAL REVIEW NEEDED:

☒ Yes ☐ No

OTHER DEPARTMENTAL REVIEW

☒ Finance

Troy Custom Builders, LLC

38 MACON STREET
MCDONOUGH, GA 30253

Date	Invoice #
8/19/2025	2442

Bill To

CITY OF MCDONOUGH
ATTN: WILLIAM VONDENBOSCH
136 KEYS FERRY STREET
MCDONOUGH, GA 30253

P.O. No.	Terms	Project
	Net 15	

Description	Quantity	Rate	Serviced	Amount
EMERGENCY ASBESTOS MITIGATION - PHASE 1 PRE WORK AND POST WORK ASBESTOS ATMOSPHERIC AND PHYSICAL TESTING OF SAMPLES - \$2140 MITIGATION, REMOVAL, AND DISPOSAL OF ALL ASBESTOS INCLUDING REMOVAL OF 3" OF SOIL - \$16600 REMOVAL AND REPLACEMENT OF ALL HVAC DUCTWORK AND PLENUM - \$5800 REPAIR OF CUSTOM ANTIQUE BASEMENT DOOR - \$600 SUBTOTAL: \$25140		25,140.00		25,140.00
EMERGENCY FLOOD MITIGATION - PHASE 2 CLEANUP FLOODED BASEMENT. PUMP WATER, REMOVE MUD, ETC. - \$2300 INSTALL DEHUMIDIFIER - \$800 INSTALL NEW SUMP PUMP, BASIN - \$1500 ELECTRICAL - CORRECT GROUNDING PROBLEMS,, INSTALL JUNCTION FOR POWER TO BASEMENT - \$3600 INSTALL NEW CEMENT FLOORING - \$2800 INSTALL CINDER BLOCK WALLS TO SEPARATE MUD FROM BASEMENT, FILL IN WITH BRICK LARGE OPENING - \$3700 REPAIR GUTTERING TO DIVERT WATER, REPAIR COLLECTOR - \$600 REPLACE GUTTER CONDUCTOR HEAD - \$500 EXTERIOR LANDSCAPE TO DIVERT WATER, INSTALL DIRT, STONE, PINESTRAW - \$2600 SUBTOTAL - \$18400		18,400.00		18,400.00
			Total	\$43,540.00

CONSENT AGENDA ITEM SUMMARY
September 4, 2025, City Council Workshop
Item Number: 6B



Presented by: Brian Linton

Department: Technology Services

ITEM SUMMARY:

Request for approval to pay the annual maintenance renewal of the City's Website Civic Plus invoice in the amount of \$12,044.81.

SPECIAL CONSIDERATIONS OR CONCERNS:

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

This is budgeted and approved in the FY 25-26 budget.

FUNDING SOURCE:

Line: 100-5.1535.52.1301

ATTACHMENTS:

Civic Plus quotation and SOW (Statement of Work)

OTHER DEPARTMENTAL REVIEW NEEDED:

☒ Yes

☐ No

OTHER DEPARTMENTAL REVIEW

☒ Finance

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-100969-1

Date:

5/21/2025 3:24 PM

Customer:MCDONOUGH CITY,
GEORGIA

QTY	DESCRIPTION
1.00	Productivity Connector (Office 365) Annual Fee
1.00	Productivity Base System Annual Fee: staff app users, app user submissions not included
1.00	Power Automate Integration
1.00	Productivity Approvals Workflow
Annual Recurring Services - Initial Term	
USD 12,044.81	
Annual Recurring Services - (Subject to Uplift)	
USD 12,044.81	

1. This renewal Statement of Work ("SOW") is between City of McDonough, GA ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").

2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 8/26/2025 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

4. Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

5. Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-100969-1

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

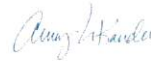
IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Printed Name:

Printed Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:

8/25/2025

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

CONSENT AGENDA ITEM SUMMARY
September 4, 2025, City Council Workshop
Item Number: 6C



Presented by: Brian Linton, Director

Technology Services Department

ITEM SUMMARY:

Request for to pay the annual maintenance renewal Cellebrite invoice for \$10,270.00.

SPECIAL CONSIDERATIONS OR CONCERNS:

This is an investigative device for extracting data from mobile devices.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

This is budgeted and approved in the FY 25-26 budget.

FUNDING SOURCE:

Line: 100-5.1535.52.1301

ATTACHMENTS:

Cellebrite invoice and SOW(Statement of Work) to sign.

OTHER DEPARMENTAL REVIEW NEEDED:

☒ Yes

☐ No

OTHER DEPARTMENTAL REVIEW

☒ Finance

Cellebrite Inc.

8065 Leesburg Pike,
Suite T3-302
Vienna, VA 22182
USA

Tel. +1 800 942 3415
Fax. +1 201 848 9982
Tax ID#: 22-3770059
DUNS: 033095568
CAGE: 4C9Q7
Company Website:
<http://www.cellebrite.com>

Quote

Quote#: Q-472986-1**Date:** Aug 25, 2025**Billing Information**

McDonough Police Department
50 Lawrenceville St
McDonough, Georgia 30253
United States

Contact: KYLE HELGERSON
Phone: (678) 782-6301

Delivery Information

McDonough Police Department
50 Lawrenceville Street
McDonough, GA 30253
United States

Contact: KYLE HELGERSON
Phone: (678) 782-6301

Wire To:

Bank Routing Number: 021000021
Account Number: 761020590
Account Name: Cellebrite Inc.

Check Remittance (Only for NA):

Cellebrite Inc. ,
PO BOX 23551
New York, NY, 10087-3551

End Customer: McDonough Police Department

Click [here](#) to process with Credit Card payment

By clicking the link above and accepting this quote,

You are expressing your agreement and compliance to and with the terms contained on this quote.

Customer ID	Good Through	Payment Terms	Currency	Sales Rep
SF-00096076	Nov 20, 2025	Net 30	USD	Cori Daido

#	Product Code	Product Name	Qty	Start Date	End Date	Net Price\Unit	Net Price
1	B-CNR-05-003	Upgrade to Inseyets Online Pro	1	Nov 21, 2025	Nov 20, 2026		
2	S-UFD-20-003	Inseyets Pro UFED Subscription	1	Nov 21, 2025	Nov 20, 2026	4,420.00	4,420.00
3	S-UFD-20-006	Inseyets Pro PA Subscription	1	Nov 21, 2025	Nov 20, 2026	4,400.00	4,400.00
4	F-UFD-06-005	Inseyets upgrade kit	1			1,365.00	1,365.00
5	U-AIS-05-001	2 Promotional Unlocks for Inseyets	1	Nov 21, 2025	Nov 20, 2026	0.00	0.00
6	S-UFD-04-059	Smart Translator (3 languages translation Promotion)	1	Nov 21, 2025	Nov 20, 2026	0.00	0.00

Number of Languages: 3

SubTotal	USD 10,185.00
Shipping & Handling	USD 85.00
Sales Tax	USD 0.00
Total	USD 10,270.00

Comments:

Terms and Conditions:

- This Quote/Proforma Invoice/Tax Invoice, together with the terms and conditions and license agreement listed below that are incorporated by reference to this Quote/Proforma Invoice (together, the "Agreement"), constitute an offer by Cellebrite. By signing this the Quote/Proforma Invoice, issuing a purchase order (or other ordering document) in connection with this the Quote/Proforma Invoice, or downloading and/or using the products identified in this the Quote/Proforma Invoice/Tax Invoice, the customer agrees to be bound by the terms of this Agreement. Any additional or different terms or conditions contained in any customer document, purchase order or other ordering document will not be binding upon Cellebrite unless expressly accepted in a document signed by a Cellebrite authorized signatory.

- Quote is subject to regulatory approval.

- Freight Terms: FCA (NJ)
- General: The following terms shall apply to any product at <http://legal.cellebrite.com/us/index.html>
- EULA: All Cellebrite Software is licensed subject to the end user license agreement available at <https://legal.cellebrite.com/End-User-License-Agreement.html>
- Advanced Services (CAS): The following terms apply to Cellebrite Advanced Services at <https://legal.cellebrite.com/CB-us-us/index.html>
- Premium and Inseyets Unlocks: The following terms shall apply only to Cellebrite Premium and Inseyets Unlocks at <http://legal.cellebrite.com/intl/PremiumUS.htm>
- Pathfinder: The following terms apply to Cellebrite Pathfinder at <https://legal.cellebrite.com/PF-Addendum.htm>
- Training Services: The following terms apply to Cellebrite Training Services at <http://legal.cellebrite.com/intl/Training.htm>
- SaaS: The following terms apply to Cellebrite SaaS Services at <https://legal.cellebrite.com/SaaS.htm>
- Endpoint SaaS: The following terms apply to Cellebrite Cellebrite Endpoint SaaS at <https://legal.cellebrite.com/Endpoint-SAAS.html>

In the event of any dispute as to which terms apply, Cellebrite shall have the right to reasonably determine which terms apply to a given purchase order.

Please indicate the invoice number when remitting payment

*SALES TAX DISCLAIMER: Cellebrite Inc. is required to collect Sales and Use Tax for purchases made from the following certain U.S. States. Orders are accepted with the understanding that such taxes and charges shall be added, as required by law. Where applicable, Cellebrite Inc. will charge sales tax unless you have a valid sales tax exemption certificate on file with Cellebrite Inc. Cellebrite Inc. will not refund tax amounts collected in the event a valid sales tax certificate is not provided. If you are exempt from sales tax, you must provide us with your sales tax exempt number and fax a copy of your sales tax exempt certificate to Cellebrite Inc.

Please include the following information on your PO for Cellebrite UFED purchase:

- Please include the ORIGINAL QUOTE NUMBER (For example - Q-XXXXX) on your PO
- CONTACT NAME & NUMBER of individual purchasing and bill to address
- E-MAIL ADDRESS of END USER for monthly software update as this is critical for future functionality

I, the undersigned, hereby confirm that I am authorized to sign this Quote/Proforma Invoice on behalf the customer identified above , and I hereby approve that my signature is legally binding upon the customer identified above.

Customer Name: McDonough Police Department

Signature: _____

Effective Date: ____/____/____

Name (Print): _____

Title: _____

Please sign and email to **Cori Daido** at cori.daido@cellebrite.com

RESOLUTION NO. 25-09-04

**A RESOLUTION OF THE MCDONOUGH CITY COUNCIL ADOPTING A
COMPLETE STREETS POLICY**

WHEREAS, a complete streets policy encourages the design and construction of roads for all road users including pedestrians, bicyclists, disabled and elderly people, as well as transit riders; and

WHEREAS, McDonough's infrastructure historically focused primarily on the needs of automobiles while at times overlooking the needs of other modes of transportation; and

WHEREAS, the City of McDonough should address its traffic congestion problem by promoting alternate modes of transportation and making its roads safer for all users; and

WHEREAS, such promotion of alternate modes of transportation, such as walking, biking, and riding public transportation, starts with the adoption of a complete streets policy that encourages design and construction of McDonough roads with all users in mind; and

WHEREAS, adoption of a complete streets policy and promotion of alternative modes of transportation will potentially make McDonough's roads safer for all by encouraging more walking and biking and reducing the number and frequency of auto-related crashes, fatalities, and injuries; and

WHEREAS, both the *Henry County Transportation Plan: 2022 Update* adopted on July 19, 2022 (Resolution 22-187) and the draft *Henry County Transportation Safety Action Plan* proposed for adoption on September 4, 2025, recommend the adoption of a complete streets policy; and

NOW, THEREFORE, BE IT RESOLVED THAT:

The City of McDonough hereby adopts the attached *Henry County Complete Streets Policy* encouraging the design and construction of McDonough roads going forward with all users in mind including but not limited to automobile and truck drivers, pedestrians, bicyclists, transit riders, children, adults, senior citizens and disabled individuals.

SO RESOLVED, THIS 4TH DAY OF SEPTEMBER 2025.

MCDONOUGH CITY COUNCIL

BY: _____

Sandra Vincent, Mayor

ATTEST:

Christy L. Taylor, City Clerk

MCDONOUGH COMPLETE STREETS POLICY

VISION

The City of McDonough shall be a place for individuals of all backgrounds to live and travel freely, safely, and comfortably. Every public right-of-way shall be planned, designed, constructed, and maintained such that residents of all ages and abilities have multi-modal transportation options to travel by foot, bicycle, public transportation, or automobile safely and conveniently to and from their destinations.

PRINCIPLES

The following guiding principles shall be considered throughout all phases of transportation infrastructure design, constructions, and maintenance:

- The policy directs decision makers to consistently design and maintain streets that accommodate all anticipated users including but not limited to pedestrians, bicyclists, public transportation users, people of all ages and abilities, freight haulers, motorists, emergency responders, and adjacent land users where possible and appropriate.
- Each phase in the life of a roadway, including planning, funding, designing, constructing, operating, and maintaining of new and modified streets, will be an opportunity to improve the integration of all transportation modes into the roadway.
- Accommodations for people riding bicycles and for people walking shall be integrated into new roadway construction and reconstruction projects in a manner that is appropriate to the context of the planned roadway features, surrounding land use, and desires of the community.
- The design and construction of new facilities shall anticipate likely demand for bicycling and pedestrian facilities within the design life of the facility.
- The design of intersections shall accommodate people riding bicycles and people walking in a manner that allows for safe crossing.
- Complete Streets may be achieved through single projects, incrementally through a series of smaller improvements, or through maintenance activities.
- The transportation network shall be planned and constructed as a well-connected system that encourages multiple connections to destinations.
- As feasible, the City of McDonough shall incorporate complete streets infrastructure into existing public streets to create a comprehensive, integrated, and connected transportation network that balances access, mobility, and safety needs of all users of all ages and abilities and the needs of adjacent land users, thus providing a fully connected, integrated network that provides transportation options throughout the county. "Complete Streets Infrastructure" means design features such as: sidewalks; shared use paths; bicycle lanes; automobile lanes; paved shoulders; street trees and landscaping; planting strips; curbs; accessible curb ramps; bump outs; crosswalks; refuge islands; pedestrian and traffic signals, including countdown and accessible signals; signage; street furniture; bicycle parking facilities; public transportation stops and facilities; priority signalization; narrow vehicle lanes; raised medians; dedicated bus lanes; traffic calming devices such as traffic circles and traffic bumps; and surface treatments such as paving blocks, textured asphalt, and concrete.
- Not all roadways are suitable for complete streets treatment. In corridors whose primary purpose is to carry inter- and intra-regional traffic, for example, a limited range of modal accommodations may be appropriate. At a minimum, sidewalks shall be installed unless local conditions dictate otherwise.

-
- Complete streets principles and practices shall be included in street construction, reconstruction, repaving, and rehabilitation projects except under one or more of the following conditions as determined by Public Works and Community Development:
 1. The project involves a street or highway on which certain users, such as pedestrians or bicyclists, are prohibited by law, such as an interstate highway or a pedestrian mall.
 2. Routine maintenance of the transportation network is involved that does not change the roadway geometry or operations, such as sweeping, mowing, and spot repair.
 3. Where an equivalent project along the same corridor is already programmed to provide the needed infrastructure or facilities.
 4. Scarcity of population, travel, and attractors, both existing and projected into the foreseeable future, indicate an absence of need for such accommodations, or the street is outside an established existing bus transit route and where it is reasonably determined that a future bus transit route will not exist.
 5. The cost of complete streets accommodations is excessively disproportionate to the need or probable use. Construction may not be practically feasible or cost-effective because of significant or adverse environmental impacts to historic resources, streams, flood plains, wetlands, remnants of native vegetation, steep slopes, or other critical areas.

STRATEGIES

- The City of McDonough will seek technical assistance, as necessary, in the development, implementation, and funding of complete streets policies, programs, and projects.
- McDonough shall develop a procedure to fund worthy complete streets projects with an emphasis on funding projects that provide high benefit at low cost.
- Complete Streets Elements shall be considered when McDonough develops, modifies, or updates its Comprehensive Plan, any development codes, manuals, rules, regulations, and programs, as appropriate.
- McDonough shall continue to utilize design criteria and standards for streets infrastructure based upon recognized best practices in street design, construction, and operations including but not limited to the latest editions of American Association of State Highway and Transportation Officials (AASHTO), Institute of Transportation Engineers (ITE), and National Association of City Transportation Officials (NACTO).
- The City of McDonough will apply context sensitive solutions to solve transportation problems in a manner consistent with community characteristics and as desired by local officials, citizens, and stakeholders.
- When possible, context sensitive streetscape plans that incorporate appropriate Georgia plants and landscaping materials shall be developed whenever a street is newly constructed, reconstructed, or relocated.
- Design standards shall include performance measures for tracking the progress of implementing the Complete Streets Policy and the Henry County Transportation Safety Action Plan as well as detail the procedures for granting exceptions. Performance measures may include, but are not limited to:

-
- Number of Crashes
 - Injuries and Fatalities for all Modes
 - Number of Countdown Signals
 - Miles of Bike Lanes
 - Miles of New Sidewalk Completed
 - Number of Public Transit Riders
 - Augmenting non-transportation projects, such as, stormwater or private sector development, to concurrently implement complete streets principles shall be considered as a cost-effective means to achieve mobility enhancements.
 - The City of McDonough will implement complete streets concepts on appropriate local roads by, for example, augmenting resurfacing projects or other major construction activity, filling sidewalk gaps, ensuring transit stops on local roads are accessible, and resolving potential permitting issues early in the project development process.
 - Implementation of the McDonough Complete Streets Policy will proceed as follows:
 - McDonough staff will make the Complete Streets Policy a routine part of everyday operations and shall approach all transportation and development projects as an opportunity to improve the transportation network for all users of all abilities and will work in coordination with all jurisdictions.
 - ~~○ The City of McDonough will maintain a priority list of all transportation improvement projects including those for problem intersections and roadways. Such priority projects shall be selected from the High-Injury Network and the High-Risk Network identified in the Henry County Transportation Safety Action Plan.~~
 - The City of McDonough will continue to maintain a comprehensive network of bike and pedestrian infrastructure and identify key projects that will help to eliminate any gaps within that network.
 - The City of McDonough will continue to train its staff in the Departments of Public Works and Community Development on best Complete Streets principles and practices.
 - The City of McDonough will seek out appropriate funding sources for successful implementation of Complete Streets policies.



CITY OF MCDONOUGH

Reclassification of Water Treatment & Wastewater Plant Managers

Establishing New Departments and Aligning
with Citywide Director Pay Structure

The following presentation is intended to educate and provide information to McDonough personnel.
Please DO NOT share with outside parties.





CITY OF MCDONOUGH
DEPARTMENT PRESENTATION

Agenda Item #13. Public Works Andy Butts, Assistant Director

Request for Council to establish the Wastewater Plant and Water
Plant Departments

PURPOSE/ISSUE



CITY OF MCDONOUGH
DEPARTMENT PRESENTATION

- Seeking Mayor/Council approval to reclassify Water Treatment and Wastewater Plant Managers
- Establish each role as a Director with a new department
- Ensure pay and grade alignment with other City Directors
- Support organizational effectiveness and equity

Current Structure

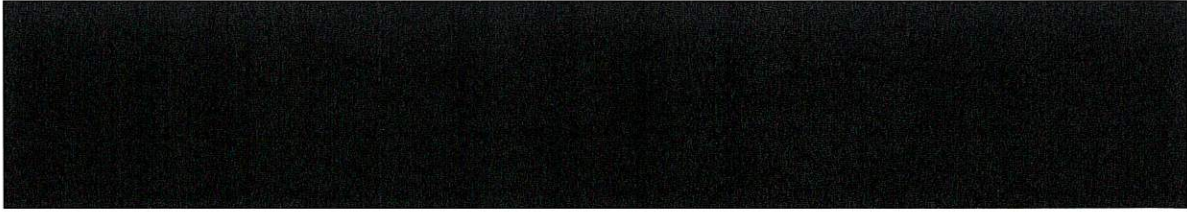
- Both Managers report under Public Works Director
- Limited autonomy despite overseeing critical operations
- Grade: 107





Challenges in Current Model

- Over-centralization under Public Works Director
- Limited visibility and authority for plant managers
- Inconsistent alignment with other Director-level roles
- Salary grade misalignment (Grade 107)



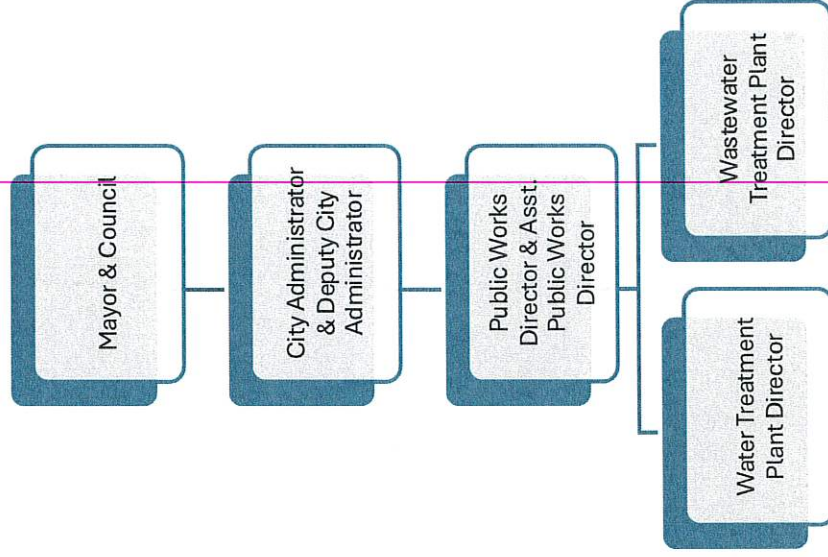
Proposed Structure

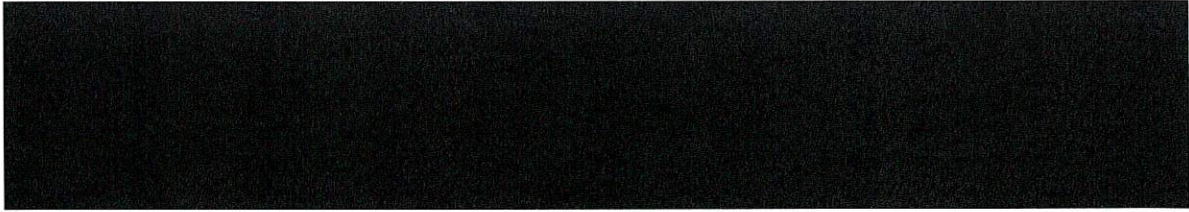
- Water Treatment Plant Director (new department)
- Wastewater Plant Director (new department)
- Both report directly to City Administrator
- Elevates both roles to departmental leadership



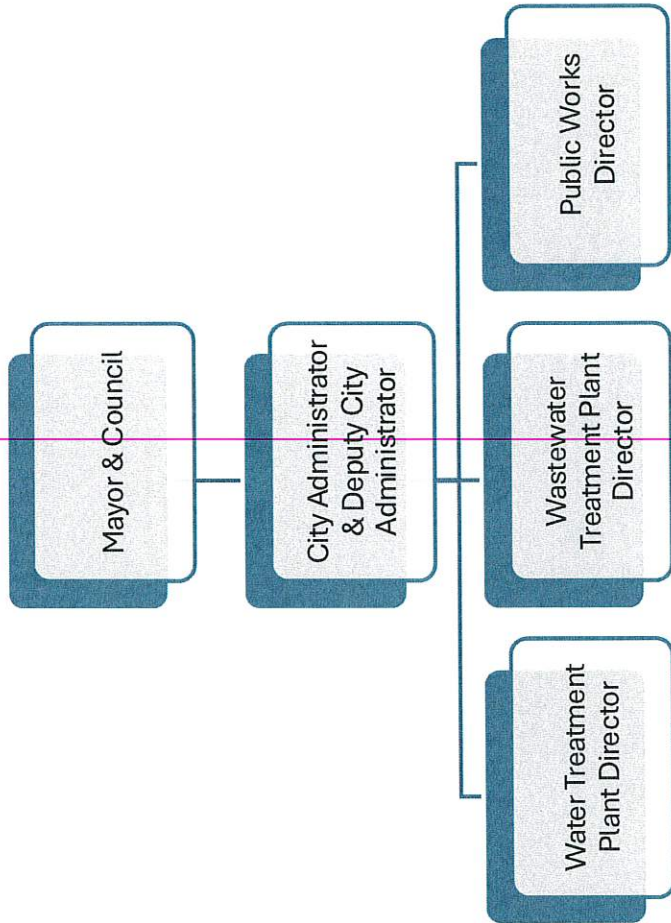
CITY OF MCDONOUGH
DEPARTMENT PRESENTATION

Current Organizational Chart





Updated Organizational Chart





Pay and Grade Alignment

- Current Grade: 107
- Proposed Grade: 119 (consistent with Directors)
- Salary aligned at midpoint with other Directors
- Ensures equity and competitiveness in compensation





Benefits of Reclassification

- Ensure the presentation emphasizes that these positions carry **regulatory authority** which warrants recognition at the Director level.
 - Strengthens oversight of critical infrastructure
 - Establishes accountability at Director level
 - Enhances recruitment and retention
 - Aligns organizational structure with best practices



CITY OF MCDONOUGH
DEPARTMENT PRESENTATION

Establish a link to Mayor and Council Priorities

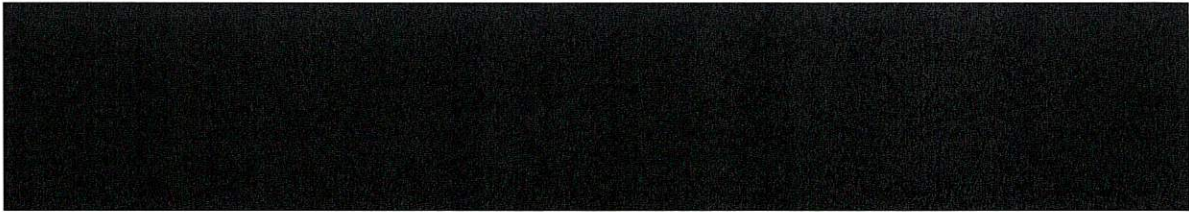
- Public safety (clean water, environmental compliance = protecting citizens).
- Fiscal responsibility (long-term savings from reduced violations and more efficient operations).
- Transparency & accountability (direct reporting to Mayor and City Administrator --- this is especially important because of the regulatory responsibilities).



CITY OF MCDONOUGH
DEPARTMENT PRESENTATION

Financial & Organizational Impact

- Increased salary expenditure for 2 Director roles
- Offset by improved efficiency and compliance management
- Reduced risk of operational disruptions or violations
- Stronger leadership capacity in essential services



Recommendation



- Reclassify Water Treatment Manager → Water Treatment Plant Director
- Reclassify Wastewater Plant Manager → Wastewater Plant Director
- Establish two new departments
- Adjust grade from 107 → 119 with midpoint salary alignment
- Make necessary updates to City Pay Plan

Hands of Hope Clinic
1010 Hospital Dr, Bldg. B
Stockbridge, GA 30281

Henry County, Georgia

VIA EMAIL

RE: Letter of Intent – Provision of Location for Clinical Services in the Blacksville Community

Dear Ms. Folds,

The City of McDonough is committed to advancing the health and well-being of all residents, with a particular focus on reducing health disparities and improving quality of life in our most underserved communities. The Blacksville Community has been identified as an area with significant health challenges, including limited access to primary healthcare services.

The City intends to partner with Hands of Hope Clinic to establish a clinical service location at 350 Simpson Street, adjacent to the Boots Welch Police Department. Under this partnership, the City of McDonough will provide support related to the brick-and-mortar and infrastructure for the facility, while Hands of Hope Clinic will assume responsibility for operational costs, staffing, and the implementation of clinical services.

Hands of Hope Clinic's mission, *"to improve the overall health and well-being of the residents of Henry County by providing free, quality medical and dental care to those in need"*; and vision, *"to create a community where everyone has access to the healthcare they need, regardless of their ability to pay"*, are directly aligned with the City's adopted Comprehensive Plan (2024–2028) goals, which include:

- Expanding access to preventive and primary healthcare services.
- Addressing chronic disease prevention and management.
- Promoting equitable access to health resources for underserved populations.

This collaboration also supports the Health and Environmental Element of the Comprehensive Plan by advancing the creation of a Health Equity Plan, facilitating public health community events, and fostering partnerships with healthcare providers to improve outcomes across the city.

Through this initiative, we will jointly address the social determinants of health, create a sustainable model for accessible healthcare in Blacksville, and strengthen the City's capacity to meet public health needs identified in our strategic framework. The City recognizes that healthier residents lead to stronger neighborhoods, greater economic vitality, and improved quality of life for all McDonough citizens.

This Letter of Intent serves as a confirmation of our mutual desire to develop a more detailed agreement as discussions move forward. We look forward to working together to finalize terms, responsibilities, and timelines to make this transformative project a reality.

Signatories