

CONSENT AGENDA ITEM SUMMARY
June 5, 2025, City Council Workshop
Item Number: 6A



Presented by: Brian Linton

Department: Technology Services

ITEM SUMMARY:

Request for approval to pay Tyler Technology invoice for INCODE for \$45,458.89.

SPECIAL CONSIDERATIONS OR CONCERNS:

This is the City's accounting software, which is utilized by all departments. This is the annual maintenance agreement renewal.

STAFF RECOMMENDATION:

Staff recommend paying this invoice

FINANCIAL IMPACT:

This is was budgeted and approved in FY 24 – 25 budget.

FUNDING SOURCE:

Line: 100-5.1535.52.1301

ATTACHMENTS:

Tyler Technology invoice

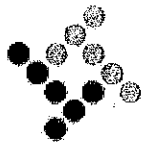
OTHER DEPARTMENTAL REVIEW NEEDED:

☒ Yes

☐ No

OTHER DEPARTMENTAL REVIEW

☒ Finance



tyler
technologies

Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-510413	06/01/2025	1 of 3

Questions:
Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com



Bill To CITY OF MCDONOUGH
136 KEYS FERRY STREET
MCDONOUGH, GA 30253-3215

Ship To CITY OF MCDONOUGH
136 KEYS FERRY STREET
MCDONOUGH, GA 30253-3215

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
43824 - MAIN - MAIN	210928		USD	NET30	07/01/2025

Contract Date	Description	Units	Rate	Extended Price
Contract No.: McDonough, GA				
05/Jun/2006	Annual fee to support and host Web Site Cycle: Start: 01/Jul/2025, End: 30/Jun/2026	1	600.00	600.00
05/Jun/2006	Utility Billing Online Component - Annual Fee Cycle: Start: 01/Jul/2025, End: 30/Jun/2026	1	2,400.00	2,400.00
30/Nov/2010	Content Manager Annual Fees Incode Content/Document Management Suite - Maintenance-Additional FO Forms Cycle: Start: 01/Jul/2025, End: 30/Jun/2026	1		\$129.53
01/Sep/2009	ERP Pro Document Management Annual Fees Office Exporter Cycle: Start: 01/Jul/2025, End: 30/Jun/2026	1		\$3,004.75
01/May/2010	LF Financial Suite Interface Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/May/2010	LF CRM Suite Interface Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Sep/2009	ERP Pro Financials Annual Fees Core Financials Cycle: Start: 01/Jul/2025, End: 30/Jun/2026	1		\$17,322.29
01/Sep/2009	Payroll/Personnel Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Sep/2009	Forms Overlay Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Sep/2009	Secure Signatures Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
30/Nov/2010	Positive Pay - Maintenance Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
11/Feb/2014	Subscription - Incode Address Verification and Presort Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
13/Jan/2017	Project Accounting - Maintenance Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Oct/2009	ERP Pro Utilities Annual Fees Utility CIS System Cycle: Start: 01/Jul/2025, End: 30/Jun/2026	1		\$17,322.13
01/Oct/2009	Utility Handheld Meter-Reader Interface Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Oct/2009	Central Cash Collection			



Remittance:
 Tyler Technologies, Inc
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-510413	06/01/2025	2 of 3

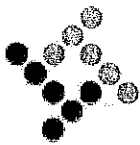
Questions:
 Tyler Technologies- Local Government
 Phone: 1-800-772-2260 Press 2, then 2
 Email: ar@tylertech.com

Bill To: CITY OF MCDONOUGH
 136 KEYS FERRY STREET
 MCDONOUGH, GA 30253-3215

Ship To: CITY OF MCDONOUGH
 136 KEYS FERRY STREET
 MCDONOUGH, GA 30253-3215

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
43824 - MAIN - MAIN	210928		USD	NET30	07/01/2025

Contract Date	Description	Units	Rate	Extended Price
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Jan/2010	Building Projects			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Jan/2010	Business License			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Jan/2010	Call Center			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Jan/2010	CRM Mobile Server Software			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Jan/2010	Building Projects Mobile Interface			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Jan/2010	Call Center			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Sep/2009	Enhanced Utility Bill Printing			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
12/Aug/2014	Inoode Customer Relationship Suite - Utility Handheld Meter Reader Interface Maintenance			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
Technical Services Annual Fees		1		\$1,500.65
01/Sep/2009	Basic Network Support Services			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
Third Party System Software		1		\$1,731.84
01/Sep/2009	System Software Non SQL Maintenance			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
01/Sep/2009	System Software Non SQL Maintenance			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			
Tyler University		1		\$1,447.70
01/Sep/2009	Tyler U			
	Cycle: Start: 01/Jul/2025, End: 30/Jun/2026			



tyler
technologies

Remittance:
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-510413	06/01/2025	3 of 3

Questions:
Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com

Bill To: CITY OF MCDONOUGH
136 KEYS FERRY STREET
MCDONOUGH, GA 30253-3215

Ship To: CITY OF MCDONOUGH
136 KEYS FERRY STREET
MCDONOUGH, GA 30253-3215

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
43824 - MAIN - MAIN	210928		USD	NET30	07/01/2025

Contract Date	Description	Units	Rate	Extended Price
---------------	-------------	-------	------	----------------

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal 45,458.89

Sales Tax \$0.00

Invoice Total 45,458.89

CONSENT AGENDA ITEM SUMMARY
June 5, 2025, City Council Workshop
Item Number: 6B



Presented by: Christy Taylor, City Clerk

Administration

ITEM SUMMARY:

Request for authorization to pay the Excess Cyber Liability Premium to Lockton, for the 2025-2026 Fiscal Year.

SPECIAL CONSIDERATIONS OR CONCERNS:

None.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

\$12,480.00

FUNDING SOURCE:

Line Item 100.5.1330.52.3310

ATTACHMENTS:

Lockton invoice

OTHER DEPARMENTAL REVIEW NEEDED:

☐ Yes

☒ No



INVOICE

Invoice Date: 05/15/2025
Invoice Number: 33026190
Amount Invoiced: \$12,480.00
Invoice Due Date: 05/16/2025

Bill To:
 City of McDonough
 Christy Taylor
 136 Keys Ferry Street
 McDonough, GA 30253

Carrier : Houston Casualty Company
Policy Term : 05/01/2025 to 05/01/2026
Policy Number : H25PCU2156000
Effective Date : 05/01/2025

Line of Business	Description	Amount Due
Cyber/Network Liability(1)	Excess Cyber Liability Premium	\$12,000.00
Invoice	Georgia Surplus Lines Tax	\$480.00
Total Invoice Balance		\$12,480.00

Invoice Message: Excess Cyber Liability

Remittance Options (all payments must be made in USD)

Check to Lockbox:

Southeast Series of Lockton Companies, LLC
 c/o Bank of America
 PO Box 741732
 Atlanta, GA 30374-1732

ACH payment must include the following addenda record with remittance information:

1. Start the addenda record with INV
2. Followed by a single space
3. Followed by the Invoice number
4. Ending in asterisk (*)

Example:

Single Invoice: INV 123456*

Multiple Invoices: INV 123456/234445/344555*

Email remittance to: clientpayments@lockton.com

Avoid email scams. Call your Lockton account team if you receive a request to change payment details.

ACH or Wire Transfer:

Bank Name : Bank of America

ACH Routing #: 061000052

Wire Routing #: 026009593

SWIFT : BOFAUS3N

ACH Account #: 334034243998

Wire Account #: 334034243998

Excess Cyber Coverage Comparison
Named Insured: City of McDonough

Effective Dates	Expiring (CFC) 5/1/2024-5/1/2025	Renewal (TMHCC) 5/1/2025-5/1/2026
Third Party Liability Insuring Agreements		
Multimedia Liability	1,000,000	1,000,000
Security and Privacy Liability	1,000,000	1,000,000
Privacy Regulatory Defense and Penalties	1,000,000	1,000,000
PCI DSS Liability	1,000,000	1,000,000
First Party Insuring Agreements		
Breach Event Costs	1,000,000	1,000,000
BrandGuard	N/A	1,000,000
System Failure	1,000,000	1,000,000
Cyber Extortion	1,000,000	1,000,000
Dependent System Failure	1,000,000	\$1,000,000 / \$10,000 Deductible
Cyber Crime	\$100,000	\$250,000
Maximum Aggregate Limit of Liability	\$1,000,000	\$1,000,000
Deductible	\$10,000	\$0
Premium	\$13,737	\$12,000
Surplus Lines Tax	\$549	\$480
Total Premium	\$14,286	\$12,480

AGENDA ITEM SUMMARY
June 5, 2025, City Council Workshop
Item Number: 9



Presented by: Steve Morgan, City Administrator

Public Safety - Police Department

ITEM SUMMARY:

Request for Mayor to sign all documents from Falcon Design pertaining to the Geotechnical Service located at 2040 Avalon Parkway. This service will be testing the already existing concrete pad for the purpose of building a Police Precinct.

SPECIAL CONSIDERATIONS OR CONCERNS:

STAFF RECOMMENDATION:

Staff recommends approval

FINANCIAL IMPACT:

Proposal: \$12,540.00

FUNDING SOURCE:

This will be funded by SPLOST VI

ATTACHMENTS:

Exhibit A – Falcon Design proposal

OTHER DEPARTMENTAL REVIEW NEEDED:

☒ Yes

☐ No

OTHER DEPARTMENTAL REVIEW

☒ Finance



May 27, 2025

Mr. Steve Morgan
City of McDonough
136 Keys Ferry Street
McDonough, GA 30253

RE: 2040 Avalon Parkway, McDonough, Georgia

Dear Mr. Morgan:

Falcon Design Consultants is pleased to submit this proposal for your consideration for the referenced site. The following is our proposed scope of services.

Project Scope & Fees

1. Geotechnical Services: \$12,540.00

- Includes an initial site visit to review the situation and prepare for mobilization of the drilling equipment.
- Includes work to drill five (5) soil test borings in the building pad area to a depth of fifty (50) feet below existing grades and seven (7) borings in the existing parking/drive areas to a depth of ten (10) feet below existing grades.
- During drilling, a Staff Engineer/Geologist will be present to provide professional direction and classify materials during drilling.
- Identification of the physical and engineering characteristics of the subsurface materials during the sampling and testing.
- Data obtained from the field exploration and testing will be used in the engineering analysis and in the formulation of the recommendations that will be utilized for providing conclusions as to the cause of the subsidence.
- Work to be performed in conjunction with GROUNDED Engineering Services, LLC.

Reimbursable Expenses

In addition to the Professional Fees described above, we will invoice for Reimbursable Expenses. This is usually referred to "Out-of-Pocket" expenses. The following items will be considered Reimbursable Expenses:

- Blue Printing – Reproduction of Drawings or Documents
- U.S. Mail Messenger, Messenger and Overnight Delivery Services
- Submittal Fees (Review/Recording)

Additional Services

Only those services specifically described above, are included within the scope of this proposal. Additional Services are further explained in each consultant's contract and shall be made a part of the Standard Agreement between Owner and Design Firm. Examples of Additional Services, which may be required as the project develops, includes but is not limited to the following:

- Modifications to previously approved work "Change of Scope"

All work will be performed in accordance with the Contract Conditions.

Contract Conditions

If, during the course of work, the Client finds it necessary to terminate the work, the work will stop by the Consultant upon written notification from the Client. The Client will pay for the services and expenses incurred to the point of termination based on the Consultant's estimate of the percentage of work complete.

STOCKBRIDGE OFFICE: 235 Corporate Center Dr., Suite 200, Stockbridge, GA 30281 / Phone: 770.389.8666

CUMMING OFFICE: 500 Pirkle Ferry Road, Suite C, Cumming, GA 30040 / Phone: 678.807.7100

NEWNAN OFFICE: 40 Greenway Circle, Suite A, Newnan, GA 30265 / Phone: 770.755.7978

Invoices for work completed will be submitted at the beginning of each month for work performed the previous month. All invoices are net due in 30 days. In the event that an invoice is not paid within 30 days the Consultant reserves the right to stop work after notifying the client in writing, until such outstanding invoices are paid in full.

The Consultant reserves the right to terminate or suspend all work for the Client with verbal or written notice if unpaid undisputed invoices are greater than 30 days past due.

Additional services, which are not included in this task order as defined by the scope of work, will be treated as extra work. The Owner will be given notice of any additional services requested by the Owner's Staff to complete the project. All additional services provided by the Consultant directly will be paid based upon the hourly rate schedule attached to this agreement without additional contract modifications. The Owner must approve additional Subcontractor/Subconsultant work in writing before the work is begun.

It is agreed that the Consultant's professional services do not extend to or include the review or site observation of the Construction Contractor's work or performance. It is further agreed that the Client will defend, indemnify, and hold harmless the Consultant from any claim or suit whatsoever, including but not limited to all payments and expenses, including all attorney fees and costs of defense or other costs involved arising from or alleged to have arisen from the Contractor's performance or the failure of the Contractor's work to conform to the design intent and the Contract Documents. The Consultant agrees to be responsible for the negligent acts, error or omissions of the Consultant's own employees. The Client agrees that the liability of Falcon Design Consultants, LLC resulting from any negligent acts, errors and/or omissions of Falcon Design Consultants, LLC is limited to the total fees actually paid by the Client to Falcon Design Consultants, LLC for services rendered.

While all work will be performed with professional care, the Consultant cannot guarantee the actions of government officials and agencies to grant the desired approvals.

This agreement shall be null and void if not executed within 60 days from the date of preparation unless otherwise indicated by the Consultant.

If you are in agreement with the terms of this proposal, please execute the agreement by signing below and returning one copy for our files.

Sincerely,
Falcon Design Consultants



Adam L. Price, P.E.
Managing Partner



John Palmer
President

Accepted and Agreed:

Signature

Title

Date

AGENDA ITEM SUMMARY
June 5, 2025, City Council Workshop
Item Number: 10



Presented by: Finance

Public Works - Solid Waste Sanitation

ITEM SUMMARY:

Request approval from Mayor and Council to increase the sanitation rates by the annual 3% effective July 1, 2025.

SPECIAL CONSIDERATIONS OR CONCERNS:

STAFF RECOMMENDATION:

Staff recommends approval

FINANCIAL IMPACT:

FUNDING SOURCE:

ATTACHMENTS:

Exhibit A – Republic Service 3% increase comparison
Exhibit B – City of McDonough 3% increase comparison
Exhibit C – May 20, 2024 Agenda Minutes with the approved annual 3% increase

OTHER DEPARTMENTAL REVIEW NEEDED:

☐ Yes ☐ No

OTHER DEPARTMENTAL REVIEW

☒ Finance	☐ Fire	☐ Stormwater
☐ Highway and Streets	☐ Main Street	☐ Water Distribution
☐ Human Resources	☐ Police	☐ Water/Sewer Operations
☐ Community Development	☐ Technology Services	☐ Other

Department Name:

Comments:

City of McDonough

Residential & Commercial Collection Carts

Weekly Household Curbside Collection	6/1/2024	6/1/2025	Increase
96 Gallon Trash Cart -1st Cart	\$ 22.40	\$ 23.07	3%
96 Gallon Trash Cart -2nd Cart	\$ 15.37	\$ 15.83	3%
Commercial Trash Waste 96gal Cart			
96 Gallon Trash Cart -1st Cart	\$ 34.03	\$ 35.05	3%
96 Gallon Trash Cart -2nd Cart	\$ 68.04	\$ 70.08	3%
96 Gallon Trash Cart -3rd Cart	\$ 102.06	\$ 105.12	3%
96 GL Special Cart			
96 Gallon Trash Cart -1st Cart	\$ 34.03	\$ 35.05	3%
96 Gallon Trash Cart -2nd Cart	\$ 68.04	\$ 70.08	3%
96 Gallon Trash Cart -3rd Cart	\$ 102.06	\$ 105.12	3%
Extra Unscheduled Pick Up Per call Monday -Friday only	\$ 40.00	\$ 41.20	3%

Commercial Dumpsters Per Week

2 Yard Dumpster	Frequency /Week	6/1/2024	6/1/2025	Increase
Pickups Per Week	1	\$ 58.89	\$ 60.56	3%
Pickups Per Week	2	\$ 117.78	\$ 121.31	3%
Pickups Per Week	3	\$ 176.68	\$ 181.96	3%
Pickups Per Week	4	\$ 235.55	\$ 242.62	3%
4 Yard Dumpster	Frequency /Week			
Pickups Per Week	1	\$ 104.27	\$ 107.40	3%
Pickups Per Week	2	\$ 208.53	\$ 214.79	3%
Pickups Per Week	3	\$ 312.80	\$ 322.18	3%
Pickups Per Week	4	\$ 417.07	\$ 429.55	3%
6 Yard Dumpster	Frequency /Week			
Pickups Per Week	1	\$ 146.01	\$ 150.39	3%
Pickups Per Week	2	\$ 292.02	\$ 300.78	3%
Pickups Per Week	3	\$ 438.02	\$ 451.18	3%
Pickups Per Week	4	\$ 584.03	\$ 601.55	3%
Pickups Per Week	5	\$ 730.05	\$ 751.95	3%
8 Yard Dumpster	Frequency /Week			
Pickups Per Week	1	\$ 200.57	\$ 206.59	3%
Pickups Per Week	2	\$ 401.13	\$ 413.18	3%
Pickups Per Week	3	\$ 601.70	\$ 619.75	3%
Pickups Per Week	4	\$ 802.28	\$ 826.33	3%
Pickups Per Week	5	\$ 1,002.85	\$ 1,032.94	3%
Pickups Per Week	6	\$ 1,303.42	\$ 1,342.82	3%
Cardboard Recycle Dumpster	Frequency /Week			
Pickups Per Week	1	\$ 214.77	\$ 221.21	3%
Pickups Per Week	2	\$ 429.54	\$ 442.43	3%
Pickups Per Week	3	\$ 644.30	\$ 663.63	3%
Pickups Per Week	4	\$ 859.07	\$ 884.84	3%
Pickups Per Week	5	\$ 1,073.85	\$ 1,108.07	3%
Extra Unscheduled Pickup per call Monday -Friday Only		\$ 75.00	\$ 77.25	3%

City of McDonough**Rolloff Containers**

<u>Specialized 20, 30, 40 Yd Temp Open Tops</u>	<u>6/1/2024</u>	<u>6/1/2025</u>	<u>Increase</u>
Per Day Rental	\$ 4.18	\$ 4.31	3%
Per Month Rental	\$ 126.59	\$ 130.39	3%
Compactor Rental Monthly	\$ 425.00	\$ 437.75	3%
Per Haul Rate	\$ 300.00	\$ 309.00	3%
Disposal Per Ton	\$ 53.25	\$ 54.85	3%

560 Macon Street Only City Operated Only

Per Haul Rate	\$ 256.16	\$ 263.84	3%
Disposal Per Ton	\$ 50.51	\$ 52.03	3%

Recycling Commercial Dumpsters

<u>8 Yard Dumpster</u>	<u>Frequency /Week</u>	<u>6/1/2024</u>	<u>6/1/2025</u>	<u>Increase</u>
Pickups Per Week	1	\$ 255.58	\$ 263.25	3%
Pickups Per Week	2	\$ 511.16	\$ 526.49	3%
Pickups Per Week	3	\$ 766.74	\$ 789.74	3%
Pickups Per Week	4	\$ 1,022.32	\$ 1,052.99	3%
Pickups Per Week	5	\$ 1,277.50	\$ 1,315.83	3%

<u>Other</u>	<u>6/1/2024</u>	<u>6/1/2025</u>	<u>Increase</u>
Delivery to Griffin	\$ -	\$ -	
Commercial Extra Yard Fee -Per Occurance	\$ 65.00	\$ 66.95	3%
Commercial Dumpster Delivery/Removal	\$ 70.00	\$ 72.10	3%
Rolloff Container Delivery	\$ 98.00	\$ 100.94	3%

RESIDENTIAL SOLID WASTE COLLECTION SERVICES

WEEKLY CURBSIDE HOUSE- HOLD COLLECTION

Old Rate NewRate
(24-25 Rate) (25-26 Rate)

Per Month Per House

96 Gallon Cart	24.64	25.38
Extra Cart Service	24.64	25.38

Commercial Waste Collection Services

96 GALLON ROLL CART

96 Gallon Cart	1x a wk	37.43	38.56
(Trash)			
96 Gal Special Cart	1x a wk	37.43	38.56
(Recycle)			

DUMPSTERS

2 Yard	1x a wk	64.78	66.72
	2x a wk	129.56	133.45
	3x a wk	194.34	200.16
	4x a wk	259.12	266.88
4 Yard	1x a wk	114.70	118.14
	2x a wk	229.40	236.28
	3x a wk	344.10	354.42
	4x a wk	458.80	472.56
6 Yard	1x a wk	160.61	165.43
	2x a wk	321.22	330.86
	3x a wk	481.82	496.29
	4x a wk	642.43	661.72
	5x a wk	803.04	827.15
	6x a wk	963.65	992.58
8 Yard	1x a wk	220.63	227.25
	2x a wk	441.24	454.48
	3x a wk	661.87	681.73
	4x a wk	882.49	908.96
	5x a wk	1,103.12	1136.21
	6x a wk	1,323.75	1363.46

CARDBOARD RECYCLE DUMPSTER

8 Yard	1x a wk	236.25	243.34
	2x a wk	0.00	
	3x a wk	0.00	
	4x a wk	0.00	
Extra Unscheduled Pick Up Per Call		82.50	84.98

Specialized (20,30,40 Yard Temporary Open Tops)

Per Day Rental			
Per Month Rental		139.25	143.43
Compactor Rental Monthly			
Per Haul Rate		330.00	339.9
Compactor Per Haul			
Disposal Per Ton		58.58	60.34

Additional Fees

Rolloff Delivery Fee		107.80	111.03
Commercial Dumpster Delivery/Removal Fee		77.00	79.31
Commerical Extra Yardage Fee Per Occuarence		71.50	73.65



MINUTES
City of McDonough
City Council Meeting
McKibben Chambers City Hall
136 Keys Ferry Street
May 20, 2024
6:00 p.m.

The Regular Scheduled Meeting of the City of McDonough City Council was held on Monday, May 20, 2024, at 6:00 p.m.

Mayor Sandra Vincent called the meeting to order at 6:00 p.m.

The City Clerk called roll for the meeting, as follows:

Mayor Sandra Vincent	Present
Mayor Pro Tem Kamali Varner	(Arrived after the start of the meeting)
Councilmember Jamal Burt	Present
Councilmember Darryl Payton	Present
Councilmember Scott Reeves	Present
Councilmember Rufus Stewart	Present
Councilmember Vanessa Thomas	Present

Others in attendance: City Administrator, Steve Morgan; City Attorney, Emilia Walker; City Clerk, Christy Taylor; Fire Chief, Dave Williams; Police Chief, Ken Noble; City of McDonough Police Officers Paul Honcharik, R. Jewell, J. Cooper, Loyd Byers, Michael Hogeland, James Daino, and William Barnett; Interim Community Development Director, Andrew Baker; Interim Finance Director, Deborah Upshaw; Code Enforcement Officer, John Elkins; Customer Service Supervisor, Kara Loggins; Permit Coordinator, Kelsey Liddick; and Help Desk Technician, Rob Monnelus.

Councilmember Stewart gave the Invocation.

Councilmember Payton led the Pledge of Allegiance.

Mayor Vincent called for a motion to approve the Agenda. Councilmember Burt made a motion to approve the agenda, and Councilmember Stewart seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Payton, Councilmember Reeves, Councilmember Stewart, and Councilmember Thomas. Mayor Pro Tem Varner was not present for the vote.

The City Clerk sounded the items on the Consent Agenda, as follows:

6A. Administration

Christy Taylor, City Clerk

Request approval to pay the Lockton Affinity, LLC. invoice for an Excess Cyber Liability Policy, in the amount of \$14,286.48. Funding Source: Line Item - 100-5.1330.52.3100.

6B. Approval of the May 6, 2024, Special Called City Council Meeting Minutes

6C. Public Safety – Fire Department

Chief Dave Williams

Request approval to pay Ten-8 a total of \$21,399.36, for equipment for the new pumper & aerial trucks. Funding Source - SPLOST V: Project 9; Public Safety Facilities & Equipment - 326.5.3520.54.1200. This item was previously approved in the budget.

6D. Technology Services

Brian Linton, Director

Request for approval to pay the invoice from the Henry County Board of Commissioners for the use of Tyler New World Public Safety System Software by the Police Department totaling \$25,254.39. Funding Source: Line Item - 100.5.1535.52.1301

Mayor Vincent called for a motion to approve the Consent Agenda. Councilmember Stewart made a motion to approve the Consent Agenda, and Councilmember Burt seconded. The vote was seven in favor.

Public Comments:

1. Stub Luce, Red Oak Sanitation
2. Mike McGinn, Waste Pro Sanitation
3. Monica Moseley, Republic Sanitation
4. Kathy Craig Rutledge, City Cemetery

The Mayor and Council presented the following Proclamations during the meeting:

Recognizing the Veterans of Foreign Wars Day of Service

In Honor of Mother's Day – Recognizing McDonough Moms

In Recognition of National Police Week

Mayor Vincent also noted that Proclamations In Honor of Dr. Edward M. Copeland, III; and In Recognition of Public Works Week, Apraxia Awareness Day, and Mental Health Month would also be issued and made a part of the record.

Police Chief Ken Noble presented custom watches in recognition of 20 or more years of service to the City of McDonough Police Department to John Elkins, Loyd Byers, Micheal Hogeland, Kenneth Noble, James Daino, and William Barnett.

Chief Noble brought forth the request for the approval of a 24-month contract for an additional 11 FLOCK cameras, including a one-time implementation fee of \$7,150.00 (\$650.00 per camera). He also requested authorization to pay the balance for the subsequent year at cost of \$33,500.00, for a total cost of 40,650.00. He identified the proposed funding source as ARPA Funds – Line Item 230-5.3520.54.1208.

Councilmember Stewart made a motion to approve, and Councilmember Thomas seconded. The vote was seven in favor.

GOOD GOVERNANCE

Guiding Principle: Fiscal Responsibility, Accountability, Transparency

City Administrator, Steve Morgan recognized the City of McDonough Fire Department for having been awarded the 2nd place trophy for Money per Capita of \$447.49 and awarded the 11th place trophy for overall state collections of \$12,977.32, in 2023, to benefit the Georgia Firefighter Burn Foundation.

Mr. Morgan presented the request for approval to award the Solid Waste Sanitation bid to Republic Services at an annual increase of 3%, and authorization for the Mayor to sign all required documents. Discussion ensued.

Mayor Pro Tem Varner made a motion to award the Solid Waste Sanitation bid to Republic Services at an annual increase of 3 percent, and to authorize the Mayor to sign all required documents. Councilmember Stewart seconded. The vote was five in favor; one abstention; and one in opposition. Those voting in favor were Mayor Pro Tem Varner, Councilmember Burt, Councilmember Payton, Councilmember Stewart, and Councilmember Thomas. Mayor Vincent voted in opposition. Councilmember Reeves abstained.

Interim Community Development Director, Andrew Baker presented case number 240201, the request by Heritage Montessori School for a Special Use Permit, to allow a school at Judy Drive and Highway 155 North. Mr. Baker stated that after discussions at previous meetings, the applicant has spoken with the Georgia Department of Transportation about the requirements for allowing an entrance on Highway 155; however, GDOT has not approved the alternate entrance location. Discussion ensued.

Mayor Vincent opened the Public Hearing. Mary Francis Daniel, Donna Bennett, Hannah Jaconi (ph), Ms. Rickets, and Nigel Ponder spoke in favor. Gayle Murtha, Eddy Smith, Gail Johnson, and one unidentified citizen spoke in opposition. Mayor Vincent closed the Public Hearing.

Discussion continued. Mayor Vincent called for a motion on the proposed SUP. Councilmember Reeves made a motion to deny the application for a Special Use Permit in case 240201, and Councilmember Burt seconded. The vote was six in favor and one in opposition. The motion to deny passed. Those voting in favor were Mayor Vincent, Mayor Pro Tem Varner, Councilmember Burt, Councilmember Payton, Councilmember Reeves, and Councilmember Stewart. Councilmember Thomas voted in opposition.

Mr. Baker presented case 240205, the request from Lake Dow Storage, for a Special Use Permit to allow a multi-story climate-controlled self-storage facility at Lake Dow Road. He noted that Mr. Steven Jones was in attendance on behalf of the Applicant.

Mr. Jones addressed the Mayor and Council to request a deferral of this case to the June 6, 2024, City Council Workshop, to allow for further discussions about the proposed project.

Councilmember Reeves made a motion to defer case number 240205 to the June 6, 2024, City Council Workshop, and Councilmember Stewart seconded. The vote was seven in favor.

No Executive Session was held.

Mayor Vincent called for a motion to approve the May 2, 2024, City Council Workshop Minutes. Councilmember Stewart made a motion to approve, and Councilmember Burt seconded. The vote was seven in favor.

Mayor Vincent adjourned the meeting at 9:09 p.m.

Christy L. Taylor, CMC
City Clerk

OPEN MEETINGS COMPLIANCE NOTICE: This is a regularly scheduled meeting of Mayor and Council of the City of McDonough duly noticed pursuant to the requirements of the Georgia Open Meetings Law (O.C.G.A. § 50-14-1, et seq). Notice of the meeting schedule was published in the *Henry Herald* on December 02, 2023; and a copy the meeting schedule was posted at City Hall and on the City's website, as required by law.



AGENDA ITEM SUMMARY
June 05, 2025, City Council Meeting
Item Number: 11

Presented by: Dr. Ralph Igwedibie

Finance

ITEM SUMMARY:

Public Hearing of the FY 2025-2026 Proposed Budget, as required by Georgia Code, O.C.G.A. 36-81-5 (2010).

SPECIAL CONSIDERATIONS OR CONCERNS:

STAFF RECOMMENDATION:

FINANCIAL IMPACT:

FUNDING SOURCE:

ATTACHMENTS:

OTHER DEPARTMENTAL REVIEW NEEDED:

☐ Yes

☐ No

OTHER DEPARTMENTAL REVIEW

☐ Finance

☐ Fire

☐ Stormwater

☐ Highway and Streets

☐ Main Street

☐ Water Distribution

☐ Human Resources

☐ Police

☐ Water/Sewer Operations

☐ Community Development

☐ Technology Services

☐ Other

Department Name:

Comments:

GOOD GOVERNANCE

Guiding Principle: Fiscal Responsibility, Accountability, Transparency

AGENDA ITEM SUMMARY
June 5, 2025, City Council Workshop
Item Number: 12



Presented by: Dr. Ralph Igwedibie

Finance Department

ITEM SUMMARY:

Approval to submit a Georgia Department of Transportation Local Maintenance & Improvement Grant(LMIG) Application for Fiscal Year 2025 Local Road Assistance (LRA) Supplemental and approval for the Mayor's to sign all related documents.

SPECIAL CONSIDERATIONS OR CONCERNS:

None.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

The LRA Supplemental Grant award is \$395,098, and there is no City match required.

FUNDING SOURCE:

Line Item: Not Applicable at this time.

ATTACHMENTS:

Georgia Department of Transportation Local Maintenance & Improvement Grant (LMIG) Application for Fiscal Year 2025 LRA Supplemental.

OTHER DEPARTMENTAL REVIEW NEEDED:

☒ Yes

☐ No

OTHER DEPARTMENTAL REVIEW

☒ Finance

☐ Highway and Streets

G.D.O.T. LOCAL MAINTENANCE ASSISTANCE GRANT

LAUREL SPRINGS SUBDIVISION

LAUREL SPRINGS DRIVE

YARDSLEY DRIVE

TRAILSPRING COURT

TOTAL FOOTAGE 2205 FEET

WILLOW BEND SUBDIVISION

CAMILLE LANE

AMBER GATE DRIVE

KELSEY DRIVE

TOTAL FOOTAGE 4295 FEET

GARDENS @ MAGNOLIA VILLAGE

MAGNOLIA GARDEN WALK

FORSYTHIA WAY

HYDRANGEA LANE

FORMOSA LANE

TOTAL FOOTAGE 2998 FEET

THESE ROADWAYS WERE PICKED FROM THE STREET SCAN SURVEY THAT WAS DONE FOR THE CITY SHOWING 127 MILES OF ROADWAY. EXTRA MONEY NEEDED FOR THIS PROJECT WILL COME FROM T-SPLOST.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL MAINTENANCE & IMPROVEMENT
GRANT (LMIG) APPLICATION FOR FISCAL YEAR 2025 LRA Supplemental**
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, Sandra Vincent (Name), the Mayor (Title), on behalf of City of McDonough (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), Immigration Sanctuary Policies; prohibition; penalties (O.C.G.A. § 36-80-23), and the Local Government Budgets and Audits Act (O.C.G.A. § 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment Act (TIA) (O.C.G.A. § 48-8-240).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a project shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

147330

E-Verify Number

(Signature)

Sworn to and subscribed before me,

(Print)

This ____ day of _____, 20____

Mayor / Commission Chairperson

In the presence of:

(Date)

NOTARY PUBLIC

LOCAL GOVERNMENT SEAL (required):

My Commission Expires:

NOTARY PUBLIC SEAL (required):

**CERTIFICATION OF COMPLIANCE WITH
ANNUAL IMMIGRATION REPORTING REQUIREMENTS/
NO SANCTUARY POLICY/FEDERAL LAW ENFORCEMENT COOPERATION**

By executing this document, the undersigned duly authorized representative of the Local Governing Body, certifies that the Local Governing Authority:

- 1) has filed a compliant Annual Immigration Compliance Report with the Georgia Department of Audits & Accounts ("GDA&A") for the preceding calendar year required by O.C.G.A. § 50-36-4(b), or has been issued a written exemption from GDA&A from doing so;
- 2) has not enacted a "Sanctuary Policy" in violation of O.C.G.A. § 36-80-23(b); and,
- 3) is in compliance with O.C.G.A. §§ 35-1-17 et seq. regarding its obligation to cooperate with federal immigration enforcement authorities to deter the presence of criminal illegal aliens.

As an ongoing condition to receiving funding from the Georgia Department of Transportation, the Local Governing Body shall continue to remain fully compliant with O.C.G.A. §§ 50-36-4, 36-80-23 and 35-1-17 et seq. for the duration of time the subject agreement is in effect.

Signature of Authorized Officer or Agent

Sandra Vincent

Printed Name of Authorized Officer or Agent

Mayor

Title of Authorized Officer or Agent

Date

Form Date - May 10, 2024