

**CITY OF MCDONOUGH CITY COUNCIL
SPECIAL CALLED MEETING
PLANNING RETREAT**



February 28 – March 2, 2025
9:00 AM til 4:00 PM
Hilton Garden Inn
95 Highway 81 West
Large Ballroom
McDonough, Georgia 30253

***Lunch Each Day from 12:30 til 1:30
breaks are scheduled under the discretion of the facilitator***

M I N U T E S

Mayor Sandra Vincent called the meeting to order at 9:00 a.m., on Friday, February 28, 2025.

The City Clerk called roll for the meeting as follows:

Mayor Sandra Vincent	Present
Mayor Pro Tem Kamali Varner	Absent
Councilmember Jamal Burt	Absent
Councilmember Darryl Payton	Present
Councilmember Scott Reeves	Present
Councilmember Rufus Stewart	Present
Councilmember Vanessa Thomas	Present

Others in attendance: City Attorney, Emilia Walker; City Clerk, Christy Taylor; Deputy City Administrator, Andrew Baker; Police Chief Ken Noble; Fire Chief Dave Williams; Executive Assistant, Joani Clemons; Sylvia Smith, Community Development Director; Dr. Ralph Igwedibie, Finance Director; Barbara Coleman, Health and Human Services Director; LaTangela Hill, Human Resources Director; Brandon Williams, Parks Director; Cinderella Bennett, Mainstreet Director; William VonDenBosch, Public Works Director; Assistant Finance Director, Deborah Upshaw; City Planner, Bill Spivey; Budget Manager, Dana Strickland; Help Desk Technician, Rob Monnelus; and Marketing Consultant, Hope Vincent.

Councilmember Stewart gave the Invocation; and Councilmember Payton led the Pledge of Allegiance.

Mayor Vincent called for a motion to approve the Agenda. Councilmember Stewart made a motion to approve, and Councilmember Reeves seconded. The vote was five in favor. Those voting in favor were Mayor Vincent, Councilmember Payton, Councilmember Reeves, Councilmember Stewart, and Councilmember Thomas. Mayor Pro Tem Varner and Councilmember Burt were not present for the vote.

Mayor Vincent welcomed everyone to the Retreat and offered an overview of the purpose and expectations for the retreat.

Facilitator, Suzette Arnold introduced herself and offered an ice-breaker activity to begin the retreat.

Department Heads gave presentations, as follows:

Deputy City Administrator, Andrew Baker

- 2024 Retreat Updates
- Discussion of 2024 Strategic Plan

Christy Taylor, City Clerk

- The adoption of an Ordinance Consolidated Polling Places
- Urban Redevelopment Agency
- 2025 Christmas Parade, proposed date of December 6, 2025
- Governing Body Training and Travel
 - Scheduling
 - Reimbursement

Sylvia Smith, Community Development

- Affordable Housing Discussion – Where do we go from here?
- Text Amendment Discussion
- Historic Preservation (Where do we go?)
- Blacksville District

Dr. Ralph Igwedibie, Finance

- Procurement Process
- Budget Forecast for 2025
- Where do our taxes go - percentages

Barbara Coleman, Health and Human Services

- Homeless Program Update
- City-wide Health Initiative (Health Equity Plan)

LaTangela Hill, Human Resources

- Organizational Workforce Update
- HR Policy Update
- Organizational Relationship Audit
- Cities Demographic Profile Per Department
- Pay and Compensation Discussion
- Staff Appeals

Councilmember Thomas made a motion to allow a member of the Council to be seated on the appeals panel related to the Pay and Compensation Study results; and Councilmember Reeves seconded. The vote was two in favor, two in opposition, and one abstention. The motion failed. Those voting in favor were Councilmember Thomas and Councilmember Reeves. Those voting in opposition were Mayor Vincent and Councilmember Stewart. Councilmember Payton abstained from voting. Mayor Pro Tem Varner and Councilmember Burt were not present.

Department presentations resumed, as follows:

Brandon Williams, Parks Department

- Comprehensive Parks Master Plan
- Polk Museum
- Park Inventory
- Parks and Recreation Committee?

Cinderella Bennett, Mainstreet

- Boundaries – Mainstreet District
- Christmas Tree Lighting Date

Chief Dave Williams, Public Safety – Fire Department

- Emergency Management Update

Chief Ken Noble, Public Safety – Police

- Data Update
- Noise Ordinance
- Alcohol Ordinance

William VonDenBosch, Public Works

- See Click Fix - Response Time
- Lighting
- Sidewalks
- Water Plant Update

Mayor Vincent offered closing remarks and called for a motion to recess for the day.

Councilmember Stewart made a motion to recess, and Councilmember Reeves seconded. The vote was five in favor. Those voting in favor were Mayor Vincent, Councilmember Payton, Councilmember Reeves, Councilmember Stewart, and Councilmember Thomas. Mayor Pro Tem Varner and Councilmember Burt were not present.

The meeting was recessed for the day at 4:49 p.m.

Day Two: March 1, 2025

Mayor Vincent called for a motion to reconvene at 9:03 a.m. Councilmember Thomas made a motion to reconvene, and Councilmember Stewart seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Payton, Councilmember Reeves, Councilmember Stewart, and Councilmember Thomas. Mayor Pro Tem Varner arrived after the vote.

The City Clerk called roll for the meeting, as follows:

Mayor Sandra Vincent	Present
Mayor Pro Tem Kamali Varner	Arrived after the start of the meeting
Councilmember Jamal Burt	Present
Councilmember Darryl Payton	Present
Councilmember Scott Reeves	Present
Councilmember Rufus Stewart	Present
Councilmember Vanessa Thomas	Present

Others in attendance: City Attorney, Emilia Walker; City Clerk, Christy Taylor; Deputy City Administrator, Andrew Baker; Executive Assistant, Joani Clemons; Help Desk Technician, Rob Monnelus; Attorney Michael Huening with Denmark Ashby Law Firm; and Marketing Consultant, Hope Vincent.

Facilitator, Suzette Arnold introduced Ms. Lori Brill from Carl Vinson Institute and opened with a team-building exercise as an ice breaker to begin Day Two of the Retreat. After the exercises, there was open discussion regarding team building, the results of the survey to identify best practices for communication and collaboration to increase transparency, clarity and trust.

Ms. Brill and City Attorney Emilia Walker reviewed the City's form of government and detailed the powers and limitations of the Governing Body therein. Definition of the roles and responsibilities of the Mayor and City Council and the protocols for engaging staff were also discussed.

Mayor Vincent called for a motion to go into Executive Session for Litigation O.C.G.A. 50-14-2; Real Estate O.C.G.A. 50-14-3 (b)(1); and Personnel O.C.G.A. 50-14-3 (b)(2). Mayor Pro Tem Varner made a motion to go into Executive Session as stated, and Councilmember Stewart seconded. The vote was seven in favor.

Mayor Vincent called for a motion to reconvene. Councilmember Burt motioned and Councilmember Stewart seconded. The vote was seven in favor.

No action items were reported from Executive Session.

Ms. Arnold presented a review of Ethics and Transparency, as follows:

- What is it?
- Where are the problems?
- City of Ethics

Mayor Vincent called for a motion to recess for the day. Councilmember Burt made a motion to recess and Councilmember Thomas seconded. The vote was seven in favor.

The meeting was recessed for the day at 5:09 p.m.

Day Three: March 2, 2025

Mayor Vincent called for a motion to reconvene at 9:05 a.m. Councilmember Stewart made a motion to reconvene and Councilmember Thomas seconded. The vote was seven in favor.

The City Clerk called roll for the meeting, as follows:

Mayor Sandra Vincent	Present
Mayor Pro Tem Kamali Varner	Present
Councilmember Jamal Burt	Present
Councilmember Darryl Payton	Present
Councilmember Scott Reeves	Present
Councilmember Rufus Stewart	Present
Councilmember Vanessa Thomas	Present

Others in attendance: City Attorney, Emilia Walker; City Clerk, Christy Taylor; Deputy City Administrator, Andrew Baker; Executive Assistant, Joani Clemons; Help Desk Technician, Rob Monnelus; and Marketing Consultant, Hope Vincent.

Mayor Vincent called for a motion to amend the agenda to include a discussion regarding Council compensation. Councilmember Burt made a motion to add the discussion regarding Council compensation, and Councilmember Thomas seconded. The vote was seven in favor.

City Attorney Emilia Walker advised on the roles and responsibilities of the Governing Body according to the City Charter. There was additional discussion related to the onboard process for the Elected Officials.

Ms. Walker then reviewed the proposed Smoking Ordinance for the City of McDonough. Discussion ensued.

Ms. Walker also discussed the Bylaws for the McDonough Youth Advisory Council (MYAC). After the discussion, there was a consensus of the Mayor and Council to remove the legacy provision in the bylaws of MYAC.

Deputy City Administrator, Andrew Baker offered a presentation related to Public Relations and Citizen Engagement. Ms. Hope Vincent joined the discussion to present a proposed logo to expand the City's branding. Discussion ensued. It was determined that the proposed brand expansion should be presented to the public for preview and brought back to the Governing Body for a vote at an upcoming meeting.

Councilmember Payton started the discussion about a proposed increase to the Council's compensation package. Mayor Vincent advised that it is necessary to review the entire compensation package, which includes retirement and health insurance. Discussion ensued. Mayor Pro Tem Varner stated she is in favor of the increase but agrees that the benefits need to be considered as well. Councilmember Thomas, Councilmember Burt and Councilmember Payton also stated they would be in favor of an increase. Mayor Vincent and Councilmember Reeves each stated that they are not in favor of a proposed increase to the compensation. There

was a consensus that this discussion would continue when the comparison of compensation packages are brought back by Human Resources for consideration.

Attorney Walker then reviewed the following City Boards:

- Urban Redevelopment Agency/Downtown Development Authority
- Historic Preservation Commission
- Planning and Zoning/Board of Zoning Appeals
- Housing Authority/Residential Advisory Board
- Tourism/McDonough Transit Advisory Board/Recreation Board

Discussion ensued. Attorney Walker advised that she would review the contract for Tourism and research the legalities of developing a Recreation Board. Mr. Spivey will report back on the Downtown Development Agency.

The next discussion item was related to the current uses for the following City Buildings:

- The Camera Museum and Veterans Support Group are currently leasing city buildings.
- The Camera Museum also includes a for-profit business called Escape the Museum.
- Veterans Support Group is not-for-profit.
- McDonough Woman's Club utilizes the City building on Turner Street through a longstanding agreement.
- Connecting Henry requested use of the property on Simpson Street for a resource center.

After the discussions were concluded, Ms. Arnold reviewed the agreed-upon action items and identified the Departments who would be responsible for each.

Mayor Vincent offered closing statements and called for a motion to adjourn the retreat. Councilmember Thomas made a motion to adjourn, and Councilmember Burt seconded. The vote was seven in favor. The retreat was adjourned at 4:39 p.m.

(A copy of the Facilitator's report is included.)

Christy L. Taylor, CMC
City Clerk



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CITY OF MCDONOUGH MCDONOUGH CITY COUNCIL THREE-DAY RETREAT REPORT

February 28 – March 2, 2025
Hilton Garden Inn
95 Highway 81 West
McDonough, Georgia 30253

Retreat Participants

Sandra Vincent	Mayor
Darryl Payton	Councilman-At-Large
Vanessa Thomas	Councilwoman-At-Large
Rufus L. Stewart	District 1
Jamal Burt	District 2
Scott Reeves	District 3
Kamali Varner	District 4 (Mayor Pro Tem)
Emilia C. Walker-Ashby	City Attorney
Christy L. Taylor	City Clerk
David L. Williams	Fire Chief
Kenneth B. Noble	Police Chief
Latangela Robinson Hill	Human Resource Director
Sylvia A. Smith	Community & Economic Development Director
Brandon Williams	Parks Director
Ralph N. Igwedibie	Finance Director
Deborah Upshaw	Assistant Finance Director
Dana R. Strickland	Budget Manager
Andrew Baker	Deputy City Administrator
Hope Vincent	MCD Public Relations and Marketing Contractor
Jaoni Clemons	Executive Assistant
Suzette Arnold	Carl Vinson Institute of Government Facilitator
Lori Brill	Carl Vinson Institute of Government
Michael Huening, Attorney	Denmark Ashby Law



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Day 1- 2024 Retreat Updates and Department Presentations

The City of McDonough's 3-Day retreat began with the formalities of a public meeting followed by opening remarks from Mayor Vincent including the purpose and expectations for the retreat. The first day's activity commenced with a welcome and introduction of the council, staff, and the facilitator, UGA's faculty member, Suzette Arnold.

Ms. Arnold shared the ground rules for the retreat, ~~presented the ground rules for the retreat,~~ and then opened the day's activity with an Icebreaker. Each participant shared their preferences for several activities that by appearance are opposites. For example, high energy at night or early morning. This activity allowed participants to determine similarities or differences in their individual preferences. Following the Ice Breaker activity, Andrew Baker presented the administration's progress updates from the 2024 Retreat.

Department Presentations:

From the Office of the City Clerk:

Consolidation of Polling Places

The updates began with City Clerk, Christy Taylor discussing the County's request for consolidation of election polling places. She expressed that the consolidation would create cost savings and would ~~be a benefit to~~ the City. She highlighted the requirement of modifying the City's ordinance to reflect the change or consolidation of locations.

Urban Redevelopment Agency

Ms. Taylor also reminded the council of vacancies to be filled for the Urban Redevelopment Agency and provided a copy of the bylaws. She noted that the last meeting of the URA was held in 2021.

Christmas Parade

The City Clerk also requested a decision on the date of the upcoming Christmas Parade for November 29th with an alternate date of December 6th, 2025. She also shared that the Lions Club needed additional time to plan the activities of the parade including the coordination of floats, performers, and the safety of parade participants.

Training and Travel

The council was reminded to complete the necessary documents required to authorize the use of city-owned vehicles. In addition, the Clerk sought clarity regarding Councilmember training for the upcoming year, as well as an increase to the budget allocation for training to ensure the proper funding is in place to address council professional development.

Community and Economic Development

An update was presented by Ms. Sylvia Smith who shared a presentation on the topics related to affordable housing and a possible historic preservation designation. The discussion highlighted the shift in thought that would be needed for an area to be considered a historic district (more regulations/restrictions). Rather than a district, a historic overlay was to be researched and discussed. She also cautioned that residents in those locations would need to be educated, to ensure buy-in. She also introduced development in the Blacksville District to



include mixed-use, including commercial properties at the base of multi-storied buildings with residential occupancy above the commercial spaces. The Mayor voiced concerns over the placement of multi-family and encouraged significant community participation. The department representatives discussed affordable housing (inclusionary zoning, low-income tax credits, housing choice vouchers, homeownership down payment assistance), and upcoming text amendments and training sessions.

Finance Update

The finance team presented an addition to the procurement process which includes ~~including~~ a new documented “rating process” that would reflect why and how a choice was made for the best bid. Price, services, and residency of local vendors would be the first choice for consideration for a winning bid. A brief discussion was provided for the budgeting process and the tentative timeline for the item appearing before Mayor/Council.

Health and Human Services

Director Barbara Coleman presented the progress made by Connecting Henry in assisting residents seeking housing assistance. The program now includes a financial literacy component to encourage better financial management. Mayor Vincent expressed encouragement for the program including the need for an accountability component to be added to the program, to avoid dependency without responsibility. Ms. Coleman introduced a new city-wide health initiative that would be introduced in the community known as the Health Equity Plan. The mayor/council was also advised that a Senior Citizen and Caregiver Expo is planned for the upcoming year. Ms. Coleman shared that the program would target the many seniors and their families. The program will increase awareness of the program and resources available in the community.

Human Resources

Human Resource Director, Ms. LaTangela Hill presented updates on the Organizational Workforce, HR Policy, Organizational Audit, Diversity, Equity, and Inclusion to include the City’s Demographic Profile (per department). She also shared the department’s appeals process, police pay, and a hiring policy. Recent comparisons made for local governments of similar size and demographics revealed the following:

- City of Stockbridge \$24,000
- City of McDonough Council \$20,000
- City of Hampton Council \$9,900
- City of McDonough’s Mayor \$ \$13,200

Additional information will be presented to the council related to benefits at a later date.

Parks

Parks Director, Mr. Brandon Williams briefed the mayor/council on the upcoming Comprehensive Parks Master Plan. In addition, he outlined plans for the Polk Museum, a park inventory (low hanging fruit), and requested guidance on the formation of a Parks and Recreation Committee.



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Mainstreet

Mainstreet Director, Ms. Cinderella Bennett shared her report expressing concerns about the Easter Sunrise, proposing a new location be identified since the Square (under renovation) would not be available. The council was asked to provide consensus on the creation of a new time capsule that would memorialize the history of the City. She also announced that the Downtown Main Street designation was renewed by the Department of Community Affairs. Ms. Bennett mentioned that the MSB is concerned about the boundaries

Public Safety – Fire Department

Fire Chief, Mr. Dave Williams presents the emergency management update highlighting the services and programs the fire department delivers. The department had 5092 call responses, which is a 7.1% increase over 2021. The department responds to fire calls, pressure issues, EMS calls, hazardous conditions, good intent calls, false alarms, weather/natural disaster. They continue the Child Safety Program and have a mutual aid agreement with HCFR. He presented a detailed list of accomplishments/achievements.

Public Safety – Police | Ken Noble, Chief

Police Chief, Noble presented a data update for crime and other public safety activities. Chief Noble highlighted the calls for service, person on person crimes, homicides, aggravated assaults, rapes, robberies, burglaries all by zone. Areas of focus include Lewis Street to Greenway Drive, City Square, Iris Lake Village, Zone 4&5 Apartment complexes, Zone 5 Hotels, Parkside/park Place at Avalon and the Cottages at Avalon. The chief highlighted the use of technology in public safety and the location of the FLOCK cameras. The Chief discussed preliminary changes to the ordinance for noise and alcohol sales.

Public Works | William VonDenBosch

Public Works Director, Mr. William VonDenBosch presented an update providing a demonstration of the technology used to address sidewalks, lighting, and other issues identified via See Click Fix. He requested that a work group be created for See Click Fix quality improvements.

Day 1 ended with the senior staff completing their updates and accomplishments.

Day 2- Governance

Day 2 began with the review of survey results conducted by the administration to gain insight into the dynamics within the council. Council members shared from a list of topics areas that were of “specific concern to you” and/or the major reason that council-members got involved in elected public service. The responses for major areas of interest as an elected official included economic development, youth and seniors, transportation, and growth and development. The survey also asked what are the major areas of concern: building trust, communication, transparency, and collaboration.



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Governance Overview – Attorney, Emilia Walker

Ms. Walker presented the importance of understanding the City's charter and the powers and limitations of the mayor and council. An open discussion followed to allow the council to share their insights from the survey.

The Role of Mayor and Council – Lori Brill (CVIOG)

UGA representative, Lori Brill presented the powers and limitations of the City charter by reviewing the City's charter and highlighting the roles of the Council, Mayor, and City Administrator. She also discussed the protocols of staff engagement and the importance of clearly understanding those protocols. The Council was invited to ask questions and gain clarity for items that were not clear. This session was intended to assist in lessening tension between the council/mayor and a better understanding of the roles and responsibilities. At the end of the briefing, all were asked if they understood the powers and limitations of the City Charter.

Legal Update

City Attorney, Emilia Walker, presented the legal update to the council. Items planned for discussion were:

- Annexation
- Smoking Ordinance
- McDonough Youth Advisory Council

A motion was made to go into Executive Session. At this time, all attendees that were not members of the Mayor/City Council except the Deputy City Administrator and City Clerk (including the facilitator) were excluded from this segment of the agenda.

Ethics & Transparency

The facilitator provided coaching in public service ethics by defining ethical principles and reminding the council of the oath of office. Other items related to ethical issues were tabled and recommended to be discussed with the City Attorney.

Communication

The Council participated in a communications assessment that established each member's communication style. They were reminded of the communication protocols for responding to requests or inquiries within the organization. During the segment council members expressed the things they considered important in communicating with each other. The items listed below are the tenets and expectations of each council member as expressed by them to maintain trust. The intent of this exercise was to improve communication among the Mayor, Council and Administration.



How do we build trust?

- Maintain honest communication in person and outside of the council setting
- Be real to each other
- Your word is your bond
- Encouraging positive thoughts and actions
- Be open in communication
- Maintain confidentiality on matters deemed sensitive or discussed in confidence.

It was also expressed that an expanded On-boarding process for council members must include the roles and responsibilities of the Mayor, Council, and City Administrator to ensure there is clarity and a clear understanding of each role.

Day 3 – Strategic Planning

Day 3 was intended to take a “deep dive” into many of the upcoming issues and opportunities facing the City in 2025.

Gateway Beautification and Signage Discussion

On Day 3 the Council and team continued their strategic discussion about keeping the City of McDonough beautiful. The Mayor/Council were asked “what is the definition of beautification”? They were also asked what they would like to see enhanced throughout the City. The responses shared are below:

- An increased social media presence
- A pristine environment
- Art - Downtown photos
- A revitalized Main St
- The use of Click-Fix to address street signs and sidewalk improvements
- A well-kept and clean environment
- Appealing to eyesight
- Maintenance
- Landscape
- Sidewalks
- Art

To ensure the staff has a clear expectation about the specific areas for enhancements, the council provided feedback about the areas they would like to see improved.

- City-wide
- Jonesboro Road
- Blacksville – Gateway/depot
- Cemetery
- Avalon connectivity
- Blacksville gateway 20/155
- Jonesboro Rd/75
- Avalon park signage
- Cut grass – city-wide



Public Relations/Citizen Engagement

Deputy City Administrator Andrew Baker presented a Client Satisfaction update clarifying for the council that there is now an ability for citizens to provide feedback on services received. Mr. Baker, also shared that an “After Action Report” would be presented to the council as a formal service provision update. He shared that council will also have the ability to review that information upon request.

A branding update was also presented during this segment. The Council was provided with branded logos that would be used for marketing and other public communications. There was a general consensus by the council in support of the branding logo. However, one council member suggested having a town hall or community meeting to share a roll-out of the brand to be coordinated across the City before moving forward.

The Public Relations Contractor, Hope Vincent discussed the various types of community partnerships. These include Program Management Partner, Community Engagement Partner, and Community Resource Partner. The contractor was seeking clarification on the criteria, duration/funding, requirements to apply, and requirements to maintain partnership team. Hope asked for guidance on “what can the City of McDonough offer? This led to examples of financial; support and in-kind support. She then entered the discussion of the community partnerships that will yield programs in the upcoming year. Below are the partnerships and events the council would support or champion. Identified for council collaboration are:

- Annual Caribbean Festival
- Basketball Program
- The International Gospel Fest
- The Germanium Drop
- McDonough Youth Advisory Council
- McDonough Career Fair (previously sponsored by councilwoman Thomas)
- McDonough “Moves” (Previously sponsored by Councilman Payton)
- The creation of an education program known as McDonough 101 is being considered

Open Council Discussion

The Council and staff discussed the need for a strategic approach to Tourism in the City of McDonough.

- Joint planning needed for tourism team
- Revisit proposed MOU with tourism partner
- Recreation Board (currently managed by the county)
- Review inventory of property/land owned by the city of McDonough



STRATEGIC PRIORITIES AND ACCOUNTABILITY

WHAT	WHO	WHEN
Update to alcohol ordinance draft available	Attorney	March 2025
Noise ordinance draft available	Attorney	March 2025
The Procurement process will now include a fact sheet	Administrator – A. Baker	March 2025
Smoking Ordinance Conduct a Town Hall to gain feedback from the businesses that would be impacted	Mayor/council	2 nd Quarter 2025
Polk Museum Meet with Mark Walheimer (Reopen)	City Administrator	2 nd Quarter 2025
Urban Development Agency Vacancy to be filled (1)	Clerk/Council	March 19th
Christmas Parade Meet with partner Lions Club	Clerk/Admin	April 2025
Research info for historic overlay	Main St Board/Staff	April 2025
McDonough Youth Advisory Council Review By-laws for discussion: Mayor Vincent Councilwoman Varner Councilman Burt Resolution needed for a name change	Administrative assistant to schedule virtual meeting	April 21st
Evaluate success of partners	City Administrator PR team	May 1st
WHAT	WHO	WHEN
Blacksville Study	Commercial development staff	June 2025
Easter sunrise service	Mayor	March 7th
Time Capsule Do not fill hole New time capsule to be discussed	Brandon Williams/Parks Administrator	Immediately March 17th
Financial Literacy Create training video	MCD – connecting	April 25th



	Henry Health Human Services	
Tourism Partner Meeting needed --> MOU needs to be revised	Attorney/City Administrator Tourism partner	April 1st
Additional Things to Do: Share District Information among council members	Mayor Vincent	Immediately
Create A Mayor's Update Report	City Administrator and Mayor	As Soon As Possible
Update Council Members Onboarding material to include Roles and Responsibilities from the City's Charter	City Attorney/HR/City Administrator	As Soon As Possible

The retreat ended with the council members reflecting on the three-day event. They completed the retreat evaluation and adjourned the meeting.

Facilitator's Note:

The City of McDonough held three intense days of meetings to discuss the City's strategic direction. Staff provided updates from the previous retreat and the council had robust discussions about items that concerned them. They had general consensus on the newly branded logos to be used in branding, marketing and internal and external communication.

Next Retreat (TBD)