MINUTES
City of McDonough
City Council Workshop
McKibben Chambers City Hall
136 Keys Ferry Street
August 3, 2023
6:00 PM

The Regular Scheduled City Council Workshop was held on Thursday, August 3, 2023, at 6:00 p.m.

Mayor Vincent called the meeting to order at 6:00 p.m.

The City Clerk called roll for the meeting, as follows:

Mayor Sandra Vincent	Present
Mayor Pro Tem Benjamin Pruett	Absent (due to family death)
Councilmember Jamal Burt	Present
Councilmember Scott Reeves	Present
Councilmember Rufus Stewart	Present
Councilmember Vanessa Thomas	Present
Councilmember Kamili Varner	Present

Others in attendance: City Administrator, Steve Morgan; City Attorney, Emilia C. Walker; City Clerk, Christy L. Taylor; Police Chief, Ken Noble; Battalion Chief, Gene White; Interim Community Development Director, Andrew Baker; Interim Finance Director, Deborah Upshaw; Mike Clark, Finance Consultant; Public Works Director, William VonDenBosch; Technology Services Director, Brian Linton; Water Plant Manager, Steve Cox; Open Records Officer, Kathy Story; and Help Desk Technician, Rob Monnelus.

Councilmember Burt gave the Invocation; and Councilmember Thomas led the Pledge of Allegiance.

Mayor Vincent called for a motion to approve the agenda, with the addition of Item 6D, approval of an emergency repair of the air conditioning unit at 162 Keys Ferry Street, the City Annex Building, at a cost of $11,375.00. Councilmember Stewart motioned to approve the agenda, and Councilmember Burt seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Consent Agenda:

A. Public Works – Water Plant **Steve Cox, Plant Manager**

Request approval for annual payment of $15,004.00, to the Georgia Department of Natural Resources Environmental Protection Division, which the Water Treatment Plant utilizes for all chemical and coliform testing. Funding Source: Line Item: 505-5.4420.52.3855

B. Public Safety – Police Department **Chief Ken Noble**

Request authorization to pay CALEA invoice INV41306, for CALEA (National Accreditation) for the Police Department, in the amount of $11,450.00. Funding Source: Contracts and Fees, Line Item – 100-5.3230.52.3855

C. Public Safety – Fire Department **Chief Dave Williams**

Request approval to pay West Chatham Warning Devices $11,501.50 for parts and installation of emergency, communication & warning devices, lights, sirens, laptop docking, etc. in the new Battalion Chief Tahoe. Line Item: 2023-24 Impact Fees – Line Item 360-5.3520.54.2200

Mayor Vincent called for a motion to approve the Consent Agenda. Councilmember Reeves made a motion to approve, and Councilmember Stewart seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

There were no public comments.

Mayor Vincent noted that a Proclamation Honoring Past Post Commander Alton Head American Legion Post 516, will be presented at an upcoming event.

Mayor Vincent issued a Proclamation Honoring Poet Steaven L. Misher, who was in attendance his family. Mr. Misher in turn recited a poem written for the City of McDonough; and he presented the Mayor and Council with a framed copy.

Mr. Joshua Fenn with the Henry County Development Authority reviewed the Retail Strategies Retail Recruitment Services Plan that has been proposed to include the County and all four Cities. He advised that currently the County and City of Locust Grove have confirmed participation, while the City of Hampton has declined. He confirmed that participation in the partnership would cost the City of McDonough a total of $10,675.00, for the first year; and that mutual agreement by all parties would determine continued participation beyond year one. Discussion ensued.

Councilmember Reeves made a motion to approve the agreement, with the costs not to exceed $10,700.00, for year one; and Councilmember Thomas seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Chief Noble presented the request for the approval to surplus a total of 12 vehicles from the Police Departments fleet through Gov Deals, as listed below:

WWDDDJ7CB4BA173091	2011 Mercedes CLS550
3VWLX7AJ2BM056155	2011 Volkswagen Jetta
1FMJU1F5XBEF22640	2014 Ford Expedition
2C4JBAG1DR782609	2014 Dodge Van
2C3CDXAG7CH23707	2012 Dodge Charger
1GNSCAE07BR337530	2011 Chevrolet Tahoe
1GNFC13C18R248723	2008 Chevrolet Tahoe
2C3CDXAT4EH172168	2014 Dodge Charger
2B3AA4CV1AH122350	2010 Dodge Charger
2C3CDXAT1EH191194	2014 Dodge Charger
2C3CDXAT6EH172169	2014 Dodge Charger
2C3CDXAG1DH629388	2013 Dodge Charger

Councilmember Stewart made a motion to approve surplus of the 12 police vehicles; and Councilmember Burt seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Chief Noble presented the request for approval to purchase and implementation of an Apex Officer Training Simulator, at a total cost of $67,500.00. He noted that the simulator will provide Officer's with interactive crisis intervention, de-escalation, and use of force simulation. The simulator will be reimbursed by the Criminal Justice De-escalation Training Sub-grant from the State of Georgia's Governor's Office. The sub-grant has already been applied for and approved. The sub-grant will be reimbursed quarterly after the purchase and delivery of the simulator. Discussion ensued.

Councilmember Burt made a motion to approve the purchase of the Apex Officer Training Simulator; and Councilmember Stewart seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Public Works Director Billy VonDenBosch presented the request to purchase 100 ¾ Neptune Water Meters with antennas, at a total cost of $24,500.00. Discussion ensued.

Councilmember Reeves made a motion to approve the purchase of 100 water meters, and Councilmember Burt seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Mr. VonDenBosch also presented the request for approval for Cornerstone H2O, LLC to complete repairs needed for two clarifiers, at a total cost of $784,750.00. He explained that one tank failed in November 2022; however, staff fabricated and welded supports in place as a temporary fix. In current their condition, the tanks are in desperate need of rehab. Discussion ensued.

Councilmember Thomas made a motion to approve Cornerstone H2O, LLC to complete repairs needed for two clarifiers, at a total cost of $784,750.00; and Councilmember Stewart seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Mr. VonDenBosch presented the request for approval for Goforth Williamson, Inc. to make electrical repairs to the panel at the headworks lift station, add three new VFD's to the panel, and to replace the PLC with a new Grunfos controller, at a total cost of $38,839.00. Discussion ensued.

Councilmember Stewart motioned to approve, and Councilmember Burt seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

City Administrator Steve Morgan discussed the Water Treatment Plant Upgrades. He said that sealed bids for the project were received; and the lowest bidder for the project is P.F. Moon and Company, Inc., who bid $9,210,000.00. Additionally, he said that Turnipseed Engineering will provide Contingencies; Engineering; Project Inspection; and geotechnical reporting and testing. The total estimated costs to complete the project are $10,754,250.00. Discussion ensued.

Councilmember Reeves made a motion to award the contract to P.F. Moon and Company, Inc.; and to authorize the Mayor to sign any related documents. Councilmember Burt seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Technology Services Director Brian Linton presented the request for authorization to purchase one GMC Terrain for the Technology Services Department from Bellamy Strickland, at a total cost of $34,260.00. Discussion ensued.

Councilmember Stewart made a motion to approve the purchase of one GMC Terrain for the Technology Services Department from Bellamy Strickland, at a cost of $34,260.00; and Councilmember Varner seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Interim Finance Director Deborah Upshaw presented the discussion to engage James L. Whitaker, P.C., Certified Public Accountant to provide financial services to the City of McDonough for the year ended June 30, 2023, in the form of the year-end audit, related internal control reports, and other necessary reports; and authorization for the Mayor and City Administrator to sign the engagement letter. Discussion ensued.

Councilmember Burt made a motion to approve; and Councilmember Varner seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Executive Session (if needed) for: Litigation O.C.G.A. 50-14-2
Real Estate O.C.G.A. 50-14-3 (b)(1)
Personnel O.C.G.A. 50-14-3 (b)(2)

Mayor Vincent called for a motion to go into Executive Session for Litigation O.C.G.A. 50-14-2, and Real Estate O.C.G.A. 50-14-3 (b)(1). Councilmember Varner motioned and Councilmember Reeves seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Mayor Vincent called for a motion to go back into Regular Session. Councilmember Stewart motioned, and Councilmember Varner seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Councilmember Burt made a motion to authorize the Mayor to finalize and execute in substantial form, the agreement with the Estate of Elizabeth Carmichael Foster, for the City's purchase of property located at or about 111 or 117 Jonesboro Road, for a total purchase price not to exceed $395,000.00; and Councilmember Stewart seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Councilmember Reeves made a motion to authorize the Mayor to finalize and execute in substantial form, the agreement with Rain Holdings, LLC., for the City's purchase of property in the City, located at or about 56 Lawrenceville Street, for a purchase price not to exceed $625,000.00; and Councilmember Varner seconded. The vote was six in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, Councilmember Thomas, and Councilmember Varner. Mayor Pro Tem Pruett was not present.

Mayor Vincent called for a motion to approve the July 17, 2023, Special Called City Council Meeting Minutes. Councilmember Reeves made a motion to approve, and Councilmember Thomas seconded. The vote was five in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, and Councilmember Thomas. Councilmember Varner did not vote, as she was not present for the July 17, 2023, Special Called City Council Meeting. Mayor Pro Tem Pruett was not present.

Mayor Vincent called for a motion to approve the July 17, 2023, City Council Meeting Minutes. Councilmember Stewart made a motion to approve, and Councilmember Thomas seconded. The vote was five in favor. Those voting in favor were Mayor Vincent, Councilmember Burt, Councilmember Reeves, Councilmember Stewart, and Councilmember Thomas. Councilmember Varner did not vote, as she was not present for the July 17, 2023, City Council Meeting. Mayor Pro Tem Pruett was not present.

Mayor Vincent adjourned the meeting at 8:55 p.m.

Christy L. Taylor,
City Clerk

OPEN MEETINGS COMPLIANCE NOTICE: This is a regularly scheduled meeting of Mayor and Council of the City of McDonough duly noticed pursuant to the requirements of the Georgia Open Meetings Law (O.C.G.A. § 50-14-1, et seq). Notice of the meeting schedule was published in the *Henry Herald* on December 21, 2022; and a copy of the meeting schedule was posted at City Hall and on the City's website, as required by law.