

CONSENT AGENDA ITEM SUMMARY
August 3, 2023, City Council Workshop
Item Number: 6A



Presented by: Steve Cox, Plant Manager

Department: Public Works

ITEM SUMMARY:

Request approval for annual payment of \$15,004.00, to the Georgia Department of Natural Resources Environmental Protection Division, which the Water Treatment Plant utilizes for all chemical and coliform testing.

SPECIAL CONSIDERATIONS OR CONCERNS:

Previously annual costs have been \$13,640.00; however, costs increased in 2023, since updating the population currently served by the City of McDonough.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Total cost of \$15,004.00

FUNDING SOURCE:

Line Item: 505-5.4420.52.3855 Contracts & Fees

ATTACHMENTS:

Georgia Department of Natural Resources EPD Drinking Water Invoice

OTHER DEPARTMENTAL REVIEW NEEDED:

☐ Yes

☐ No



GEORGIA

DEPARTMENT OF NATURAL RESOURCES

ENVIRONMENTAL PROTECTION DIVISION

DRINKING WATER INVOICE

FIMS Account ID:

Customer Name:

Water System ID:

Invoice Number:

30988
23-28261

Pages: 1 / 2

1230

MCDONOUGH

GA1510003

DW-2023-006326

Total Due : \$ 15,004.00

Bill To:

MCDONOUGH

COX, STEVE

8 DOGWOOD LANE

MCDONOUGH, GA 30253

Notification:

Check Water System Information
gadinkingwater.net

Account Information:
TOTAL AMOUNT DUE ON 08/16/2023

BILLING SUMMARY

Invoice Period	Invoice Date	Current Invoice Amount	Previous Balance	Adjustment	Amount Paid	Total Due
07/01/2023 - 06/30/2024	7/5/2023	\$ 15,004.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,004.00

EXPLANATION OF CHARGES

Population	TCR	Entry Point	Water System Type	Source Type	Analysis Type	Fee
16,187	180	3	C	SW	Coliform	\$ 1,584.00
					Chemical	\$ 13,420.00
					Total :	\$ 15,004.00

PAST DUE SUMMARY

# of Days Past Due	Due	≤ 30	> 30 and ≤ 60	> 60 and ≤ 90	> 90 and ≤ 120	> 120
Past Due Amount	\$ 15,004.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Late Fee	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

PLEASE RETURN THIS PORTION OF YOUR INVOICE WITH YOUR PAYMENT.

MAKE CHECK(S) PAYABLE TO : EPD - Drinking Water Fees

FIMS ACCOUNT ID	TOTAL DUE	INVOICE #
1230	\$ 15,004.00	DW-2023-006326

DUE DATE:	08/16/2023
TOTAL AMOUNT DUE:	\$ 15,004.00
TOTAL AMOUNT PAID:	

MCDONOUGH
COX, STEVE
8 DOGWOOD LANE
MCDONOUGH, GA 30253

MAIL PAYMENT TO:
DRINKING WATER FEES
P.O. BOX 101788
ATLANTA, GA 30392

52,385

CONSENT AGENDA ITEM SUMMARY
August 3, 2023, City Council Workshop
Item Number: 6B



Presented by: Chief Ken Noble

Police Department

ITEM SUMMARY:

Request authorization to pay CALEA invoice INV41306, for CALEA (National Accreditation) for the Police Department, in the amount of \$11,450.00.

SPECIAL CONSIDERATIONS OR CONCERNS:

STAFF RECOMMENDATION:

FINANCIAL IMPACT:

FUNDING SOURCE:

Funding Source: Contracts and Fees, Line Item – 100-5.3230.52.3855

ATTACHMENTS:

CALEA invoice

OTHER DEPARTMENTAL REVIEW NEEDED:

☐ Yes ☐ No

OTHER DEPARTMENTAL REVIEW

☐ Finance	☐ Fire	☐ Stormwater
☐ Highway and Streets	☐ Main Street	☐ Water Distribution
☐ Human Resources	☐ Police	☐ Water/Sewer Operations
☐ Community Development	☐ Technology Services	☐ Other

Department Name:

Comments:

100-5.3230.52.3855



13575 HEATHCOTE BOULEVARD SUITE 160
GAINESVILLE, VA-20155
(703) 352-4225

Invoice

6/23/2023

INV41306

Bill To:

McDonough Police Department
Accreditation
50 Lawrenceville Street
McDonough GA 30253

Ship To:

McDonough Police Department
Accreditation
50 Lawrenceville Street
McDonough GA 30253

Purchase Order No.	Customer ID	Ship Method	Payment Terms	Ship	
	MCDONOUGH GA PD		NET 30	6/23/2023	
Quantity	Item Code	Description		Price Each	Amount
1	0030300010100	Accreditation Fee		\$11,450.00	\$11,450.00

Thank you for joining the program.

Total

\$11,450.00

PAYMENT REMITTANCE:
BOX 424064
WASHINGTON, DC 20042-4064

CONSENT AGENDA ITEM SUMMARY
August 3, 2023, City Council Workshop
Item Number: 6C



Presented by: Chief Dave Williams

Fire Department

ITEM SUMMARY:

Request approval to pay West Chatham Warning Devices \$11,501.50 for parts and installation of emergency, communication & warning devices, lights, sirens, laptop docking, etc. in the new Battalion Chief Tahoe.

SPECIAL CONSIDERATIONS OR CONCERNS:

This was approved in the 2023-24 Budget as part of the equipment for Bat51 in Capital Outlays. The Tahoe was approved and has been purchased, and without the emergency & warning devices, it can't be utilized as an emergency vehicle.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

\$11,501.50

FUNDING SOURCE:

Line Item: 2023-24 Impact Fees – Line Item 360-5-3520-54-2200

ATTACHMENTS:

West Chatham Quote & Finance Dept Comments

OTHER DEPARTMENTAL REVIEW NEEDED:

☒ Yes

☐ No

OTHER DEPARTMENTAL REVIEW

☒ Finance

WEST CHATHAM WARNING DEVICES2208 GAMBLE RD
SAVANNAH, GA 31405PHONE (912) 234-2600
FAX (912) 238-1369

Quote

Customer No.: MCDONOUGHFI

Quote No.: 96046

Quote To: **MCDONOUGH FIRE DEPT**
88 KEYS FERRY STREET
MC DONOUGH, GA 30253Ship To: **MCDONOUGH FIRE DEPT**
88 KEYS FERRY STREET
MC DONOUGH, GA 30253**FAX NUMBER:**

Date	Ship Via	F.O.B.	Terms	
07/11/2023	INSTALL	Origin	NET 30	
Purchase Order Number	Sales Person		Quote Expires	
	DENISE STEWART		08/15/2023	
Quantity	Item Number	Description	Unit Price	Amount

2023-24 TAHOE

1	WHE-GB2DDDD	LEGACY DUO 54" R/C CORNERS RED/WHITE FRONT RED/AMBER REAR	2134.00	2134.00
1	WHE-MKAJ101	Adj Mt Kit #101 21 Tahoe	0.00	0.00
1	WHE-295SLSA6	295SLSA6 Siren/Light control	480.00	480.00
1	WHE-SA315P	Speaker 100 watt	148.00	148.00
1	WHE-SAK70	SA315P Mt Kit Chevy Tahoe, 2021	16.50	16.50
1	WHE-HOWLER	Howler 2 speakers/1 amp *Specify Mt Bkt's *	538.80	538.80
1	WHE-HWLRB32	Howler Mt Bkt 21-22 TAHOE	0.00	0.00
6	WHE-IONR	ION LED LIGHT RED 2 CARGO 4 GRILLE	100.80	604.80
2	WHE-TLIR	ION T-SERIES LINEAR RED FLUSH BY THE TAG	97.80	195.60
2	WHE-IONR	ION LED LIGHT RED REAR TOP BY BRAKE LIGHTS	100.80	201.60
2	WHE-TCRWX5-D	Tracer 5 LAMP WecanX DUO INC DUO head's Red/Clear YES CCP, NEW TRACERS	834.60	1669.20
2	WHE-TCRB54A	Tracer Mt Bkt 21 Tahoe	77.25	154.50
1	WHE-CCP	Core Control Point * Needed if Not using Core	161.25	161.25

Thank You

WEST CHATHAM WARNING DEVICES

2208 GAMBLE RD
SAVANNAH, GA 31405

PHONE (912) 234-2600
FAX (912) 238-1369

Quote

Customer No.: MCDONOUGHFI

Quote No.: 96046

Quote To: **MCDONOUGH FIRE DEPT**
88 KEYS FERRY STREET
MC DONOUGH, GA 30253

Ship To: **MCDONOUGH FIRE DEPT**
88 KEYS FERRY STREET
MC DONOUGH, GA 30253

FAX NUMBER:

Date	Ship Via	F.O.B.	Terms	
07/11/2023	INSTALL	Origin	NET 30	
Purchase Order Number	Sales Person		Quote Expires	
	DENISE STEWART		08/15/2023	
Quantity	Item Number	Description	Unit Price	Amount

WeCanX **

2	HAV-C-W-LP2	Dual Lighter Plug Socket Bkt w/ 2 Lighter Plugs for Wide VSW Consoles (1.5" of space)	33.60	67.20
1	HAV-EB30-CHC-1P	Equipment Bracket 3" space Harris Ch-721 remote head	0.00	0.00
1	HAV-C-EB40-WS2-1P	40-WS2-1P for A6	0.00	0.00
1		PKG-VSX-1800-TAH-PM-1 WIDE VSX CONSOLE WITH PRINTER MOUNT/tray Package includes C-VSX-1800-TAH-PM console with front printer mount, C-ARM-1001, CUP2-1004, C-HDM-224, C-MD-119, and CMX15600-08-1	1407.70	1407.70
1	HAV-DS-DELL-426	Docking Station w/Standard Port Replication & Power Supply-Dell Latitude Rugged Notebooks 5430, 7330, 5420 5424 & 7424	804.54	804.54
1		KUSSMAUL ON BOARD CHARGING UNIT WITH SUPER AUTO EJECT	1138.81	1138.81
1	SHOPSUPPLY	SHOP SUPPLY FEE (WIRING, LOOM, ETC)	30.00	30.00
1	LABOR	Labor INSTALL ABOVE NO RADIO INSTALL	1499.00	1499.00
1		freight per vehicle of equip with Kussmaul	250.00	250.00

Thank You

WEST CHATHAM WARNING DEVICES

2208 GAMBLE RD
SAVANNAH, GA 31405

Quote

PHONE (912) 234-2600
FAX (912) 238-1369

Customer No.: MCDONOUGHFI

Quote No.: 96046

Quote To: **MCDONOUGH FIRE DEPT**
88 KEYS FERRY STREET
MC DONOUGH, GA 30253

Ship To: **MCDONOUGH FIRE DEPT**
88 KEYS FERRY STREET
MC DONOUGH, GA 30253

FAX NUMBER:

Date	Ship Via	F.O.B.	Terms	
07/11/2023	INSTALL	Origin	NET 30	
Purchase Order Number		Sales Person		Quote Expires
		DENISE STEWART		08/15/2023
Quantity	Item Number	Description	Unit Price	Amount

Quote subtotal 11501.50

Quote total 11501.50

Pricing subject to Manufacture price increases

Thank You

AGENDA ITEM SUMMARY
August 3, 2023, City Council Workshop
Item Number: 10



Presented by: Chief Ken Noble

Police Department

ITEM SUMMARY:

Consider approval of the surplus of 12 vehicles from the Police Departments fleet. These vehicles are no longer in use and are ready with the appropriate paperwork to be removed from the Police Departments fleet.

WWDDDJ7CB4BA173091- 2011 Mercedes CLS550
3VWLX7AJ2BM056155- 2011 Volkswagen Jetta
1FMJU1F5XBEF22640- 2014 Ford Expedition
2C4JBAG1DR782609- 2014 Dodge Van
2C3CDXAG7CH237076- 2012 Dodge Charger
1GNSCAE07BR337530- 2011 Chevrolet Tahoe
1GNFC13C18R248723- 2008 Chevrolet Tahoe
2C3CDXAT4EH172168- 2014 Dodge Charger
2B3AA4CV1AH122350- 2010 Dodge Charger
2C3CDXAT1EH191194- 2014 Dodge Charger
2C3CDXAT6EH172169- 2014 Dodge Charger
2C3CDXAG1DH629388- 2013 Dodge Charger

SPECIAL CONSIDERATIONS OR CONCERNS:

Removing the above listed vehicles from the Police Departments fleet.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

None.

FUNDING SOURCE:

ATTACHMENTS:

OTHER DEPARTMENTAL REVIEW NEEDED:

☐ Yes

☒ No

AGENDA ITEM SUMMARY
August 3, 2023, City Council Workshop
Item Number: 11



Presented by: Chief Ken Noble

Police Department

ITEM SUMMARY:

Consider for approval of purchase and implementation of an Apex Officer Training Simulator used for defensive training. The simulator will provide Officer's with interactive crisis intervention, de-escalation, and use of force simulation. The simulator will be reimbursed by the Criminal Justice De-escalation Training Sub-grant from the State of Georgia's Governor's Office. The sub-grant has already been applied for and approved. The sub-grant will be reimbursed quarterly after the purchase and delivery of the simulator.

SPECIAL CONSIDERATIONS OR CONCERNS:

The use of the simulator will add additional training for Officer's. This training will help them when faced with a crisis situation, to de-escalate a situation, and provide more use of force training tactics.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

(1) Apex Officer Pro Training Simulator= \$98,368.00 minus the "first in Georgia" discount - \$50,868.00 = \$47,500.00

(1) Apex Officer X2 Hardware Upgrade= \$35,000.00 minus the "first in Georgia" discount - \$15,00.00= \$20,000.00

Grand total - \$67,500.00

(The total costs will be fully reimbursed through the approved sub-grant)

FUNDING SOURCE:

ATTACHMENTS:

(1) Information and quote provided.

OTHER DEPARTMENTAL REVIEW NEEDED:

☐ Yes

☒ No

HOME ABOUT CASE STUDIES RESOURCES PLATFORM PAGESCART (0) REQUEST DEMO



CAREY RHODES
JULY 5, 2023

Apex Officer: Next Generation Force Options Simulator

How Apex Officer is providing law enforcement agencies with new training tools.



Hi there. My name is Jasmine and I'm here to help.

Force options simulators have been a crucial tool for law enforcement agencies worldwide, providing a reliable platform to train and prepare officers for high-stress, potentially dangerous situations. Over the years, these simulators have significantly evolved, implementing advanced technology to offer a more immersive, realistic training experience. Apex Officer, a next-generation force options simulator, is at the forefront of this evolution, providing unparalleled tools and resources that enhance training programs. This essay will provide an overview of the history of force options simulators, highlight how Apex Officer builds on this history, and showcase why it stands as the next generation in this essential training tool.

The History of Force Options Simulators

Force options simulators emerged in the 1970s as simple mechanical training aids, helping law enforcement officers refine their skills in various use-of-force scenarios. Early models used simple target-based training to help officers improve their marksmanship and decision-making under pressure.

The advent of digital technology in the late 1980s revolutionized force options simulators. The simulators started incorporating video scenarios to provide more realistic and varied situations. These scenarios were designed to help officers develop critical thinking and decision-making skills in complex, stressful environments.

As technology advanced, so did the capabilities of these simulators. In the late 2000s, the rise of virtual reality (VR) technology added another layer of complexity and realism to the training scenarios. Officers could now be completely immersed in a 360-degree environment, making the training scenarios even more representative of real-world situations.

Apex Officer: Building on History

Apex Officer is a pioneer in integrating cutting-edge technology with traditional training methods to produce a force options simulator that revolutionizes law enforcement training. It builds on the historical evolution of force options simulators, adding significant advancements that align with emerging technological trends and training requirements.

Unlike traditional video-based simulators, Apex Officer utilizes virtual reality technology to create a fully immersive environment. It provides officers with a 360-degree view of their surroundings, allowing them to engage with the simulator as they would in a real-life scenario. This increases the complexity of the scenarios and enhances the overall training experience.

Apex Officer has also introduced biofeedback technology, providing real-time data on the officer's physiological responses during training. This feature helps measure stress levels and decision-making efficiency, offering valuable insights that can be used to tailor future training.

Apex Officer VR Training Simulator for Police Officers and Law Enforcement Agen...



Apex Officer: The Next Generation of Force Options Simulators

Apex Officer stands as the next generation of force options simulators by integrating advanced technology with immersive, realistic training scenarios. Its use of virtual reality, artificial intelligence, and biofeedback technology sets it apart from previous iterations, enabling a depth of experience and realism unprecedented in law enforcement training.

Apex Officer's dynamic, customizable scenarios provide a training environment that better mirrors the unpredictable nature of real-world situations, preparing officers for a variety of potential encounters. Its biofeedback functionality offers an additional layer of insight into an officer's performance, opening new opportunities for personalized training and performance improvement.

Conclusion

In conclusion, the history of force options simulators has been characterized by continuous advancement, each generation building on the last. Apex Officer embodies this spirit of progress, integrating emerging technologies to create a comprehensive, immersive, and highly adaptive training tool. It is the next generation of force options simulators, driving the future of law enforcement training and readiness.

REQUEST A DEMO

About the Author

Apex Officer®

5006 Bond St

Las Vegas, NV 89118

(702) 901.5344

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COOKIES POLICY



Apex Officer Training Simulator

Interactive Crisis Intervention, De-Escalation, and Use of Force Training Simulator

Proposal Prepared For:

Ken Noble

McDonough Police Department

50 Lawrenceville St, McDonough, GA 30253

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July 15, 2022

Dear Ken Noble,

Thank you for your interest in the interactive Apex Officer virtual reality training simulator from Govred Technology, Inc. This proposal and attached sole source letter will provide you with the requested system information, specifications, pricing, and details for the system and equipment you've inquired about.

The Apex Officer training system is a comprehensive solution that is designed to allow trainers the ability to give presentations and classes, conduct interactive testing and assessment, and provide immersive hands-on scenario-based exercises with detailed debriefing and after-action reviews. Each Apex Officer system is designed to increase trainee knowledge, skills, and confidence in a safe, challenging environment that is highly interactive and engaging.

Through our history of providing innovative interactive simulation training solutions, Apex Officer has become widely regarded as a low-risk, highly reliable contracting, and business partner. We have the industry's most dedicated and customer-committed sales and support team on staff and all Apex Officer customers receive the best technical service in the business, including free software updates, newly developed and released training content with new exercises and environments to keep trainee interest high and skills sharp.

On behalf of the entire Apex Officer team, I sincerely appreciate the consideration of our proposal for this requirement and also to have the opportunity to be of service to the men and women of McDonough Police Department.

Respectfully sent on July 15, 2022.

Chase Dittmer
Founder and CEO

Govred Technology, Inc.
Direct: 702-901-5344
chase@apexofficer.com
www.apexofficer.com

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Virtual Reality Head Mounted Display (HMD) Apex Officer utilizes a state-of-the-art virtual reality head-mounted display to create the world's most realistic and immersive judgmental training simulator. With our HMD, we're capable of producing active engagements from a 360-degree environment surrounding the trainees. Our systems utilize Dolby Atmos multi-directional audio technology and seamless software simulations that simulate different environments and situations that will challenge trainees.	Inc.	
Virtual Training Accessories Apex Officer proprietary Virtual Training Weapons and accessories are designed to look, weigh, and feel just like their real-life counterpart. We worked hand and hand with multiple engineers in designing the firearms and training equipment used in our simulations. VR-Training Accessories Included: • Apex-VTW-U1 (Universal Device) • Apex-VTW-G1 (Pistol) • Apex-VTW-T26 (Taser) • Apex-VTW-R1 (Rifle) Every Apex Officer Virtual Training Weapon is equipped with: • Up to 32 low power, ASIC sensors, for 360-degree coverage • Built-in 1000Hz IMU for low latency, high-resolution tracking • Bluetooth and wireless connectivity • Rechargeable battery	Inc.	
Apex Wireless (AW) The Apex Wireless system is a proprietary combination of wireless networking systems working in harmony to deliver a fully immersive wireless virtual reality experience. • 4x Wireless Base Stations • Bluetooth Transmitters and Receivers	Inc.	
After Action Debriefing (AAD) Our After-Action Debriefing system provides real-time monitoring, recording, and playback during debriefing sessions of trainees. Includes software and hardware that integrates into the Apex Officer line of simulators.	Inc.	

APEX OFFICER - PRO TRAINING SIMULATOR SUITE		
Description	Qty	Price
Apex Officer® - Pro Training Simulator System Includes: • Apex Officer Content Library • High-Performance VR-Ready Workstation • Virtual Reality Head Mounted Display	1	\$98,368.00
• Virtual Training Accessories • Apex Wireless • Dynamic Scenario Generator • After Action Debriefing • Advanced Officer Analytics • Apex Reporting and Monitoring • Apex Officer Training with Setup		
Apex Officer Content Library Every Apex Officer training system includes 24/7 access to Apex Officer's proprietary content library. Apex Officer's content library of virtual reality police and law enforcement training scenarios is the most extensive in the industry. With our unique blend of randomization, artificial intelligence, and voice recognition Apex Officer provides police departments and law enforcement agencies an infinite number of training opportunities and scenarios.	Inc.	
High-Performance VR-Ready Workstation Every Apex Officer simulator comes equipped with the world's most powerful wearable workstation - optimized for free-roam experiences. Each workstation computer is capable of delivering a truly immersive virtual reality experience at a smooth 90 frames per second to the headset. • Intel Core i7 Processor • Nvidia GeForce GTX Graphics Card • 16GB DDR4 RAM • NVMe Solid State Storage • Windows 10 Pro 64-Bit Operating System • Hot-Swappable Batteries	Inc.	

Advanced Officer Analytics (AOA) Our Advanced Officer Analytics system provides law enforcement agencies with the opportunity to optimize their recent training activities and provides unprecedented learning opportunities for every officer using the simulator. With the AOA, police departments can track training results and behaviors for each individual officer that runs through the simulator. With this data, the departments have an unprecedented insight into the strengths and weaknesses of each individual officer; thus, allowing for follow-up training exercises.	Inc.	
Apex Reporting and Monitoring Audio and picture in picture color video capture of trainee's actions in a scenario that can be used for immediate or later debriefing and review. All footage can be scheduled for permanent deletion at a specified time interval (i.e. 24 hours, 72 hours, etc.).	Inc.	
Apex Officer Training with Setup Instructor/Operator Master course covering the Apex Officer system, hardware setup, software updates, troubleshooting, and more for up to 6 students.	Inc.	
Apex Officer – Pro Training Simulator:		\$98,368.00
First In Georgia Discount:		-\$50,868.00
Total:		\$47,500.00
OPTIONAL UPGRADES		
Apex Officer X2 – Hardware Upgrade		\$35,000.00
First In Georgia Discount:		-\$15,000.00
Total:		\$20,000.00
Total With Optional Upgrades		\$67,500.00

Additional Notes:

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-See Important Terms and Conditions Below-

Standard Terms and Conditions

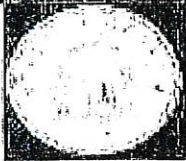
1. Please make the purchase order (PO) out to GOVRED Technology, Inc.
2. Payment Terms: Net 30 from date of invoice.
3. Budgetary Pricing: This document is intended for budgeting purposes only and does not constitute a firm-fixed-price offer nor binding agreement.
4. U.S. Delivery Lead Time:
 - a. Standard Production System: 35-60 Days ARO
 - b. Custom System Production: 120-180 ARO dependent on the level of customization and component requirements.
5. Warranty: 12 Months from date of shipment.
6. If this sale is subject to Use Tax, then you are liable for the tax and should make payment direct to your taxing authority. However, we may collect Sales Tax for the following states: CA, FL, HI, IA, KY, MA, MI, NV, NY, UT, WA, WV.
7. Quote Valid: 30 days.
8. All prices are quoted in US Dollars (\$USD).
9. Late Payment Penalties: Invoices not paid within 30 days of the invoice date will accrue interest at 2% per week.

Purchasing/Contracting Information

1. Company Name: Govred Technology, Inc.
2. Company Address: 5006 Bond St, Las Vegas, NV 89118
3. Order POC: Chase Dittmer
4. Order Email: orders@apexofficer.com
5. Phone: 702-901-5344
6. Cage Code: 7Z1H2
7. Tax ID: 82-1742313
8. DUNS: 080742556

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SUPPLIER (VENDOR) MANAGEMENT FORM

Agency Vendor Liaisons **MUST** review this form to ensure the supplier has completed the appropriate highlighted sections 2-5.

Agency Vendor Liaisons **MUST** complete Section 1 the "AGENCY LIAISON USE ONLY" section prior to submission to SAO.

SECTION 1 - STATE OF GEORGIA-AGENCY LIAISON USE ONLY

CHECK ONE AND ENTER ID NUMBER

☐	Newly Assigned Supplier ID	
☒	Existing TeamWorks Supplier ID	0000014484

SPECIFY THE TYPE OF ACTION(S) REQUESTED BY THE SUPPLIER (VENDOR)

☐	Change Bank Acct - Enter Loc#		(Required for Bank Changes)				
☐	Change Address - Enter Addr ID#		(Required for Address Changes)				
☐	Replace Invoicing Address	Loc#	Addr ID#	☐	Replace Remittance Address	Loc#	Addr ID#
☐	HCM Vendor						
☐	Statewide Contract (DOAS Use Only)						
☐	Classification Change (circle one) Attorney, Gov Non-State of GA, HCM, Non-Supplier, Student, Supplier Minority, Supplier Non-minority						
☒	Other (Provide Details in Section 6 and Initial)						

SECTION 2 - SUPPLIER IDENTIFICATION (Complete all applicable fields) SUPPLIER USE ONLY

FEI/SSN/TIN NUMBER: 58-6000618

SUPPLIER NAME: City of McDonough

PAYMENT ALT NAME: (IF PAYABLE TO A DIFFERENT NAME) City of McDonough Police Dept.

ADDRESS: 136 Keys Ferry St.

CITY: McDonough STATE: GA ZIP CODE: 30253

COUNTRY: U.S.A. DRIVERS LICENSE #: _____ DL STATE: _____

PRIMARY#: 770-957-1218 EXT: 6306 SECONDARY#: 404-467-4775 EXT: _____

LANDLINE ☒ CELL ☐ (USED FOR IDENTITY VERIFICATION) LANDLINE ☐ CELL ☒ (USED FOR IDENTITY VERIFICATION)

CONTACT EMAIL: Woliver@mcDonoughga.gov

SECTION 3 - BANK ACCOUNT INFORMATION (REQUIRED FOR ALL NEW VENDORS AND FOR BANK ACCOUNT CHANGES/REVISIONS/UPDATES) SUPPLIER USE ONLY

ROUTING # _____ ACCOUNT # _____



Check here if General Bank Account can be used by ALL State of Georgia agencies making payments.

Check here if this account can only be used for a SPECIFIC PURPOSE. _____

Describe specific purpose

ACCOUNTS RECEIVABLE NOTIFICATION
PYMT REMIT EMAIL: dupshaw@mcDonoughga.org
PYMT REMIT EMAIL: _____

I authorize the State of Georgia to deposit payment for goods and/or services received into the provided bank account by the Automated Clearing House (ACH). I further acknowledge that this agreement is to remain in full effect until such time as changes to the bank account information are submitted in writing by the vendor or individual named below. It is the sole responsibility of the vendor or individual to notify the State of Georgia of any changes to the bank account information. The State of Georgia independently authenticates bank account ownership.

Deborah Upshaw
Printed Name of Company Officer

Deborah Upshaw
Signature of Company Officer

8/10/2022
Date

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL

REFERENCE NO.: 01

SUBGRANT AWARD

SUBGRANTEE: City of McDonough

IMPLEMENTING

AGENCY: City of McDonough

PROJECT NAME: Law Enforcement Training

SUBGRANT NUMBER: K77-8-013

FEDERAL FUNDS: \$ 67,500

MATCHING FUNDS: \$ 0

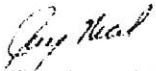
TOTAL FUNDS: \$ 67,500

GRANT PERIOD: 10/01/22-10/31/23

This award is made under the State of Georgia Law Enforcement Training Program grant. The purpose is to provide a law enforcement training grant program for state and local law enforcement agencies. The program is designed to grant funds on a competitive basis to qualified state and local law enforcement agencies to support scenario-based, hands-on training for law enforcement officers in use of force or de-escalation. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

The award is made in accordance with the plan set forth in the application of the Subgrantee and subject to any attached special conditions. The Subgrantee has agreed through the executed copy of certified assurances to be subject to all applicable rules, regulations, and conditions. This Subgrant shall become effective on the beginning date of the grant period, provided that within forty-five (45) days of the award execution date (below) the properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council.

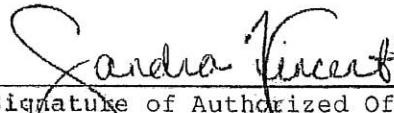
AGENCY APPROVAL



Jay Neal, Director
Criminal Justice Coordinating Council

Date Executed: 10/01/22

SUBGRANTEE APPROVAL



Signature of Authorized Official Date

Sandra Vincent, Mayor

Typed Name & Title of Authorized Official

000058-6000618

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	01	1	10/01/22	9		**	K77-8-013
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	01				
ITEM CODE	DESCRIPTION 25 CHARACTERS			EXPENSE ACCT		AMOUNT	
1	Law Enforcement Training			624.41		\$ 67,500	

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT #

PAGE 1 OF 2

ADJ REQUEST #: 1

REQUEST DATE: _____

SUBGRANTEE: City of McDonough

SUBGRANT #: K77-8-013

PROJECT NAME: Law Enforcement Training Grant

NATURE OF ADJUSTMENT:	_____	REVISED BUDGET	Go To	SECTION I
Mark all that apply.	_____	PROJECT PERIOD AND/OR EXTENSION.	Go To	SECTION II
	_____	PROJECT OFFICIALS/ADDRESSES. . .	Go To	SECTION III
Adjustments of each type	_____	PROJECT PERSONNEL.	Go To	SECTION III
shown should be entered	_____	GOALS AND OBJECTIVES	Go To	SECTION III
in the section indicated.	_____	OTHER.	Go To	SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 67,500	_____	_____
EQUIPMENT	0	_____	_____
SUPPLIES	0	_____	_____
TRAVEL	0	_____	_____
PRINTING	0	_____	_____
OTHER	0	_____	_____
TOTAL	\$ 67,500	_____	_____
Federal	\$ 67,500	_____	_____
Match	\$ 0	_____	_____

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD	REQUESTED GRANT PERIOD	FOR EXTENSION,
Start Date: 10/01/22	Start Date: _____	# OF MONTHS: _____
End Date: 10/31/23	End Date: _____	

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

CONTINUED ON NEXT PAGE

PRINT DATE: 10/11/22
GMIS DOCUMENT 3A

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT #

PAGE 2 of 2

ADJ REQUEST #: 1

REQUEST DATE: _____

SUBGRANTEE: City of McDonough

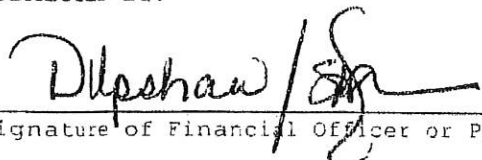
SUBGRANT #: K77-8-013

PROJECT NAME: Law Enforcement Training Grant

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

SUBMITTED BY:


Signature of Financial Officer or Project Director

Finance Director, Interim
Title

11/28/22
Date

CJCC ROUTING AND APPROVALS:

Approval Disapproval Reviewer Signature

Reviewed By: _____

Authorized By: _____

**CRIMINAL JUSTICE COORDINATING COUNCIL
REIMBURSEMENT SELECTION FORM**

SUBGRANT NUMBER: K-77-8-013
AGENCY NAME: McDonough Police Department

1. SELECT A SCHEDULE FOR SUBMITTING REIMBURSEMENTS (CHECK ONE BOX)

- ☐ **MONTHLY** (Requests for reimbursement are due 15 days after the end of the month)
☒ **QUARTERLY** (Requests for reimbursement are due 30 days after the end of the quarter)

2. SELECT A PROCESS FOR RECEIVING REIMBURSEMENT PAYMENTS (CHECK ONE BOX)

- ☒ **ELECTRONIC FUNDS TRANSFER** (Reimbursements will be deposited into the bank account listed below.
A voided check must be attached to ensure proper routing of funds.)

BANK NAME: Bank of America

BANK ROUTING NUMBER: _____

BANK ACCOUNT NUMBER: _____

AGENCY CONTACT NAME: Deborah Upshaw

AGENCY CONTACT
TELEPHONE NUMBER: 678-782-6241

AGENCY AUTHORIZED
OFFICIAL NAME AND TITLE: Deborah Upshaw, Acting Finance Director

AGENCY AUTHORIZED
OFFICIAL SIGNATURE: DUpshaw/ [Signature]

- ☐ **CHECK** (Reimbursements will be mailed in the form of a check to the address listed below)

MAILING ADDRESS: _____

CITY, STATE & ZIP: _____

ATTENTION: _____

AGENCY AUTHORIZED
OFFICIAL SIGNATURE: _____

For CJCC Use ONLY

CJCC Auditor:	
Phone Number:	
Grant Award Number:	
GBI Entry Initial/Date:	

DESIGNATION OF GRANT OFFICIALS

LEGAL NAME OF AGENCY: MCDONOUGH POLICE DEPARTMENT

PROJECT TITLE: SUB GRANT AWARD

GRANT NUMBER: K77-8-013

☒ Mr.

☐ Ms.

WILLIAM OLIVER

PROJECT DIRECTOR NAME (Type or Print)

TRAINING COORDINATOR / MCDONOUGH POLICE DEPT.

Title and Agency

50 LAWRENCEVILLE ST MCDONOUGH, GA 30253

Official Agency Mailing Address

(770) 957-1218 City (770) 914-1731 Zip

Daytime Telephone Number

Fax Number

WOLIVER@MCDONOUGHGA.ORG

E-Mail Address

☐ Mr.

☒ Ms.

Deborah Upshaw

FINANCIAL OFFICER (Type or Print)

Finance Director, Interim City of McDonough

Title and Agency

136 Keys Ferry McDonough 30253

Official Agency Mailing Address

770-957-3915 City Zip

Daytime Telephone Number

Fax Number

DUpshaw@mcdonoughga.org

E-Mail Address

☐ Mr.

☒ Ms.

Sandra Vincent

AUTHORIZED OFFICIAL (Type or Print)

Mayor / City Administrator

Title and Agency

* City of McDonough McDonough 30253

Official Agency Mailing Address

770-957-3915 City Zip

Daytime Telephone Number

Fax Number

Svincent@mcdonoughga.org

E-Mail Address

* McDonough Police Dept.

**CRIMINAL JUSTICE COORDINATING COUNCIL
FY23 LAW ENFORCEMENT TRAINING GRANT PROGRAM
SPECIAL CONDITIONS**

1. Non-compliance with any of the special conditions contained within this document, may result in the termination of this.

Initials

2. The grantee agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) when using grant funds for the purpose of hosting or attending any conferences, meetings, trainings, and other events, including the provision of food and/or beverages, and costs of attendance at such events.

Initials

3. The grantee must collect, maintain, and submit data to CJCC that measures the performance and effectiveness of activities under this award in the manner, and within the timeframes specified by CJCC.

Initials

4. The grantee understands and agrees that CJCC may withhold award funds or may impose other related requirements if the grantee does not satisfactorily and promptly address outstanding issues from audits required by the State of Georgia, or other outstanding issues that arise in connection with audits, investigations, or reviews of CJCC awards.

Initials

5. The grantee agrees to comply with CJCC grant monitoring guidelines, protocols, and procedures, and to cooperate with CJCC on all grant monitoring requests, including requests related to desk reviews and/or site visits. The recipient agrees to provide to CJCC all documentation necessary to complete monitoring tasks. Further, the grantee agrees to abide by reasonable deadlines set by CJCC for providing requested documents. Failure to cooperate with CJCC's grant monitoring activities may result in sanctions affecting the grantee's grant awards, including, but not limited to: withholdings and/or other restrictions, designation of the grantee as a High Risk Grantee, or termination of an award(s).

Initials

6. The recipient agrees to cooperate with any assessments, evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

Initials

7. The grantee agrees to comply with any additional requirements that may be imposed by CJCC during the during the period of performance for this award if the grantee is designated as a "High Risk Grantee."

Initials

8. The grantee agrees to Inform CJCC at least 45 days prior to any training, conference, or meeting for prior approval when using grant funding.

Initials SK

9. The recipient shall transmit to CJCC copies of all official award-related press releases at least fifteen (15) working days prior to public release. Advance notice permits time for coordination of release of information by CJCC where appropriate and to respond to press or public inquiries.

Initials SK

10. Award recipients must provide to CJCC, using the Designation of Grant Official Form, the Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information, including telephone number and e-mail address. If any information or has changes during the award period, a Subgrant Adjustment Request (SAR) must be submitted in writing to document changes.

Initials SK

11. The grantee agrees to track, account for, and report on all funds from this award separately from all other funds. Accordingly, the accounting systems of the grantee must ensure that funds from this award are not comingled with funds from any other source. The grantee further agrees that all personnel whose activities are to be charged to the award will maintain timesheets to document hours worked for activities related to this award and non-award related activities.

Initials SK

12. All grantees must have written policies and procedures which govern the fiscal management of grant funds.

Initials SK

13. The grantee certifies that 1) title to all equipment and/or supplies purchased with funds under this grant award shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the equipment is no longer utilized for its grant-funded purpose, the grantee will notify CJCC of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia

Initials SK

14. The grantee certifies that grant funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. Grant funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit.

Initials SK

15. The grantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request must be accompanied by a detailed project budget that itemizes all projected expenditures. The project budget and summary will not be established, or officially approved, until the grantee receives a written approval notice from the CJCC. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by the CJCC.

Initials SV

16. The grantee must submit subsequent requests to revise the budget, project summary, and project plan prior to implementing any substantial changes, but no later than 60 days prior to the end of the subgrant period.

Initials SV

17. All project costs not exclusively allocated within the approved budget must be requested and approved via the Subgrant Adjust Request (SAR) process prior to any funds being expended.

Initials SV

18. The grantee agrees to submit requests for reimbursement on either a monthly or quarterly basis, as selected by the grantee at the time of award. Subgrant Expenditure Reports are due 15 days after the end of the month (if reporting monthly) or 30 days after the end of the quarter (if reporting quarterly).

Initials SV

19. All contracts under this award should be competitively awarded unless circumstances preclude competition. The grantee agrees to comply with their governing body's procurement policies. Should the grantee not have procurement policies in place, the grantee agrees to comply with the procurement policies of the state which can be found at <http://doas.ga.gov/state-purchasing/law-administrative-rules-and-policies>

Initials SV

20. The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension or debarment from state grants, termination of this grant award coupled with recoupment of monies provided under an award, and civil and/or criminal penalties.

Initials SV

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the CJCC.

Sandra Vincent 11/28/22
Authorized Official Signature Date

Sandra Vincent, Mayor Mayor
Print Authorized Official Name Title

AGENDA ITEM SUMMARY
August 3, 2023, City Council Workshop
Item Number: 12



Presented by: William VonDenBosch, Director

Public Works – Water/Sewer

ITEM SUMMARY:

Request approval to purchase 100 (one hundred) 3/4 Neptune Water Meters with antennas.

SPECIAL CONSIDERATIONS OR CONCERNS:

This is a budgeted item. These meters will be used for new development, residential homes, and change outs.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Total Cost: \$24,500.00

FUNDING SOURCE:

Line Item: 505-5.4440.53.1732

ATTACHMENTS:

Quote from Delta Municipal Company

OTHER DEPARMENTAL REVIEW NEEDED:

☒ Yes

☐ No

OTHER DEPARMENTAL REVIEW

☒ Finance



Quote

Date	Quote #
7/19/2023	14167

Bill To
City of McDonough E-Mail ALL Invoices

Ship To

City of McDonough
305 Racetrack Rd.
McDonough, GA 30252

Your No.	Terms	Rep	FOB	Ship Via
	Net 30 Days	JW		

Quantity	Description	Unit Price	Total
100	5/8" x 3/4" Neptune T-10 Water Meter ProCoder)R900i Pit GAL w/6' Ant	245.00	24,500.00T

	Subtotal	\$24,500.00
	Sales Tax (0.00)	\$0.00
	Total	\$24,500.00

WE APPRECIATE YOUR BUSINESS! Please contact our office with any questions regarding this quote.
Pricing Subject to Change. Standard Quotes are valid for 30 Days. Copper Quotes are valid for 24 hours.

Phone: 770-277-0211 Fax: 770-277-2412 Toll Free: 1-800-273-0574

"We Supply Service"

AGENDA ITEM SUMMARY
August 3, 2023, City Council Workshop
Item Number: 13



Presented by: William VonDenBosch

Department: Public Works - Wastewater

ITEM SUMMARY:

Request approval for Cornerstone H2O, LLC to complete repairs needed for two clarifiers. Funds were budgeted in the FY 23/24 budget. One tank failed in November 2022, but staff fabricated and welded supports in place as a temporary fix. In current condition, the tanks are in desperate need of rehab.

SPECIAL CONSIDERATIONS OR CONCERNS:

To have proper treatment of the wastewater to meet our NPDES discharge limit, we need these tanks in operation. The clarifiers are necessary to get proper treatment of our wastewater.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

\$784,750.00

FUNDING SOURCE:

Line Item: 505-5.4335.52.3850

ATTACHMENTS:

Cornerstone H2O, LLC Estimate #2471

OTHER DEPARTMENTAL REVIEW NEEDED:

☒ Yes

☐ No

OTHER DEPARTMENTAL REVIEW

☒ Finance

☒ Water/Sewer Operations

Cornerstone H2O, LLC.
PO Box 3095
Peachtree City, GA 30269 US
770-742-3321
andrea@cornerstoneh2o.com
cornerstoneh2o.com



Estimate

ADDRESS

City of McDonough
136 Keys Ferry Street
McDonough, GA 30253

SHIP TO

City of McDonough
Attn: Jeremy Newton
107 Turner Church Road
McDonough, GA 30253

ESTIMATE # 2471

DATE 07/11/2023

EXPIRATION DATE 08/11/2023

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Sales	Circular Mechanical Clarifier (Internals Only for Existing Clarifier) One (1) Internals Rehab Package for Circular Mechanical Clarifier Chamber, 36' diameter x 15'-9"H, having the following: 1 (One) Sludge return 1 (One) Skimmer 1 (One) Inlet Stilling well 1 (One) Torque Tube 1 (One) Drive unit, 1/2hp bridge mounted type with torque limit and integral controls 1 (One) Rake and scrapper assembly, dual sided 1 (One) Scum trough 1 (One) Influent pipe 1 (One) Scum baffle 1 (One) Trough with weir plates Corrosion Protection All steel surfaces to be prepared before painting by sandblasting, SSPC-SP10 All steel surfaces to be painted with Tnemec N69 epoxy, 12-16 mils DFT	2	246,875.00	493,750.00
Services	Installation: 1. Mobilize to McDonough WWTP 2. Off load all materials from freight line using Lull that will be provided for the duration of the project 3. Disassemble and break down all clarifier internal components 4. Provide 30-40 ton crane 5. Remove bridge structure from clarifier 6. Remove internals from clarifier and set aside – Disposal of these components is not included in this proposal. Metal Scrap bin can be provided and loaded for an extra charge if	2	145,500.00	291,000.00

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
	desired 7. Set all new components in clarifier 8. Assemble new equipment complete 9. Once assembly of internals is complete bridge will be set back in place and attached 10. New drive will then be installed and wired for service. Existing power is to be reused for this hookup. Providing new power service to this location is not included in this proposal 11. Once assembly is complete pre start up check list will be performed 12. Perform startup services 13. Clean up site and demobilize 14. No landscaping is included in this proposal after job is complete			
Sales	Items Excluded from our Scope:	1	0.00	0.00

The following work and/or materials will be provided by others and are not included in our scope of supply unless otherwise specifically mentioned in the offer option(s):

- Foundations and grout
- Piping external to the mechanism
- Air & water services and reagent & fluid power piping external to the equipment
- Buyer control system programming and control consoles
- Flocculant feeding system external to the clarifier
- Lighting, post, conduits, wire, cable trays, any electrical and instrumentation not specifically mentioned
- Pumps and Feed tank
- Lubricants other than initial greasing/oil applied during assembly
- Field touch-up painting and rubber covering repair
- Manufacturing drawings
- Any other item that has not been clearly indicated as included and specified in our scope of supply

Payment Terms: 50% due upon Order, 20% due prior to shipment, 30% due upon startup, not to exceed 90 days from delivery.

SUBTOTAL	784,750.00
TAX	0.00
TOTAL	\$784,750.00

Shipping: System will ship to the site in two sections, one main tank section and one mechanical clarifier.

*Note – Ancillary equipment will ship separate from the tankage due to shipping restrictions.

Delivery Terms Pricing listed is quoted F.O.B. factory, freight allowed to jobsite.

Schedule General Arrangement drawings (Mechanism and typical wiring diagrams)
Preparation 6 - 8 weeks Approval drawings returned

Accounted for in schedule 2 - 4 weeks Final Engineering release and Manufacturing after final Drives, Mechanism engineering, manufacturing, and inspection 14 - 16 weeks (Estimated schedule at the time of proposal. Actual delivery schedule will be confirmed after

award.)

Accepted By

Accepted Date



McDonough Clarifier Rebuild

McDonough WWTP

Attention: Jeremy Newton

1. Mobilize to City of McDonough WWTP
2. Provide necessary equipment to perform work.
3. Remove all clarifier internal components.
4. Fabricate and install all new Clarifier Components including:
 - Troughs
 - Weirs
 - Skimmer
 - Inlet Pipe
 - Stilling Well
 - Rake arms and scrappers
 - Baffles
 - Plates
 - Drive Unit
 - Bridge Assembly
 - Handrails/Aluminum
 - Grating/Aluminum
5. Finalize all assembly and wire drive to power supply.
6. Startup Clarifier and adjust.
7. Demobilize
8. Disposal of Equipment is not included.
9. 20-26 Week Lead Time on Parts

Total..... \$564,000

AGENDA ITEM SUMMARY
August 3, 2023, City Council Meeting
Item Number: 14



Presented by: Billy VonDenBosch

Public Works - Wastewater

ITEM SUMMARY:

Request approval for Goforth Williamson, inc. to make electrical repairs to the panel at headworks lift station. Add three new VFD's to the panel. Old vfd's have failed and need to replace to have to station operate as designed. Also, to replace the PLC with a new Grunfos controller.

SPECIAL CONSIDERATIONS OR CONCERNS:

Without VFD's the flow leaving the station to the plant is irregular. This will also reduce the load on the generator during a power outage when the pumps are running.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

\$38,839.00

FUNDING SOURCE:

Line Item - 505-5.4335.52.2200

ATTACHMENTS:

Goforth Williamson QUOTE C223330

OTHER DEPARMENTAL REVIEW NEEDED:

☐ Yes

☒ No



Ph: 770-467-0303

Fax: 770-467-0301

ID: C223330

Date: 18-Jul-23

To

McDonough, City of
136 Keys Ferry St.
McDonough, GA 30253
United States of America

Quote To

Jeremy Newton
City of McDonough
~~107 Turner Church Rd~~
McDonough, GA 30253
United States of America

Ph: 770-957-3915

Ph: 770-957-3915

Page 1 of 5



Goforth Williamson, inc.

Goforth Williamson, Inc.
 Mail To: 373 O'Dell Road
 Ship To: 377 O'Dell Road
 Griffin, GA 30224
 United States of America

Ph: 770-467-0303

Fax: 770-467-0301

Quote

ID: C223330

Date: 18-Jul-23

To

McDonough, City of
 136 Keys Ferry St.
 McDonough, GA 30253
 United States of America

Quote To

Jeremy Newton
 City of McDonough
 107 Turner Church Rd
 McDonough, GA 30253
 United States of America

Ph: 770-957-3915

Ph: 770-957-3915

Terms		Ship Via		Salesperson
Net 30 Days		Pre-Pay& ADD		JGBOS
Quantity	Description	Unit Price	Amount	
	- Remove all bypass and isolation contactors from panel - Mount one VFD in place of failed VFD #2 - Mount other two VFD's for Pump 3 and Pump 4 in section where contactors are removed - De-terminating and disconnection of existing PLC and components - Removal of existing PLC and components - Installing/mounting new controller and components - Terminating all wiring to new controller and components - Programming/setting parameters of new controller - Checking rotation of any pumps - Ensuring that all field signals are wired and received correctly - Complete testing and startup/commissioning of new controller - Making panel production ready - Check out with customer upon verification of operation - Cleaning of work area VFD startup to include: - Setting all parameters in VFD - Checking rotation of any pumps - Verifying that installation meets factory installation standards - Checking of control wiring per application requirements - Commissioning of VFD for production - Testing VFD in system for accurate operation *Pumps must be able to be taken out of service and main power feed ahead of control panel must be electrically disconnected during work to be performed. *After work has begun, extra costs may be incurred if conduit entry is cemented or permanently sealed inhibiting the scope of work or if any existing conduit is too small to pull new level device cables. These costs may be invoiced at the end of the job if not already discussed ahead of time. *High-flow stations are defined as stations that are required to pump at least once or more per hour. Additional costs up to 30% of the total quote may be incurred for having to stop work and pump while retrofitting high-flow stations if the customer does not have some kind of bypass			



Goforth Williamson, inc.

Goforth Williamson, Inc.
 Mail To: 373 O'Dell Road
 Ship To: 377 O'Dell Road
 Griffin, GA 30224
 United States of America

Ph: 770-467-0303

Fax: 770-467-0301

Quote

ID: C223330

Date: 18-Jul-23

To

McDonough, City of
 136 Keys Ferry St.
 McDonough, GA 30253
 United States of America

Quote To

Jeremy Newton
 City of McDonough
 107 Turner Church Rd
 McDonough, GA 30253
 United States of America

Ph: 770-957-3915

Ph: 770-957-3915

Terms		Ship Via		Salesperson
Net 30 Days		Pre-Pay& ADD		JGBOS
Quantity	Description	Unit Price	Amount	
1	ea solution in place. It is highly recommended to discuss bypassing needs with GWI ahead of time if this is going to be a concern. *A bypass solution may be necessary for any station larger than a duplex and should be considered and discussed with GWI before work is to proceed. Upon the above Scope of Work, should any additional work or additional parts not listed above be required, a revised Scope of Work and quote will be submitted. No additional work will be performed, or additional parts supplied prior to approval.	\$35,716.00	\$35,716.00	



Ph: 770-467-0303

Fax: 770-467-0301

ID: C223330

Date: 18-Jul-23

To

McDonough, City of
136 Keys Ferry St.
~~McDonough, GA 30253~~
United States of America

Quote To

Jeremy Newton
City of McDonough
~~107 Turner Church Rd~~
McDonough, GA 30253
United States of America

Ph: 770-957-3915

Ph: 770-957-3915

Page 4 of 5



Fax: 770-467-0301

Date: 18-Jul-23

Ph: 770-957-3915

Page 5 of 5



Danfoss Drives
Division of Danfoss Inc.
Water & Wastewater

May 23, 2022

To whom it may concern,

Danfoss Drives, Water & Wastewater Division, goes to market using a Sole Source Distribution (VAR) network with defined territorial coverage. Goforth Williamson, Inc. is a factory authorized sales and distribution entity that has been assigned to sell and distribute in Georgia and Fayette County herein. Goforth Williamson is also a Factory Authorized Service Center, certified to repair and start up Danfoss Drives. Please feel free to contact me with any questions or concerns.

Sincerely,

Jon Harwood
Regional Sales Manager – US Water
Located: Suwanee, GA

Danfoss Drives
Mobile: +1 (404)697-0899
Jon.Harwood@danfoss.com
<http://www.danfossdrives.com>

June 2023

To: Whom it may concern:

From: Gary Reid – District Sales Manager, SE Region
~~Water Utility – Grundfos North America~~

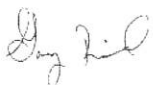
Subject: **GRUNDFOS Water Utility Distributor and Authorized Service state of – Georgia**

Let it be known by all parties that Goforth Williamson Inc. is the sole Authorized Service and Sales Center for all Grundfos products and all products under the Grundfos parent brand for the Municipal Market, in the state of Georgia. Any other parties offering spares, service, replacements of any Grundfos branded equipment, are likely supplying non-standard, non-OEM equipment that if installed or utilized, will void any written or expressed warranty, and may jeopardize the health of the pumps and/ or installation.

In order to ensure that OEM parts and services are supplied, and in order to insure all warranties are established and remain in effect, all inquiries for sales, parts and service related issues for the following products should be procured through **Goforth Williamson 373 O'Dell Road Griffin GA 30224 (770) 476-0303**.

1. Grundfos Pumps
2. Grundfos Branded Controls
3. Peerless Pumps Aftermarket Sales
4. Morris Pumps
5. Chicago Pumps
6. Yeomans Pumps
7. BoosterPAQ
8. PACO Pumps
9. Sewer Chewer

Regards,



Gary Reid
District Sales Manager SE
Grundfos Water Utility
205-704-1466
gsreid@grundfos.com

GRUNDFOS CHICAGO
3905 Enterprise Court
Aurora, IL 60598-0620
Phone (630) 236-5500
Fax (630) 236-5511

AGENDA ITEM SUMMARY
August 3, 2023, City Council Workshop
Item Number: 15



Presented by: City Administrator Steve Morgan

Public Works – Water Treatment Plant

ITEM SUMMARY:

Water Treatment Plant Upgrades Discussion

SPECIAL CONSIDERATIONS OR CONCERNS:

STAFF RECOMMENDATION:

FINANCIAL IMPACT:

Total Estimated Project Costs: \$10,754,250.00

FUNDING SOURCE:

ATTACHMENTS:

Turnipseed Engineers bids received and tabulations
Project Cost Summary

OTHER DEPARTMENTAL REVIEW NEEDED:

☐ Yes

☒ No



ATLANTA
AUGUSTA
ST. SIMONS ISLAND

July 3, 2023

Mayor and Council
City of McDonough
136 Keys Ferry Street
McDonough, Georgia 30253

Re: City of McDonough
Water Treatment Plant Upgrades
Project No. 212400

We have checked the bids received June 29, 2023 on subject project. Below is a tabulation of the bids received.

<i>Contractor</i>	<i>Total Amount Bid</i>
1. P.F. Moon and Company, Inc. West Point, Georgia	\$9,210,000.00
2. F.S. Scarbrough, LLC Peachtree City, Georgia	\$10,435,646.95

As indicated, the low bidder is P.F. Moon and Company, Inc. of West Point, Georgia.

We have enclosed a certified tabulation of the bids received. An updated project cost summary for this project is also enclosed.

If you have any questions or concerns, please call us.

Yours truly,

A handwritten signature in blue ink, appearing to read 'W. D. Tyre', is written over a horizontal line.

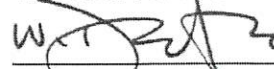
W. David Tyre, P.E.

WDT:km
Enclosures

cc: Mr. Steve Morgan, City Administrator (via email, w/enclosures)
Ms. Christy Taylor, City Clerk (via email, w/enclosures)

CITY OF MCDONOUGH, GEORGIA
WATER TREATMENT PLANT UPGRADES
PROJECT NO. 212400
CERTIFIED BID TABULATION
BIDS RECEIVED JUNE 29, 2023

THIS IS TO CERTIFY THAT
THIS IS A CORRECT



W. David Pyre, P.E.
Turnipseed Engineers
Augusta, Georgia

CITY OF MCDONOUGH, GEORGIA	P.F. Moon and Company, Inc.	F.S Scarbrough, LLC
WATER TREATMENT PLANT UPGRADES	West Point, Georgia	Peachtree City, Georgia

For furnishing all materials and performing all labor necessary for construction expansion of the existing water treatment plant as shown on the Drawings and as specified for the following prices and approximate quantities shown:

Item 1 For furnishing all material and equipment and performing all labor necessary for constructing the expansion of the water treatment plant, including the grading, backfill, structures, piping, drains, electrical, mechanical (excluding the cost Item 2 Major Mechanical Equipment), painting and all other work and appurtenances for the completion of the work as shown on the Drawings and/or specified, the lump sum amount of:

\$5,330,100.00 \$3,906,121.66

Item 2 For furnishing and installing Major Mechanical Equipment.

	Equipment and Manufacturer	Price	Base Price	Base Price
a.	Plate Settler - Section 9.13		<u>\$521,000.00</u>	<u>\$889,561.27</u>
	Mfr. MRI	<u>\$521,000.00</u>	<u>\$889,561.27</u>	
b.	Filter Media Replacement - Section 9.14		<u>\$248,000.00</u>	<u>\$432,464.53</u>
	Mfr. Leopold	<u>\$248,000.00</u>	<u>\$432,464.53</u>	
c.	Lime Feed System- Section 9.15		<u>\$340,000.00</u>	<u>\$568,620.29</u>
	Mfr. Burnett Cal-Flo	<u>\$340,000.00</u>	<u>\$568,620.29</u>	
d.	Chemical Feed System - Section 9.16		<u>\$400,000.00</u>	<u>\$720,796.61</u>
	Mfr. Watson-Marlow	<u>\$400,000.00</u>	<u>\$720,769.61</u>	
e.	Double Wall Tank - Section 9.17		<u>\$120,000.00</u>	<u>\$49,010.36</u>
	Mfr. Assman	<u>\$120,000.00</u>	<u>\$49,010.36</u>	
f.	Pump Control Valves - Section 9.18		<u>\$167,200.00</u>	<u>\$206,655.63</u>
	Mfr. Cla-Val	<u>\$167,200.00</u>	<u>\$206,655.63</u>	
g.	Vertical Turbine Pump - Section 9.19		<u>\$668,000.00</u>	<u>\$912,183.26</u>
	Mfr. Peerless Pumps	<u>\$668,000.00</u>	<u>\$912,183.26</u>	
h.	Sludge Collection System - Section 9.20		<u>\$480,000.00</u>	<u>\$1,121,805.38</u>
	Mfr. MRI	<u>\$480,000.00</u>	<u>\$1,121,805.38</u>	

Subtotal amount bid, Items 2a through 2h inclusive, the amount of:

\$2,944,200.00 \$4,901,097.33

CITY OF MCDONOUGH, GEORGIA
WATER TREATMENT PLANT UPGRADES

P.F. Moon and Company, Inc.
West Point, Georgia

F.S. Scarbrough, LLC
Peachtree City, Georgia

Item 3 For furnishing all material and equipment and performing all labor necessary for constructing a 500,000 gallon prestressed concrete clearwell, mobilization, substructures, yard piping, interior piping, drains, electrical, instrumentation and control, mechanical (excluding the cost of Major Mechanical Equipment listed in Item No. 2), painting and all other work and appurtenances as shown on the Drawings and/or specified, the lump sum amount of:

	Equipment and Manufacturer	Price	Base Price	Base Price
a.	Prestressed Concrete Water Tank - Section 13		\$880,000.00	\$1,476,327.96
	Mfr. <u>Crom</u>	<u>\$1,400,000.00</u>		
	Mfr. <u>Precon</u>	<u>\$880,000.00</u>	<u>\$1,476,327.96</u>	

Subtotal amount bid, Items 1 through 3 inclusive, the amount of: \$9,154,300.00 \$10,283,546.95

ITEM NO.	QTY.	UNIT DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
4.	1	LS SPARE PARTS ALLOWANCE	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00

Extra Work, If Ordered By Engineer, To Cover Authorized Changes in Scope of Lump Sum Work

ITEM NO.	QTY.	UNIT DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
5.		EXCAVATION AND BACKFILL				
a.	10	CY Hand Dry	\$100.00	\$1,000.00	\$300.00	\$3,000.00
b.	10	CY Hand, Wet and Dewatering	\$150.00	\$1,500.00	\$550.00	\$5,500.00
c.	10	CY Machine Dry	\$20.00	\$200.00	\$20.00	\$200.00
d.	10	CY Machine, Wet and Dewatering	\$50.00	\$500.00	\$180.00	\$1,800.00
e.	10	CY Crusher Run Stone Backfill	\$100.00	\$1,000.00	\$80.00	\$800.00
6.		CONCRETE WORK				
a.	5	CY Class A Concrete	\$500.00	\$2,500.00	\$600.00	\$3,000.00
b.	10	CY Class B Concrete	\$300.00	\$3,000.00	\$550.00	\$5,500.00
c.	10	CY Class C Concrete	\$300.00	\$3,000.00	\$400.00	\$4,000.00
d.	500	LBS Reinforcing Steel	\$2.00	\$1,000.00	\$8.00	\$4,000.00
e.	100	SF Contact Forms	\$10.00	\$1,000.00	\$12.00	\$1,200.00
7.		PLANT DRAIN LINES				
a.	10	LF 24" D.I. PIPE	\$200.00	\$2,000.00	\$750.00	\$7,500.00
b.	10	LF 16" D.I. PIPE	\$180.00	\$1,800.00	\$450.00	\$4,500.00
c.	10	LF 12" D.I. PIPE	\$120.00	\$1,200.00	\$275.00	\$2,750.00
d.	10	LF 10" D.I. PIPE	\$100.00	\$1,000.00	\$225.00	\$2,250.00
e.	10	LF 8" D.I. PIPE	\$80.00	\$800.00	\$200.00	\$2,000.00
8.		FLANGED JOINT				
a.	10	LF 24"	\$500.00	\$5,000.00	\$1,200.00	\$12,000.00
b.	10	LF 16"	\$400.00	\$4,000.00	\$900.00	\$9,000.00
c.	10	LF 12"	\$400.00	\$4,000.00	\$750.00	\$7,500.00
d.	10	LF 10"	\$350.00	\$3,500.00	\$500.00	\$5,000.00

CITY OF MCDONOUGH, GEORGIA WATER TREATMENT PLANT UPGRADES			P.F. Moon and Company, Inc. West Point, Georgia		F.S Scarbrough, LLC Peachtree City, Georgia	
ITEM NO.	QTY.	UNIT DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
e.	10	LF 8"	\$250.00	\$2,500.00	\$400.00	\$4,000.00
9.		MECHANICAL JOINT				
a.	10	LF 30"	\$250.00	\$2,500.00	\$1,800.00	\$18,000.00
b.	10	LF 24"	\$200.00	\$2,000.00	\$1,200.00	\$12,000.00
c.	10	LF 20"	\$180.00	\$1,800.00	\$1,000.00	\$10,000.00
d.	10	LF 16"	\$180.00	\$1,800.00	\$800.00	\$8,000.00
e.	10	LF 12"	\$120.00	\$1,200.00	\$500.00	\$5,000.00
f.	10	LF 10"	\$100.00	\$1,000.00	\$400.00	\$4,000.00
g.	10	LF 8"	\$80.00	\$800.00	\$250.00	\$2,500.00
10.		C.I. OR D.I. PIPE FITTINGS				
a.	0.1	TON Bell and Spigot	\$7,000.00	\$700.00	\$15,000.00	\$1,500.00
b.	0.1	TON Mechanical Joint	\$7,000.00	\$700.00	\$16,000.00	\$1,600.00
c.	0.1	TON Flanges	\$7,000.00	\$700.00	\$20,000.00	\$2,000.00
Subtotal amount bid, Items 4 through 10 inclusive, the amount of:				\$55,700.00		\$152,100.00
TOTAL AMOUNT BID, ITEMS 1 THROUGH 10 INCLUSIVE, THE AMOUNT OF:				\$9,210,000.00		\$10,435,646.95

ADDITIONS / DEDUCTIONS

The Owner reserves the right to add any or all of the following additions/deduction of the work for the purpose of making contract award. Award of the contract may be with one or more of these items. Each bidder must fill in the unit price amount for each item below.

D-1	To remove Filter Underdrain replacement and Filter Media Replacement:		
	Total deduct, Deduct D-1, the amount of:	\$278,000.00	\$360,000.00
D-2	To remove Plate Settler installation:		
	Total deduct, Deduct D-2, the amount of:	\$592,000.00	\$740,000.00
D-3	In lieu of a 500,000 gallon prestressed concrete clearwell structure, provide a 300,000 gallon prestressed concrete clearwell structure with similar overflow and bottom elevations, deduct the following:		
	Total deduct, Deduct D-3, the amount of:	\$252,000.00	\$241,000.00
D-4	To remove Filter Underdrain Replacement only:		
	Total deduct, Deduct D-4, the amount of:	\$227,000.00	\$190,000.00
D-5	To remove Lime Slurry System:		
	Total deduct, Deduct D-5, the amount of:	\$420,000.00	\$480,000.00
D-6	To remove dredging, dewatering and removal of Alum Sludge from Alum Sludge Ponds:		
	Total deduct, Deduct D-6, the amount of:	\$558,000.00	\$150,000.00
D-7	To remove door and window replacement as indicated on the drawings:		
	Total deduct, Deduct D-7, the amount of:	\$136,000.00	\$110,000.00

CITY OF MCDONOUGH, GEORGIA	P.F. Moon and Company, Inc.	F.S Scarbrough, LLC
WATER TREATMENT PLANT UPGRADES	West Point, Georgia	Peachtree City, Georgia

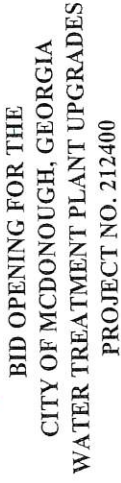
D-8 To remove GEFA SRF Funding Requirements (GEFA 1 through
GEFA-19, GEFA/AIS-1 through GEFA AIS-11 and Wage Rate
Determination)

Total deduct, Deduct D-8, the amount of: \$65,000.00

SUBSTITUTE EQUIPMENT

The Bidder may offer at his own option the bid price and name of other makes of equipment which he desires to substitute for specified equipment designated by him in the Proposal. The Bidder is referred to Section 11.03 of these specifications for "Substitute Equipment" required.

Item	Equipment and Manufacturer	Price	Base Price	Price	Base Price
	Mfr.				
	Mfr.				



BID DATE: THURSDAY, JUNE 29, 2023 at 2:00 P.M.

[illegible]

PROJECT COST SUMMARY
CITY OF MCDONOUGH
WATER TREATMENT PLANT UPGRADES
PROJECT NO. 212400

Project Cost Estimate		<u>Budget</u>
P.F. Moon and Company, Inc.	(total construction costs)	\$9,210,000.00
Turnipseed Engineering:		
Contingencies		\$460,500.00
Engineering		\$690,750.00
Project Inspection		\$368,000.00
Geotechnical Report and Testing		<u>\$25,000.00</u>
	(total costs)	\$1,544,250.00

TOTAL ESTIMATED PROJECT COSTS: \$10,754,250.00

Prepared by:

Turnipseed Engineers

Atlanta, Georgia

July 3, 2023

AGENDA ITEM SUMMARY
August 3, 2023, City Council Workshop
Item Number: 16



Presented by: Brian Linton

Department: Technology Services

ITEM SUMMARY:

Technology Services is requesting authorization to purchase a new 2023 GMC Terrain at a cost of \$34,260.00

SPECIAL CONSIDERATIONS OR CONCERNS:

Bellamy Strickland provided a quote with an MSRP much lower than the other two dealers provided; and when destination and options charges were applied, and we got the best deal from Bellamy.

STAFF RECOMMENDATION:

Staff recommends approval.

FINANCIAL IMPACT:

Total costs: \$34,260.00. This was budgeted and approved in FY 23-24

FUNDING SOURCE:

This will be paid from line item 100.5.1535.54.2599

ATTACHMENTS:

Bellamy Strickland quote
Jim Ellis quote
Hardy GMC quote

OTHER DEPARTMENTAL REVIEW NEEDED:

☒ Yes

☐ No

OTHER DEPARTMENTAL REVIEW



Office: 770-954-3017
Christa Mooney/John Winter

Date: 7/12/2023

Client: City of McDonough (Technical Services)

Stock Number: 25987

VIN: 3GKALMEGXPL223723

Year: 2023 Make: GMC
Color: STERLING

Model: Terrain SLE

Chassis: \$ 30,560.00

Body Description:

Body: _____

Other Locals:

_____ Other Locals: _____

Documentation and Temporary Operating Permit: \$ 174.00

Sub total: \$ 30,734.00

Rebates / Discount: included

Pre Tax: \$ 30,734.00

County / Rate: _____

Tax: \$ -

Tag/Title:: \$ -

Net Sales Price: _____

Down Payment: \$ _____

Balance Due: \$ 30,734.00

City of McDonough to handle registration

UNIT IS AVAILABLE AS OF 07/12/23

Accepted By: _____

Date: _____



Bellamy Strickland Chevrolet

Christa Mooney | 770-954-3017 | christa@bellamystrickland.net

Vehicle: [Fleet] 2023 GMC Terrain (TXL26) FWD 4dr SLE ( Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$29,900.00
Total Options	\$2,965.00
Vehicle Subtotal	\$32,865.00
Destination Charge	\$1,395.00
Grand Total	\$34,260.00

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Data Version: 19908. Data Updated: Jul 11, 2023 6:41:00 PM PDT.



Bellamy Strickland Chevrolet

Christa Mooney | 770-954-3017 | christa@bellamystrickland.net

Vehicle: [Fleet] 2023 GMC Terrain (TXL26) FWD 4dr SLE (Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
TXL26	2023 GMC Terrain FWD 4dr SLE	\$29,900.00

COLORS

CODE	DESCRIPTION
GXD	Sterling Metallic (Available at extra charge.)

EMISSIONS

CODE	DESCRIPTION	MSRP
FE9	Emissions, Federal requirements	\$0.00

ENGINE

CODE	DESCRIPTION	MSRP
LSD	Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (175 hp [131.3 kW] @ 5800 rpm, 203 lb-ft of torque [275.0 N-m] @ 2000 - 4000 rpm) (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
M3U	Transmission, 9-speed automatic 9T45, electronically-controlled with overdrive (STD)	\$0.00

AXLE

CODE	DESCRIPTION	MSRP
FHB	Axle, 3.47 final drive ratio	\$0.00

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	MSRP
3SA	SLE Preferred Equipment Group includes standard equipment	\$0.00

WHEELS

CODE	DESCRIPTION	MSRP
RSB	Wheels, 17" x 7" (43.2 cm x 17.8 cm) Silver painted aluminum	\$0.00

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Bellamy Strickland Chevrolet

Christa Mooney | 770-954-3017 | christa@bellamystrickland.net

Vehicle: [Fleet] 2023 GMC Terrain (TXL26) FWD 4dr SLE (👉 Complete)

TIRES

CODE	DESCRIPTION	MSRP
5CX	Tires, P225/65R17 all-season blackwall (FWD models only.)	\$0.00

PAINT

CODE	DESCRIPTION	MSRP
GXD	Sterling Metallic (Available at extra charge.)	\$495.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
AR9	Seats, front bucket (STD)	\$0.00

SEAT TRIM

CODE	DESCRIPTION	MSRP
HEW	Jet Black, Premium cloth seat trim	\$0.00

RADIO

CODE	DESCRIPTION	MSRP
IOR	Audio system, 7" diagonal GMC Infotainment System includes multi-touch display, AM/FM stereo, includes Bluetooth streaming audio for music and most phones; featuring Android Auto and Apple CarPlay capability for compatible phones (STD)	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
PDJ	Side Blind Zone and Rear Cross Traffic includes (UKC) Lane Change Alert with Side Blind Zone Alert and (UFG) Rear Cross Traffic Alert. (Requires (PED) Terrain Pro Safety Plus.)	\$200.00
PED	Terrain Pro Safety Plus includes (KSG) Adaptive Cruise Control, (HS1) Safety Alert Seat and (UD7) Rear Park Assist; in addition to standard (PDO) GMC Pro Safety (Also includes (DWK) outside heated power-adjustable manual-folding body-color mirrors with LED turn signal indicators.)	\$495.00
ZQ2	Driver Convenience Package includes (BTV) Remote Start, (CJ2) dual-zone automatic climate control, (KA1) driver and front passenger heated seats, (AG1) 8-way power driver seat adjuster, (AL9) driver power lumbar control and (V2P) roof-mounted luggage rack side rails	\$1,375.00

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Bellamy Strickland Chevrolet

Christa Mooney | 770-954-3017 | christa@bellamystrickland.net

Vehicle: [Fleet] 2023 GMC Terrain (TXL26) FWD 4dr SLE (Complete)

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
DWK	Mirrors, outside heated power-adjustable, manual-folding with LED turn signal indicators (Included and only available with (PED) Terrain Pro Safety Plus.)	Inc.
TB5	Liftgate, rear power programmable (Requires (ZQ2) Driver Convenience Package.)	\$400.00
V2P	Luggage rack, side rails, roof-mounted (Included and only available with (ZQ2) Driver Convenience Package or (WJP) Elevation Edition.)	Inc.

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
AG1	Seat, driver 8-way power with 2-way power lumbar (Included and only available with (ZQ2) Driver Convenience Package.)	Inc.
AL9	Seat, power driver lumbar control (Included and only available with (ZQ2) Driver Convenience Package.)	Inc.
BTB	Remote Start (Included and only available with (ZQ2) Driver Convenience Package.)	Inc.
CJ2	Air conditioning, dual-zone automatic climate control with individual climate settings for driver and right-front passenger (Included and only available with (ZQ2) Driver Convenience Package.)	Inc.
KA1	Seats, heated driver and front passenger (Included and only available with (ZQ2) Driver Convenience Package.)	Inc.
KSG	Adaptive Cruise Control (Included and only available with (PED) Terrain Pro Safety Plus.)	Inc.

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	MSRP
HS1	Safety Alert Seat (Included and only available with (PED) Terrain Pro Safety Plus.)	Inc.
UD7	Rear Park Assist (Included and only available with (PED) Terrain Pro Safety Plus. Replaced with (UD5) Front and Rear Park Assist when (BGP) Tech Package is ordered.)	Inc.
UFG	Rear Cross Traffic Alert (Included and only available with (PDJ) Side Blind Zone and Rear Cross Traffic.)	Inc.
UKC	Lane Change Alert with Side Blind Zone Alert (Included and only available with (PDJ) Side Blind Zone and Rear Cross Traffic.)	Inc.
Options Total		\$2,965.00

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Bellamy Strickland Chevrolet

Christa Mooney | 770-954-3017 | christa@bellamystrickland.net

Vehicle: [Fleet] 2023 GMC Terrain (TXL26) FWD 4dr SLE (Complete)

Standard Equipment

Package

GMC Pro Safety includes (UHY) Automatic Emergency Braking, (UEU) Forward Collision Alert, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking and (TQ5) IntelliBeam headlamps

Mechanical

Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (175 hp [131.3 kW] @ 5800 rpm, 203 lb-ft of torque [275.0 N-m] @ 2000 - 4000 rpm) (STD)

Transmission, 9-speed automatic 9T45, electronically-controlled with overdrive (STD)

Axle, 3.47 final drive ratio

Keyless Start, push-button

Automatic Stop/Start

Engine control, stop/start system disable switch

Driver Shift Controls

Electronic Precision Shift, button and trigger based transmission interface

Fuel, gasoline, E15

Front wheel drive

Suspension, front MacPherson strut

Suspension, rear 4-link, non-isolated

Brakes, 4-wheel antilock, 4-wheel disc, 11.8" front and 11.3" rear rotor size

Brakes, front and rear with e-boost

Brake, electronic parking

Brake lining, high-performance, Duralife

Trailer provisions, 1500 lbs. (680 kg)

Capless fuel fill

Exhaust, single-outlet stainless-steel with hidden, turned-down tip

Mechanical jack with tools

Exterior

Wheels, 17" x 7" (43.2 cm x 17.8 cm) Silver painted aluminum

Tires, P225/65R17 all-season blackwall (FWD models only.)

Tire, spare, T135/70R16 blackwall

Wheel, spare, 16" (40.6 cm) steel

Trim, Black lower body

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Bellamy Strickland Chevrolet

Christa Mooney | 770-954-3017 | christa@bellamystrickland.net

Vehicle: [Fleet] 2023 GMC Terrain (TXL26) FWD 4dr SLE (Complete)

Exterior

Headlamps, LED with C-shaped lighting

Headlamps, automatic delay

Headlamp control, automatic on and off

~~Daytime Running Lamps, LED signature~~

Tail lamps, LED signature

Glass, acoustic, laminated windshield

Glass, deep-tinted, rear

Mirrors, outside heated power-adjustable, manual-folding

Mirror caps, body-color

Door handles, body-color

Liftgate, rear manual

Active Noise Cancellation, noise control system

Entertainment

Audio system, 7" diagonal GMC Infotainment System includes multi-touch display, AM/FM stereo, includes Bluetooth streaming audio for music and most phones; featuring Android Auto and Apple CarPlay capability for compatible phones (STD)

Audio system feature, 6-speaker system

SiriusXM Radio enjoy a Platinum Plan trial subscription with over 150 channels including commercial-free music, plus sports, news and entertainment. Plus listening on the SiriusXM app, online and at home on compatible connected devices is included, so you'll hear the best SiriusXM has to offer, anywhere life takes you. Welcome to the world of SiriusXM. (IMPORTANT: The SiriusXM radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. See the SiriusXM Customer Agreement at www.siriusxm.com for complete terms and how to cancel. All fees, content, features, and availability are subject to change.)

Bluetooth for phone, personal cell phone connectivity to vehicle audio system

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Antenna, roof-mounted shark fin

Wireless Apple CarPlay/Wireless Android Auto

Interior

Seats, front bucket (STD)

Seat trim, premium cloth

Seating, 5-passenger

Seat, driver 4-way manual, fore/aft, up/down with recline

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Data Version: 19908. Data Updated: Jul 11, 2023 6:41:00 PM PDT.



Bellamy Strickland Chevrolet

Christa Mooney | 770-954-3017 | christa@bellamystrickland.net

Vehicle: [Fleet] 2023 GMC Terrain (TXL26) FWD 4dr SLE (✔ Complete)

Interior

Seat, front passenger 4-way manual, fore/aft, up/down with recline

Seatback, passenger side, flat-folding

Head restraints, 2-way adjustable (up/down), front

~~Seat, rear 60/40 split-folding with center armrest~~

Seat release levers, 2nd row mechanical release levers in cargo area

Rear Seat Reminder

Floor mats, carpeted front (Deleted when LPO floor mats or LPO floor liners are ordered.)

Floor mats, carpeted rear (Deleted when LPO floor mats or LPO floor liners are ordered.)

Steering wheel, urethane

Steering wheel controls, mounted audio and phone interface

Speedometer, miles/kilometers

Display, 4.2" diagonal multi-color driver information screen (When (Y29) Infotainment Package I is ordered, includes enhanced capability with audio, phone and navigation.)

Driver Information Center monitors 26 various systems including, Vehicle Information Menu (oil life, tire pressure, standard/metric units) and Trip Information Menu (trip 1, trip 2, fuel range, average fuel economy, instant fuel economy, average vehicle speed) and compass display

Compass display, located in the Driver Information Center

Window, power with driver Express-Up/Down

Windows, power with front passenger Express-Down

Windows, power with rear Express-Down

Door locks, power programmable with lockout protection

Keyless Open, includes extended range Remote Keyless Entry

Remote panic alarm

Cruise control, electronic with set and resume speed

Theft-deterrent system, unauthorized entry

Power outlet, front auxiliary, 12-volt

Power outlet, cargo area auxiliary, 12-volt

USB data ports, 2, one type-A and one type-C includes auxiliary input jack, located in front center storage bin

USB charging-only ports, 2, located on the rear of the center console

Air conditioning, single-zone automatic climate control

Air vents, 2nd row

Sunglass storage, overhead

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Vehicle: [Fleet] 2023 GMC Terrain (TXL26) FWD 4dr SLE (🟢 Complete)

Interior

Map pocket, front passenger seatback

Mirror, inside rearview auto-dimming

Assist handle, driver

~~Assist handle, front passenger~~

Assist handles, rear outboard

GMC Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Safety-Exterior

Headlamp control, IntelliBeam auto high beam

Safety-Mechanical

Automatic Emergency Braking

StabiliTrak, stability control system with Traction Control

Hill Descent Control

Front Pedestrian Braking

Safety-Interior

Airbags, dual-stage frontal, and thorax side-impact driver and front passenger, and roof-rail side-impact, front and rear outboard seating positions (Always use seat belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Passenger Sensing System sensor indicator inflatable restraint, front passenger/child/presence detector (Always use seat belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Rear Vision Camera, integrated into audio system display

OnStar and GMC connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Forward Collision Alert

Following Distance Indicator

Lane Keep Assist with Lane Departure Warning

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitor manual learn with Tire Fill Alert

Horn, dual-note

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Bellamy Strickland Chevrolet

Christa Mooney | 770-954-3017 | christa@bellamystrickland.net

Vehicle: [Fleet] 2023 GMC Terrain (TXL26) FWD 4dr SLE (✔ Complete)

Safety-Interior

3 years of OnStar & Connected Services Plan see onstar.com for information. Access the entire suite of OnStar Safety & Security Services and Connected Services. For retail customers, this includes the OnStar Guardian app, connectivity for available In-Vehicle Apps, In-Vehicle Wi-Fi Hotspot data and Remote Access through the myGMC mobile app. Fleet customers will receive OnStar Vehicle Insights instead of Remote Access (Eligible vehicles receive 3-years of the OnStar and Connected Services Premium Plan, including the Connected Vehicle Plan and the OnStar Safety & Security Plan. Connected Vehicle Plan includes connectivity for available in-vehicle apps, Remote Access Plan (excluding Fleet vehicles, which will receive OnStar Vehicle Insights) and In-Vehicle Wi-Fi Hotspot data. OnStar Safety & Security Plan includes access to the OnStar Guardian App, Automatic Crash Response, Emergency Services, Crisis Assist, Roadside Assistance and Stolen Vehicle Assistance.) (Standard on models built after August 31, 2022.)

WARRANTY

Warranty Note: <<< Preliminary 2023 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

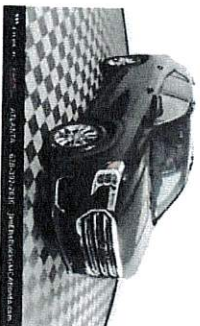
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Jim Ellis Buick GMC
of Atlanta

New 2023 GMC Terrain SLT

VIN: 3GKALPEG6PL258664
Stock: TE3336



Exterior: Ebony Twilight Metallic
Interior: Jet Black, Perforated leather-appointed seat trim
Engine: 1.5L Turbo 4-cylinder engine

Drivetrain: Front Wheel Drive
Transmission: Automatic

Fuel Efficiency: 24 CITY / 29 HWY

Vehicle Details:

- Active Noise Cancellation
 - This technology blocks and absorbs sound, as well as dampens and eliminates vibrations, helping to leave outside noise where it belongs
 - In-cabin microphones distinguish unwanted powertrain noise and cancels it to help create a quiet interior cabin
- C-Shaped LED signature lighting
 - Daytime Running Lamps help make it easier for other drivers to see the front of your vehicle during the day
- Body-color door handles
 - Includes Keyless Open access from any door
- Acoustic laminated windshield
 - Helps keep out traffic and road noises
 - Dampens sounds from the outside to help give you a quiet environment
- Fog lamps
 - Deep-tinted rear glass
- Help minimize glare in adverse driving conditions
 - Provides added protection from sun and glare
 - Tint on rear side windows and rear liftgate glass
- Automatic on/off headlamps
 - Setting the control to "Auto" turns on the headlamps to normal low-beam brightness when sensors detect a certain level of darkness, along with the tailamps, license plate lamp and other exterior lights
 - When you shut off the ignition and exit the car, the lights remain lit as you walk away

Jim Ellis Buick GMC
of Atlanta

Jim Ellis Buick GMC of
Atlanta

5862 Peachtree Industrial
Blvd.
Atlanta, GA 30341
(770) 234-8155

Print Vehicle

collisions when you're in Reverse at low speeds¹

- May require additional optional equipment

Reverse¹

- May require additional optional equipment

- Lane Change Alert with Side Blind Zone Alert

- Can provide side-mirror visual alerts when a detected moving vehicle is quickly approaching or is in your side blind zone¹

- It can help you avoid lane change collisions
- May require additional optional equipment

MSRP \$36,435

Jim Ellis Discount -\$5,000

Your Price \$31,435

Total Savings \$5,000

Other Offers You May Qualify For

GMC Loyalty Cash \$750

Jim Ellis Discount is available to all buyers.

Disclaimer:

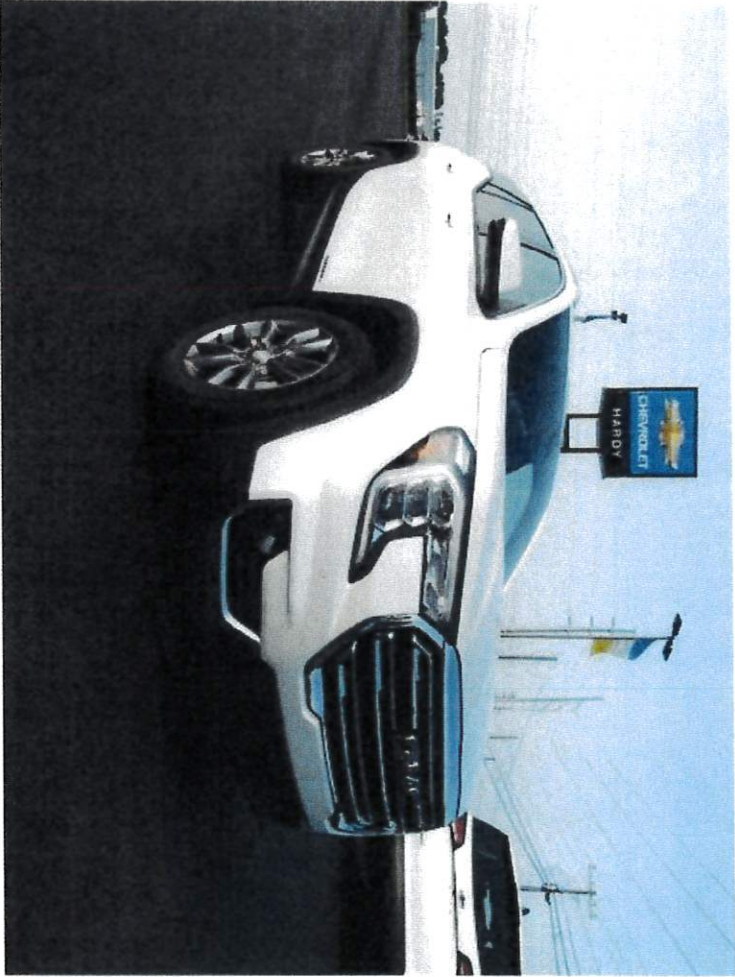
Jim Ellis Discount, if listed, is available to all purchasers without condition.



Phone: 888-476-7951

NEW 2023 GMC TERRAIN
FWD 4DR SLT
VIN 3GKALPEG3PL220132 STOCK NUMBER 38873

MSRP \$39,715
HARDY ONLINE PRICING ONLY \$38,433



CURRENT OFFERS

MSRP
Price Adjustment ¹
Hardys online adjusted pr
AVAILABLE SPECIALS

SPECIFICATIONS

Stock Number	38873
Trim	FWD 4dr SLT
Exterior	White Frost Tricoat
Engine	1.5L Turbo 4-cylinder engine
Interior	Jet Black Perforated Leather Appointed Seat Trim

90 Day Payment Deferral 1.9% for 36mo
For Well-Qualified Buyers
When Financed w/ GM
Financial ²

Take Retail Delivery By 07-
31-2023

Location
MSRP
Transmission
VIN

Hardy Chevrolet Buick GMC
\$39,715
Automatic
3GKALPEG3PL220132

[Click here for more offer information](#)



FUEL ECONOMY
*



MILEAGE
3 MILES



TRANSMISSION
9-SPEED A/T



EXTERIOR
COLOR
WHITE FROST
TRICOAT



INTERIOR
COLOR
JET BLACK
PERFORATED
LEATHER
APPOINTED SEAT
TRIM



ENGINE DATA
1.5L TURBO 4-
CYLINDER ENGINE

All Vehicles Prices are subject to change at any time. We make every effort to ensure the information listed here is correct. However, there may be instances where some of the pricing, options, or vehicle features may be listed incorrectly because we get data from multiple data sources. Please confirm the details and pricing of this vehicle with the dealer to ensure its accuracy. Dealer cannot be held liable for data that is listed incorrectly. EPA are Estimates Only. Tax, tag, title, dealer fee, and license are extra. Take delivery by offer date. Tax, title, and license (unless itemized above) are extra. Not available with special finance or lease offers. Dealer discounts are available to everyone. Pricing is based on Georgia Residents only. Pricing subject to change for non-Georgia state residents. Please see dealer for details. All Vehicles MPG estimates on this website are EPA estimates; your actual mileage may vary. For used vehicles, MPG estimates are EPA estimates for the vehicle when it was new. The EPA periodically modifies its MPG calculation methodology; all MPG estimates are based on the methodology in effect when the vehicles were new (please see the [Fuel Economy](#) portion of the EPA's website for details, including a MPG recalculation tool).

The features and options listed are for the new 2023 GMC Terrain and may not apply to this specific vehicle.

AGENDA ITEM SUMMARY
August 3, 2023, City Council Workshop
Item Number: 17



Presented by: Deborah Upshaw and Mike Clark

Finance Department

ITEM SUMMARY:

Discussion to engage James L. Whitaker, P.C., Certified Public Accountant to provide financial services to the City of McDonough for the year ended June 30, 2023, in the form of the year-end audit, related internal control reports, and other necessary reports; and authorization for the Mayor and City Administrator to sign the engagement letter.

SPECIAL CONSIDERATIONS OR CONCERNS:

James L. Whitaker, P.C. will provide the annual audit, internal control reports, and other necessary reports in accordance with Government Auditing Standards. In addition, the OMB Uniform Guidance requires a Single Audit for federal financial award expenditures exceeding \$750,000 during the year ended June 30, 2023; the City qualifies for a Single Audit.

STAFF RECOMMENDATION:

Staff recommends approval of James L. Whitaker, P.C. to provide these financial services for the year ended June 30, 2023.

FINANCIAL IMPACT:

The fee for these services is expected to be in the range between \$52,000 and \$57,000.

FUNDING SOURCE:

Line Item: 100-5.1512.52.1220 *Audits*

ATTACHMENTS:

Engagement Letter

OTHER DEPARTMENTAL REVIEW NEEDED:

☐ Yes

☒ No

JAMES L. WHITAKER, P.C.

Certified Public Accountant
2295 Henry Clower Blvd., Suite 205
Snellville, Georgia 30078
Telephone: 678-205-4438
Fax: 678-205-4449

Member of
The American Institute of
Certified Public Accountants

Member of
Georgia Society of
Certified Public Accountants

June 30, 2023

To the Mayor, City Council and Management
City of McDonough, Georgia
136 Keys Ferry Street
McDonough, GA 30253

We are pleased to confirm our understanding of the services we are to provide City of McDonough, Georgia for the year ended June 30, 2023. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of McDonough, Georgia as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of McDonough's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of McDonough's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information of consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. GASB Required Pension Information

We have also been engaged to report on supplementary information other than RSI that accompanies City of McDonough's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a separate written report accompanying our auditor's report on the financial statements.

1. Schedule of Expenditures of Federal Awards
2. Combining Financial Statement
3. Individual Fund Financial Statements and Budgetary Schedules

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting –

Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulation (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. Our reports will be addressed to management and the Mayor and City Council of City of McDonough, Georgia. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any

reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitation of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a single audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and

fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope that would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of McDonough's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of City of McDonough's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on City of McDonough's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of City of McDonough, Georgia. In conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional

judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objective are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulation (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified

including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on September 1, 2023.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include in our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed the reasons for such changes); (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section in this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate section of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to City of McDonough, Georgia; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of James L. Whitaker, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to Georgia Department of Budget or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to

such audit documentation will be provided under the supervision of James L. Whitaker, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a Federal or State Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately June 30, 2023 and to issue our reports no later than December 31, 2023. James L. Whitaker is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs and is expected to range between \$52,000 and \$57,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoice for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to City of McDonough, Georgia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in black ink, appearing to read "James L. Whitaker". The signature is fluid and cursive, with a large initial "J" and "W".

James L. Whitaker, Managing Owner
James L. Whitaker, P.C.

RESPONSE:

This letter correctly sets forth the understanding of City of McDonough, Georgia.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



Certified Public Accountants • Management Consultants
Certified Forensic Accountants

Report on the Firm's System of Quality Control

November 16, 2022

To the Shareholder of James L. Whitaker, P.C.
and the Peer Review Committee of the Georgia Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of James L. Whitaker, P.C. (the firm), in effect for the year ended June 30, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of James L. Whitaker, P.C., in effect for the year ended June 30, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. James L. Whitaker, P.C. has received a peer review rating of *pass*.

Clausell & Associates, P.C.

Clausell & Associates, P.C.

CITY OF MCDONOUGH, GEORGIA
NONATTEST SERVICES DISCLOSURE

FOR THE YEAR ENDING JUNE 30, 2023

In connection with our audit of the financial statements of the above referenced client, we have discussed with the client's management the importance of their acknowledgement of their responsibilities regarding any nonattest services we may perform during the audit. Nonattest services that we may perform during the audit include the following:

1. Preparation of the draft financial statements and related notes.
2. Preparation of the general ledger trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information in the organization's general ledger into a working trial balance.
3. Preparation of proposed journal entries necessary to convert your cash basis records or modified accrual records to the accrual basis of accounting. The journal entries will be prepared from information that you provide to us.
4. Preparation of the organizations depreciation schedule from the information you furnish to us such as additions, deletions, depreciation methods and asset lives.
5. Preparation of the organization state and federal information returns (form 990) or income tax returns, if applicable.
6. Preparation of the organization's "Report of Local Government Finances" as required by the Department of Community Affairs.
7. Preparation of the organization's "Solid Waste Report" as required by the State of Georgia, Environmental Protection Division.
8. Preparation of the annual impact fee report required by the State of Georgia.
9. Assistance with the preparation of the Data Collection Form and Schedule of Federal Expenditures as required with Single Audit Reports.
10. Assistance with the Introductory and Statistical Sections of the City's Comprehensive Annual Financial Reports.
11. Assistance with bank reconciliations.

Your responsibilities as they pertain to the above mentioned nonattest services that we may perform are as follow:

- A. To make all management decisions and perform all management functions.
- B. Designate an individual with suitable skill, knowledge, or experience to oversee any nonattest services, tax services, or other services we may provide.
- C. To evaluate the adequacy and results of the services performed.
- D. To take responsibility for the results of the services.
- E. Establish and maintain internal controls, including monitoring ongoing activities.

We, in our sole professional judgment, reserve the right to refuse to do any procedure or take any action that could be construed as making management decisions or performing management functions. We will advise management with regard to positions taken in the performance of or preparation of any of the above services, but management must make all decisions with regard to those matters.