



**AGENDA
CITY OF MCDONOUGH
CITY COUNCIL MEETING
CITY HALL – THURSDAY, JUNE 2, 2022
6:00 PM**

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation**
- 4. Pledge of Allegiance**
- 5. Approval of the Agenda**
- 6. Consent Agenda**
 - A. Administration – Technology Services Steve Sikes, Director
Approval to pay invoice for annual maintenance of Tyler Incode Financial software, at a cost of \$38,604.93. Funding Source: 100.5.1535.52.1301 (TECHNICAL SOFTWARE MAINTENANCE)
 - B. Public Safety – Fire Department Dave Williams, Fire Chief
Approval of Memorandum of Understanding (MOU) between the City of McDonough and Dr. Charles Evans, for Dr. Evans to continue to serve as the Medical Director for its Fire Department and its personnel to operate as licensed medical first responders under the guidelines of the Georgia Department of Health, at an annual rate of \$8004.00. Funding Source: 100-5.3520.52.3855
 - C. Administration - Christy L. Taylor, City Clerk
Approval of the May 16, 2022 City Council Meeting Minutes
- 7. Public Comments**
- 8. Proclamations:**
 - A. Flag Day
Acknowledgement of the Reverend Doctor Bert Neal receiving a Key to the City
Acknowledgement of James Robinson receiving a Key to the City upon retirement
- 9. Finance Department - Frank Milazi, Director**
 - A. Presentation of the 2022-2023 Budget to the Governing Body
- 10. Community Development - Charles Reese, Director**
 - A. Request to rename two (2) streets along the McDonough One-Way Pairs, due to conflicting names, as follows: the section currently known as Jonesboro Street/Keys

Ferry Street is proposed to be renamed to Mary Childs Street; and the section currently known as Geranium Drive is proposed to be renamed to Hattie Barnes Street.

- 11. Executive Session (if needed) for:** **Litigation O.C.G.A. 50-14-2**
 Real Estate O.C.G.A. 50-14-3 (b)(1)
 Personnel O.C.G.A. 50-14-3 (b)(2)

12. Project Updates:

A.	District I Rufus Stewart	District III Scott Reeves	At-Large Ben Pruett
	District II Jamal Burt	District IV Kam Varner	At-Large Vanessa
	Thomas		

13. City Clerk, City Attorney and Mayor Comments

14. Adjournment

OPEN MEETINGS COMPLIANCE NOTICE: This is a regularly scheduled meeting of Mayor and Council of the City of McDonough duly noticed pursuant to the requirements of the Georgia Open Meetings Law (O.C.G.A. § 50-14-1, et seq). Notice of the meeting schedule was published in the Henry Herald on DATE; and a copy the meeting schedule was posted at City Hall and on the City's website, as required by law.

DATE @ TIME

AGENDA ITEM SUMMARY
Date: June 2, 2022

ITEM NUMBER: 6.A.

ITEM SUMMARY:

SPECIAL CONSIDERATIONS OR CONCERNS:

RECOMMENDATION:

FINANCIAL IMPACT:

ATTACHMENTS:

1. 06.02.2022 Workshop Consent Agenda Item 6A Technology Services

Submitted by:

CONSENT AGENDA ITEM SUMMARY

June 2, 2022

ITEM NUMBER: 6A

ITEM SUMMARY:

Approval by Mayor and Council to pay recent invoice for annual maintenance of Tyler Incode Financial software.

SPECIAL CONSIDERATIONS OR CONCERNS:

The purpose of this request is to authorize Mayor Vincent to approve the purchase of Tyler Incode annual maintenance invoice. All Incode modules have been summarized in single annual invoice just received.

STAFF RECOMMENDATION:

Staff recommends payment as this line item was approved by Council as part of General Fund budget for fiscal year 2021-22

FINANCIAL IMPACT:

Planned and Funded utilizing General Funds in Fiscal year 2021-22. Cost \$38,604.93
Cost center code: **100.5.1535.52.1301** (TECHNICAL SOFTWARE MAINTENANCE)

ATTACHMENTS:

Tyler Invoice

Submitted by:

Steven N. Sikes, Sr - CGCIO™, LGCIO
Director, Technology Services



Remittance:
 Tyler Technologies, Inc
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-379698	06/01/2022	1 of 2

Questions:
 Tyler Technologies- Local Government
 Phone: 1-800-772-2260 Press 2, then 2
 Email: ar@tylertech.com



Bill To: City of McDonough, GA
 136 Keys Ferry Street
 McDonough, GA 30253-3215

Ship To: City of McDonough, GA
 136 Keys Ferry Street
 McDonough, GA 30253-3215

Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
43824 - MAIN - MAIN	159646		USD	NET30	07/01/2022

Date	Description	Units	Rate	Extended Price
Maintenance Start: 01/Aug/2022, End: 30/Jun/2023				
	Incode Financials Annual Fees	1		\$1,206.20
	Project Accounting - Maintenance			
	Contract No.: McDonough, GA			
	Annual fee to support and host Web Site	1	600.00	600.00
	Maintenance Start: 01/Jul/2022, End: 30/Jun/2023			
	Utility Billing Online Component - Annual Fee	1	2,400.00	2,400.00
	Maintenance Start: 01/Jul/2022, End: 30/Jun/2023			
	Incode CIS/CRM Annual Fees	1		\$737.07
	Incode Customer Relationship Suite - Utility Handheld Meter Reader Interface			
	Maintenance			
	Incode Financials Annual Fees	1		\$920.17
	Positive Pay - Maintenance			
	Tyler Content Manager Annual Fees	1		\$107.75
	Incode Content/Document Management Suite - Maintenance-Additional FO Forms			
Maintenance: Start: 01/Jul/2022, End: 30/Jun/2023				
	Incode CIS/CRM Annual Fees	1		\$13,672.30
	Utility CIS System			
	Utility Handheld Meter-Reader Interface			
	Central Cash Collection			
	Building Projects			
	Business License			
	Call Center			
	CRM Mobile Server Software			
	Building Projects Mobile Interface			
	Call Center			
	Enhanced Utility Bill Printing			
	Incode Document Management Annual Fees	1		\$2,499.47
	Office Exporter			
	LF Financial Suite Interface			
	LF CRM Suite Interface			
	Incode Financials Annual Fees	1		\$12,325.33
	Core Financials			
	Payroll/Personnel			
	Forms Overlay			
	Secure Signatures			
	Subscription - Incode Address Verification and Presort			



Remittance:
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Cust No.-BillTo-ShipTo	Ord No	PO Number	Currency	Terms	Due Date
43824 - MAIN - MAIN	159646		USD	NET30	07/01/2022

Date	Description	Units	Rate	Extended Price
	Technical Services Annual Fees	1		\$1,248.31
	Basic Network Support Services			
	Third Party System Software	1		\$1,440.63
	System Software Non SQL Maintenance			
	System Software Non SQL Maintenance			
	Tyler University	1		\$1,447.70
	Tyler U			

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal	38,604.93
Sales Tax	0.00
Invoice Total	38,604.93

AGENDA ITEM SUMMARY

Date: June 2, 2022

ITEM NUMBER: 6.B.

ITEM SUMMARY:

SPECIAL CONSIDERATIONS OR CONCERNS:

RECOMMENDATION:

FINANCIAL IMPACT:

ATTACHMENTS:

1. 06.02.2022 Workshop Consent Agenda Item 6B Charles Evans Medical Control Director

Submitted by:

CONSENT AGENDA ITEM SUMMARY
(June 2, 2022)
Item Number: 6B



Presented by: Dave Williams

Department: Fire

ITEM SUMMARY:

Request approval of a Memorandum of Understanding between the City of McDonough and Dr. Charles Evans, to maintain Dr. Evans as the Fire Department Medical Control Director, and to provide compensation at a rate of \$667 per month, to begin July 2022 for the 2022-23 Budget; and authorize the Mayor to sign all related documents.

SPECIAL CONSIDERATIONS OR CONCERNS:

Dr. Evans has been the Medical Director for a number of years, and he's never been compensated for his services. This will add cost of \$8004 compensation annually to the budget

STAFF RECOMMENDATION:

Staff recommends approval

FINANCIAL IMPACT:

\$8004.00 annually

FUNDING SOURCE:

Line Item: 100.5-3520.52.3855: *Contracts & Fees*

ATTACHMENTS:

MOU for signatures
Historic information related to continuing services provided by Dr. Evans
Georgia EMS Rules and Regulations

OTHER DEPARTMENTAL REVIEW NEEDED:

X Yes

 No

OTHER DEPARMENTAL REVIEW

☒ Finance	☐ Fire	☐ Stormwater
☐ Highway and Streets	☐ Main Street	☐ Water Distribution
☒ Human Resources	☐ Police	☐ Water/Sewer Operations
☐ Community Development	☐ Technology Services	☐ Other

Department Name: Finance Department (Frank Milazi)

Comments: Director Milazi acknowledged that we must have a Medical Director in accordance with GA EMS Rules and Regulations. He asked me to negotiate compensation amount with Dr. Evans, and he asked me to research other fire departments relevant our size and question about Medical Director and compensation.

Dr. Evans and I discussed the responsibilities and compensation amount and agreed on \$8004annually, \$667 monthly.

I contacted other fire departments listed below:

- Jackson Fire Department: do not run EMS calls, no EMS license, no Medical Director
- Griffin Fire Department: do not run EMS calls, no EMS license, no Medical Director
- Covington Fire Department: has always contracted with Newton Medical Center unknown on payments, but now that Piedmont has taken over the hospital, and it's now Piedmont Newton Medical Center, they must find a new Medical Director. They haven't found one yet that will accept to work or contract with them. They're still looking and not sure what payment negotiations will be.
- Union City Fire Department: Paid their last MD \$6000 per year, but he retired. They now use a local Doctor that runs a Medical Clinic in Union City, and pay \$0.
- Hapeville Fire Department: Dr. Chris Edens for \$8000 per year.
- Decatur Fire Department: Emory Health Care Board of Medical Directors for \$15,000 annually and renew contract every three (3) years.
- Henry County Fire Department: Dr. Charles Evans, paid \$30,000 per year in the past, but are renegotiating to pay more in the upcoming budget.

Department Name: Finance Department (Frank Milazi)

Comments: I followed up with Director Milazi, and provided him with the information I had obtained. He recommended keeping Dr. Evans as our Medical Director and compensating him at the agreed amount. The amount was included to the Fire Department Budget for 2022-23 during the final budget meeting.

Department Name: Human Resources (Nick Calhoun)

Comments: This will not affect HR budgeting, as it will be a paid as a contract and not a salary.

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding is made this ____ day of June, 2022, by and between the City of McDonough, Georgia (hereinafter “the City”) and Dr. Charles Evans (hereinafter “Dr. Evans”).

The City wishes to retain Dr. Evans’ services as the medical director for its fire department, which Dr. Evans agrees to do under the following terms and conditions:

1. Dr. Evans agrees to:
 - provide medical direction and guidance to the City’s fire department and its personnel to operate as a licensed medical first responders under guidelines of the Georgia Department of Public Health;
 - be available for consultation, guidance or assistance if and when concerns or issues arise regarding emergency management services (“EMS”) policies, EMS personnel, EMS training and other EMS-related concerns;
 - assist in drafting and approve EMS policies, procedures, and protocols;
 - assist, approve, and execute, as medical director, EMS-related forms necessary to maintain and renew fire department EMS licensing;
 - assist in, approve and sign all pharmaceutical storage and administration forms; and
 - approve and execute necessary forms for fire department personnel to maintain and renew individual EMS certifications and licenses.
2. The City agrees to compensate Dr. Evans in the amount of Eight thousand four (\$8,004.00) dollars annually, to be paid at the rate of Six hundred sixty-seven (\$667.00) per month beginning _____.
3. The parties agree and acknowledge that Dr. Evans will serve as an independent contractor for the City and not an employee and will not be eligible for workers’ compensation, retirement, insurance benefits, annual or sick leave, or any other benefits provided by the City to its employees.

CITY OF McDONOUGH, GEORGIA

Dr. Charles Evans

By: _____
Sandra Vincent, Mayor

Attest: _____
Christy Taylor, City Clerk

McDonough Fire Department is requesting a continuation for Dr. Charles Evans to remain the Medical Director for the City of McDonough Fire Department and to begin compensation of \$8,004 per year beginning in the 2022-2023 budget and continuing until either the City or Dr. Evans chooses to change, update or negate the agreement.

1. In order for a fire department that provides emergency medical services to a certain level and serves a population greater than 12,000 or any EMS agency to lawfully operate as such, they must be licensed to the level of care they provide, and have a Medical Director.
2. Early to mid-2000s, McDonough Fire Department received EMS certification and licensing as a Medical First Responder Agency through the Department of Health and GA Office of EMS & Trauma, License # 075MR04. At that time, we paid a Medical Director that was recommended by a city employee and another fire department. The Medical Director was not normally readily available and not easy to reach when needed. However, we were fortunate enough to renew and maintain the license.
3. In 2008 MFD chose Dr. Charles Evans to be the Medical Director because he was local, available, well known as the Medical Director for Henry County Fire Department, and he was somewhat familiar with our department, training and protocols. He accepted and has remained our Medical Director and Medical Control Physician until present day. Every two (2) years, myself and Dr. Evans have mutually completed and signed a Medical Director Agreement form provided by the DPH; GA Office of EMS & Trauma, and MFD has successfully renewed our license every two (2) years until present. We are scheduled to renew in March 2023.
4. MFD and all personnel are cross-certified in fire and EMS in order to provide above par service to the citizens. We currently have four (4) Basic EMTs, all other are certified to a higher level, including EMT-Intermediate, Advanced EMT, or Paramedic. Our Department and all personnel provide EMS under Dr. Evans' advisement, guidance, direction as well as his Physicians Board Medical License.
5. Dr. Evans has consistently provided and continues to provide assistance with EMS Scope of Practice, training, guidelines, policies, procedures, and clinical protocols; he holds us accountable and allows us to stock, carry and administer specific pharmaceuticals in performance of duties; he aids in the licensing and renewal processes; he assures compliance and annually signs off on all MFD personnel in order for them to maintain their individual EMS certification(s) and/or license(s); he has even assisted and supported disciplinary procedures when EMS policies or procedures were veered from or violated; and he's offered input on the hiring of personnel.

6. As I mentioned, Dr. Charles Evans accepted the offer and has continued as our Medical Director and Medical Control Physician for more than ten (10) years. He's never asked nor has the City ever offered to compensate him in any way. It was recently brought to my attention that HCFD is in the process of renewing their contract and compensation with Dr. Evans, so I spoke to him about that and if he planned to continue our agreement as well. He agreed, but asked to be compensated at \$12,000 per year, we negotiated and agreed on \$8004. With the rise in demand, medical calls, litigation, etc. I believe that's a fair price for all he does, especially considering that he's provided the services for numerous years without compensation.
7. Background Information on Dr. Charles Evans:
 - a. Grew up in Griffin, GA and graduated last class from Griffin High in 1986.
 - b. Went to Ga Southern and West Ga college and graduated in 1992
 - c. Worked from 1992-1994 in the ER as a tech at Southern Regional Medical Center, then left for Medical School
 - d. Graduated from The Medical College of Georgia in 1998, and then did a 4-year Emergency Medicine Residency.
 - e. July 2002 started working for EmergiNet as an ER Physician at Southern Regional Medical Center, Henry Medical Center, and Rockdale Hospital
 - f. He's been the Medical Director of HCFD and MFD since 2008
 - g. He's local; he's an Emergency Department Physician at Piedmont Henry Hospital.
 - h. He's familiar with MFD capabilities, operations, emergency response, and many of our personnel.
 - i. He's familiar with the MFD & HCFD automatic-aid agreements and how the departments work together.

Rules and Regulations for State of GA

<http://ruls.sos.ga.gov/gac/511-9-2>

Subject 511-9-2 EMERGENCY MEDICAL SERVICES

Rule 511-9-2-.01 Purpose

- (1) These rules establish standards for Ground Ambulance services, Air Ambulance Services, **Medical First Responder Services**, Neonatal Transport Services, designation of Specialty Care Centers and base station facilities, statewide and regional advisory councils, training and licensing requirements for Medics, EMS Instructor licensing, EMS Instructor/Coordinator licensing, and course approval requirements for Emergency Medical Responder, Emergency Medical Technician, Advanced Emergency Medical Technician, and Paramedic training programs, and others as may be related to O.C.G.A. Chapter 31-11.
- (2) The Director or Medical Director of the Office of Emergency Medical Services and Trauma has the authority to waive any rule, procedure, or policy in the event of a public health emergency, disaster, or state of emergency in order to provide timely critical care and transportation to the injured or ill. Such waiver shall be in writing and filed with the Commissioner of the Department of Public Health.

Rule 511-9-2-.02 Definitions

- (zz) **"Medical Control"** means the clinical guidance from a physician to EMS Personnel regarding the prehospital management of a patient.
- (aaa) **"Medical Direction"** means the administrative process of providing medical guidance or supervision including but not limited to system design, education, critique, and quality improvement by a physician to EMS Personnel, EMS Initial Education Programs, and EMS Agencies.
- (bbb) **"Medical First Responder Service"** means an agency or company duly licensed by the Department that provides on-site care until the arrival of the Department's Designated 911 Zone Provider.
- (ccc) **"Medical First Responder Vehicle"** means a motor vehicle registered by the Department for the purpose of providing response to emergencies.

Rule 511-9-2-.09 Licensure of Medical First Responder Services

- (1) Applicability.

- (a) No person shall operate, advertise, or hold themselves out to be a Medical First Responder Service, or advertise as such in the state of Georgia without first meeting the following requirements and being duly licensed by the Department.
 - (b) However, the provisions of this chapter shall not apply to:
 - 1. Any first responder unit operated by an agency of the United States government.
 - 2. Any rescue organization licensed by the Georgia Emergency Management and Homeland Security Agency, including its individual members.
 - 3. Any person or designated first responder unit directly requested to the scene of an emergency by an appropriate public safety agency or ambulance service for the purpose of rendering on-site care, rescue or extrication, until the arrival of a duly licensed Ground Ambulance Service, Air Ambulance Service, or duly licensed Medical First Responder Service. This includes agencies routinely requested to the scene in this manner that cannot or choose not to meet the requirements of these rules.
 - 4. Any supervisory vehicle of a licensed ambulance service.
 - 5. A person rendering assistance temporarily in the case of a major catastrophe, disaster, or public health emergency which is beyond the capability of licensed Medical First Responder Services or licensed Ground Ambulance Services.
- (2) Application for a License. Application for a license or provisional license shall be made to the license officer in the manner and on the forms approved by the Department to include at a minimum the name, address, email address, and employer identification number of the owner(s).
- (3) Renewal of License. Renewal of any license issued under the provisions of the rules shall require conformance with all the requirements of these rules as upon original licensing.
- (4) Standards for Medical First Responder Vehicles.
- (a) General.
 - 1. Registered Medical First Responder Vehicles must be maintained on suitable premises that meet the county health code and the Department's specifications. The Department is authorized to establish policy to define minimum standards for suitable premises and base of operations. The registered Medical First Responder Vehicle must be properly equipped, maintained, and operated in accordance with other Rules and Regulations contained herein.

2. All registered Medical First Responder Vehicles must be equipped with approved safety belts for all seats.
3. Registered Medical First Responder Vehicles must be inspected and approved by the Department and so designated by affixing a Department decal at a location specified by the Department.
4. Prior to disposal by sale or otherwise, a registered Medical First Responder Vehicle removed from service must be reported to the Department.

(b) Insurance.

1. Every registered Medical First Responder Vehicle shall have at least \$1,000,000 combined single limit (CSL) insurance coverage.
2. No Medical First Responder Vehicle shall be registered nor shall any registration be renewed unless the vehicle has insurance coverage in force as required by this section. A certificate of insurance or satisfactory evidence of self-insurance shall be submitted to the license officer for approval prior to the issuance or renewal of each Medical First Responder Service license. Satisfactory evidence that such insurance is at all times in force and effect shall be furnished to the Department, in a manner and on forms specified by the Department, by all licensees required to provide proof of such insurance under this section. Any lapse in insurance coverage will lead to immediate revocation of the Medical First Responder Service license.
3. Medical First Responder Services must maintain a file, as defined in departmental policy, of all maintenance records on each vehicle registered by the Department.
4. The Medical First Responder Service must list the Georgia Office of EMS and Trauma as an additional certificate holder for the vehicle insurance with the insurance company.

(c) Communication.

1. All Medical First Responder Services shall have two-way communication between the vehicle and the location receiving requests for emergency service.

(d) Infectious Disease Exposure Control.

1. Each Medical First Responder Service shall have a written infectious disease exposure control plan approved by the local Medical Director.

2. Medical First Responder Services and Emergency Medical Services Personnel shall comply with all applicable local, state and federal laws and regulations in regard to infectious disease control procedures.

(e) Equipment and Supplies.

1. All equipment and supplies must be maintained in working order and shall be stored in an orderly manner and shall be readily accessible when needed.
2. Supplies may not be used after their expiration date.
3. In order to substitute any item from the required items written approval must be obtained from the Department. The Department shall have authority to grant exceptions and substitutions and shall maintain and distribute an up-to-date policy listing of all approved exceptions and substitutions.
4. The Department shall through policy establish the minimum equipment and supplies required on Medical First Responder Vehicles; however, other equipment and supplies may be added as desired.

(5) General Provisions: Medical First Responder Services.

- (a) Each registered Medical First Responder Vehicle when on an emergency call shall be manned by at least one Medic. If Advanced Life Support is being rendered, there must be at least one Emergency Medical Technician - Intermediate, Advanced Emergency Medical Technician, Cardiac Technician or Paramedic responsible for patient care.
- (b) Medical First Responder Services shall be provided on a twenty-four hour, seven day a week basis.
- (c) Personnel shall be available at all times to receive emergency telephone calls and provide two-way communications.
- (d) Sufficient licensed personnel shall be immediately available to respond with at least one registered Medical First Responder Vehicle. When the first registered Medical First Responder Vehicle is on a call, Medical First Responder Services shall respond to each additional emergency call within their designated geographic territory as requested providing a Medic and a registered Medical First Responder Vehicle are available. If a Medic and a registered Medical First Responder Vehicle are not available, the Medical First Responder Service shall request mutual aid assistance. If mutual aid assistance is not available the Medical First Responder Service shall respond with its next available registered Medical First Responder Vehicle.

- (e) The driver of a registered Medical First Responder Vehicle, when responding to an emergency call, is authorized to operate the vehicle as an emergency vehicle pursuant to the provisions of O.C.G.A. § [40-6-6](#).
- (f) **Medical Direction for Medical First Responder Services.**
1. To enhance the provision of emergency medical care, each Medical First Responder Service shall be required to have a Medical Director. The Medical Director shall be a physician licensed to practice medicine in this state and subject to approval by the Department. The local Medical Director must agree in writing to provide medical direction to that particular Medical First Responder Service.
 2. The local Medical Director shall serve as the medical authority for the Medical First Responder Service, serving as a liaison between the service and the medical community, medical facilities and governmental entities.
 3. It will be the responsibility of the local Medical Director to provide medical direction and training for the Medical First Responder Service personnel in conformance with acceptable emergency medical practices and procedures.
 4. Duties of the local Medical Director shall include but not be limited to the following:
 - (i) The approval of policies and procedures affecting patient care;
 - (ii) The formulation of medical protocols and communication protocols;
 - (iii) The formulation and evaluation of training objectives;
 - (iv) Performance evaluation;
 - (v) Continuous quality improvement of patient care; and
 - (vi) Development and implementation of policies and procedures for requesting air ambulance transport.
 5. The Medical Director of a Medical First Responder Service must coordinate the medical protocols and procedures of the service with the Medical Director of the designated Ground Ambulance Service in the Regional Ambulance Zoning Plan.
 6. All Emergency Medical Services Personnel shall comply with appropriate policies, protocols, requirements, and standards of local Medical Director for that service, provided that such policies and protocols are not in conflict

with these Rules and Regulations, the Department-specified Scope of Practice, or other state statutes.

- (g) Control of patient care at the scene of an emergency shall be the responsibility of the individual in attendance most appropriately trained and knowledgeable in providing prehospital emergency care and transportation. When a Medic arrives at the scene of a medical emergency, the Medic may act as an agent of a physician when a physician-patient relationship has been established.

- 1. For purposes of this section, a physician-patient relationship has been established when:

- (i) A Medic utilizes medical control, either through direct on-line medical control or off-line medical control, by the use of medical protocols established by the local Medical Director; or
 - (ii) A physician is on the scene and demonstrates a willingness to assume responsibility for patient management or purports to be the patient's personal physician and the Medic takes reasonable steps to immediately verify the medical credentials of the physician.

- 2. Once a physician-patient relationship has been established, the Medic must follow the medical direction of that physician. In the event of a conflict between the medical direction given and the medical protocols established by the local Medical Director, the Medic should immediately contact their local Medical Director.

- (h) Medical First Responder Services and applicants for Medical First Responder Services shall not misrepresent or falsify any information, applications, forms or data filed with or submitted to the Department.
- (i) Medical First Responder Services shall not employ, continue in employment, or use as Medics, individuals who are not properly licensed under the applicable provisions of O.C.G.A. Chapter 31-11 and these Rules and Regulations.
- (j) Medical First Responder Services are required to notify the dispatch center designated by the Regional Ambulance Zoning Plan as responsible for distributing Ground Ambulance calls prior to departure on any direct calls received.

(6) CLIA Certification

- (a) All Medical First Responder Services must maintain current CLIA certification as a laboratory that is permitted to perform waived tests, as defined in [42 CFR § 493.2](#).

1. Documentation regarding this certification must be submitted to the Department in a manner and on forms specified by the Department.
2. Medical First Responder Services who do not hold additional licensure as a Ground Ambulance Service, Air Ambulance Service, or Neonatal Transport Service, shall be exempt from the requirement to maintain a current CLIA certificate, provided that:
 - (i) The Medical First Responder Service submits an attestation that no Medic or other person employed by or acting on behalf of the Medical First Responder Service will be permitted to examine materials derived from the human body for the purpose of providing information for the diagnosis, prevention, or treatment of any disease or impairment of, or the assessment of the health of, human beings.

Rule 511-9-2-.10 Procurement, Control, Handling, and Accountability of Pharmaceuticals

- (1) Procurement of Pharmaceuticals. Medical directors of licensed ambulance services, medical first responder services, or neonatal transport services are authorized to contract with Georgia licensed pharmacies to furnish dangerous drugs and controlled substances for the vehicles of their particular services. Such dangerous drugs and controlled substances shall be furnished, secured, and stored in the manner provided for in O.C.G.A. § 26-4-116.
- (2) Storage of Pharmaceuticals. Pharmaceuticals shall not be left unattended on vehicles unless such vehicles are maintained in environmentally controlled facilities, or the pharmaceuticals are kept in environmentally controlled boxes in the patient compartment or in the patient compartment when the compartment is maintained at a temperature within the range specified by pharmaceutical manufacturers, and such vehicles are locked. Pharmaceuticals shall not be left outside of kits on open shelves or compartments. Narcotics must be maintained in accordance with Georgia Pharmacy Regulations. The theft of any pharmaceuticals must be reported immediately to the proper local and state authorities, as well as to the department.
- (3) Accountability of Pharmaceuticals. All licensed emergency medical services must have a written policy, signed by the administrative director of the EMS, the local medical director of the EMS, and the pharmacist from whom pharmaceuticals are obtained. The policy shall address at a minimum the following areas: procurement, par levels, receiving, storage, distribution, accountability, inventory check frequency, waste/expiration, handling of inventory discrepancies, and other issues deemed important by any of the signees.

AGENDA ITEM SUMMARY
Date: June 2, 2022

ITEM NUMBER: 6.C.

ITEM SUMMARY:

SPECIAL CONSIDERATIONS OR CONCERNS:

RECOMMENDATION:

FINANCIAL IMPACT:

ATTACHMENTS:

None

Submitted by:



AGENDA ITEM SUMMARY
(June 2, 2022)
Item Number: 9

Presented by: Frank S. Milazi

Department: Finance

ITEM SUMMARY:

- (a) Presentation of the 2022-2023 Budget to the Governing Body by the Finance Director on behalf of the City Administrator.
- (b) 2021-2022 Budget amendment

SPECIAL CONSIDERATIONS OR CONCERNS:

STAFF RECOMMENDATION:

FINANCIAL IMPACT:

FUNDING SOURCE:

Line Item:

ATTACHMENTS:

- (a) 2022-2023 Proposed Budget
- (b) 2021-2022 Budget Amendment

OTHER DEPARTMENTAL REVIEW NEEDED:

☐ Yes ☐ No

OTHER DEPARTMENTAL REVIEW

☐ Finance	☐ Fire	☐ Stormwater
☐ Highway and Streets	☐ Main Street	☐ Water Distribution
☐ Human Resources	☐ Police	☐ Water/Sewer Operations
☐ Community Development	☐ Technology Services	☐ Other

Department Name: Finance

Comments: The Finance Director will present the proposed 2022-2023 Fiscal Year Budget

STATE OF GEORGIA
CITY OF MCDONOUGH

RESOLUTION NO. 22-06-02

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF MCDONOUGH, GEORGIA AMENDING THE FISCAL YEAR 2021-2022 BUDGET; ADJUSTING, RECLASSIFYING, AND CORRECTING CERTAIN REVENUES AND EXPENDITURES, BY FUND, AS REFLECTED IN THE SCHEDULE OF BUDGET AMENDMENTS:

WHEREAS, The Mayor and Council of the City of McDonough approved transactions and budget adjustments that effect the Annual Budget Document of the City for fiscal year 2022;

WHEREAS, The Annual Budget Document should be amended to reflect the adjustments, reclassifications, and corrections approved by the Mayor and Council of the City of McDonough;

WHEREAS, The Code of Ordinances of the City of McDonough requires amendments to the Annual Budget Document by made by Resolution;

WHEREAS, State law authorizes the City to amend its budget in order to adapt to changing governmental needs, under O.C.G.A. § 36-81-3(d).

NOW, THEREFORE BE IT RESOLVED, as follows:

Section 1. The City of McDonough Budget for the Fiscal Year ending June 30, 2022, is hereby amended to reflect the fund-level adjustments, reclassifications, and corrections as specifically set out in the attached Exhibit "A."

Section 2. All resolutions, ordinances or portions thereof in conflict with the provisions of this Resolution are hereby repealed.

Section 3. This Resolution shall become effective immediately upon adoption.

SO RESOLVED this 2nd Day of June, 2022.

CITY OF MCDONOUGH, GEORGIA

Sandra Vincent, Mayor

Attest: _____
Christy Taylor, City Clerk

CITY OF MCDONOUGH
BUDGET AMENDMENT NO. 1
FISCAL YEAR ENDING JUNE 30, 2022

	Account Number	Budget	Amended	Recommended Amendment
General Fund(100)				
Expenditures:				
Traffic Administration:				
Capital Outlay-Vehicles	100-5.3210.54.2599	0.00	427,000.00	427,000.00 427,000.00
Highway/Streets:				
Auto /Truck-Repair & Maintenance	100-5.4210.52.2210	23,500	10,000.00	33,500.00
Contract Labor	100-5.4210.52.3850	170,746	22,000.00	192,746.00
Operating Supplies	100-5.4210.53.1160	22,500	5,000.00	27,500.00
Street Repair Supplies	100-5.4210.53.1162	5,950	6,000.00	11,950.00
Sidewalk Repair Supplies	100-5.4210.53.1164	2,500	5,500.00	8,000.00
Signs	100-5.4210.53.1170	10,400	2,000.00	12,400.00
Utilities	100-5.4210.53.1280	20,000	1,500.00	21,500.00
Landscaping	100-5.4210.53.1797	32,050	18,000.00	50,050.00
			<u>70,000.00</u>	
Cemetery:				
Cemetery Improvements	100-5.4950.54.1245	57,600	15,000.00	72,600.00
			<u>15,000.00</u>	
Parks Areas:				
Auto/Truck-Repair & Maintenance	100-5.6220.52.2210	8,950	2,500.00	11,450.00
Contract Labor	100-5.6220.52.3850	44,000	2,500.00	46,500.00
Landscaping	100-5.6220.53.1797	700	5,000.00	5,700.00
Utilities	100-5.6220.53.1208	100,000	42,000.00	142,000.00
			<u>52,000.00</u>	
Facilities & Asset Management:				
Capital Outlay- Vehicles	100-5.1565.54.2599	-	50,000.00	50,000.00
			<u>50,000.00</u>	
			614,000.00	
EXPENDITURES GRAND TOTALS: GENERAL FUND				
Revenues:				
3% Consumption Tax	100-4.31.4202	110,000	70,000.00	180,000.00
Business & Occupation	100-4.31.6100	650,000	142,000.00	792,000.00
Building Permits-Commercial	100-4.32.2105	300,000	360,000.00	660,000.00
Commercial Review Fees	100-4.32.2142	40,000	42,000.00	82,000.00
REVENUES GRAND TOTALS: GENERAL FUND			<u>614,000.00</u>	

Sanitation(540)					
Expenditures:					
Auto/Truck-Repair & Maintenance	540-5.4520.52.5210	16,200	7,000.00	23,200.00	
Other Equipment Repair	540-5.4520.52.2250	18,000	2,500.00	20,500.00	
Commercial Sanitation-Contract	540-5.5420.52.3862	1,160,000.00	78,770.00	1,238,770.00	
Residential Sanitation-Contract	540-5.5420.52.3860	1,550,000.00	255,230.00	1,805,230.00	
EXPENDITURES GRAND TOTALS: SANITATION			343,500.00		

AGENDA ITEM SUMMARY
(June 2, 2022)
Item Number: 10



Presented by: Mayor Vincent

ITEM SUMMARY:

The request is for the renaming of two (2) streets along the McDonough One-Way Pairs due to conflicting names. The Red/Green Section is currently known as Jonesboro St./Keys Ferry St. and is proposed to be renamed to Mary Childs St. The Blue Section is currently known as Geranium Dr. and is proposed to be renamed to Hattie Barnes St.

GOOD GOVERNANCE

Guiding Principle: Fiscal Responsibility, Accountability, Transparency

[illegible]